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OFFICE OF THE POLICE AND CRIME COMMISSIONER

DECISION RECORD




Purpose of Document -

PROCUREMENT PURPOSES -

ESTATES PURPOSES -

OTHER PURPOSES (PLEASE SPECIFY BELOW) -

SUMMARY SECTION

Departmental Ref No: [NOT TO BE PUBLICISED / TO BE PUBLICISED]	DP0804	<u>PROCUREMENT PURPOSES ONLY</u> NOT TO BE PUBLICISED  DP0804 - Notification of Inter Notification Form Link:	
Decision Title: [NOT TO BE PUBLICISED / TO BE PUBLICISED]	Chronicle; Annual Support and Maintenance		
Decision Notice information that will be publicised: [NOT TO BE PUBLICISED / TO BE PUBLICISED]	<p>Our previous contract (DP0372) for Firearms Software Licencing, Support and Maintenance for Chronicle is due to expire on 31/05/2023 which ran for 4 years. We are therefore putting in place a new contract for 4 years which will cover Annual Support and Maintenance for Firearms and Armoury Modules, Asset Cabinets, Dogs Module and an Annual Product Fee for Chronicle Issue and Return Stations. The Driver Training Module on the previous contract was not utilised so we will not be adding this to the new contract.</p> <p>A route to market has been identified via the Police Digital Services Framework, as it offers a compliant route to market via direct award to the incumbent supplier.</p> <p>The total value of the contract is £108,384 which covers the period of 48 months from 01/06/2023 to 31/05/2027.</p>		
Supporting Papers: (e.g. documentation that adds context to the decision and a copy of the contract) NOT TO BE PUBLICISED			
Contact Name:	Fiona Austin		
Date:	11/05/2023	OPCC Decision Reference: (Obtained from exec PA's)	

SCRUTINY SECTION

TO BE COMPLETED BY ALL ORIGINATORS EXCEPT THE PROCUREMENT DEPARTMENT

Please ensure you grade your proposed decision according to the implications listed below. Please ensure that you provide appropriate information and reassurance to support medium and high assessments.

Implications	L	M	H
Crime & Disorder			
Environment			
Equality & Diversity			
Financial			
Health and Safety			
Human Rights			

DEPARTMENTAL COMMENTS

TO BE COMPLETED BY ALL ORIGINATORS EXCEPT THE PROCUREMENT DEPARTMENT

*departments listed as N/A will be treated as not applicable for comment for this particular procurement, however, the details as to why still require completion

Department:	Date:	Date Checked by Procurement/Estates:	If N/A please explain why:
Information Management (DPIA completed if no explain below)	Please see the embedded Notification Form which contains the responses from all departments.		
Health & Safety			
Strategic Finance (Including that expenditure is compliant with financial regulations)			
Equality & Diversity (EIA completed if no explain below)			
Vetting			
Counter Corruption Unit			
Human Resources			
Representative Body Consultation (i.e. Unison/Police Fed)			
Estates			
IS			
EMPLS			
Derbyshire Fire and Rescue Service			

PUBLICATION SCHEME CONSIDERATIONS

Is the decision notice information listed above to be published?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/> (provide details below)

If no, please confirm that the below statement be published on the Commissioner's website?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<p>On [insert date], the Police and Crime Commissioner for Derbyshire authorised the purchase of [insert goods/services*] for the total value of [insert value].</p> <p><i>(Guidance note, delete on completion)</i> <i>*Please note: If the goods/services are confidential/covert, please ensure you use a generic term, i.e. covert equipment and remove the value amount if you feel disclosure of this information could infer what has been purchased*</i></p>		
Is the publication of this approval to be deferred?	YES <input type="checkbox"/> (provide details below)	NO <input type="checkbox"/>
<p>Date to be deferred to: NB Statutory instrument 2011/3050 (as amended by SI 2012/2479) states that all decisions made by a PCC are in the types of information that must be published as soon as practicable after it becomes available to the elected local policing body.</p>		

FIRST TIER SIGN OFF SECTION


Legal Representative	
Comments:	I have no concerns from a legal perspective.
Contact Name:	Sabrina Sangha
Date:	5 th May 2023
By signing the above, I confirm agreement to the signing of these Contract Documents by the Police & Crime Commissioner for Derbyshire.	

Head of Procurement	
Comments:	Supported by procurement. Requirements have been procured via a compliant route to ensure continuity of asset management.
Contact Name:	<i>Rob Atkinson</i>
Date:	09.05.2023

Director of Finance (if required)	
Comments:	Reviewed and approved
Contact Name:	Jon Peatling
Date:	09.05.23
By signing the above, I confirm appropriate due diligence has taken place to ensure that the decision being taken is appropriate, affordable and the relevant departmental checks have taken place.	

SECOND TIER SIGN OFF SECTION

CHIEF EXECUTIVE OPCC ASSURANCE/RECOMMENDATIONS/DECISION SUITABLE TO BE TAKEN UNDER THE SCHEME OF DELEGATION PROCESS:

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this decision is able to be taken under the Scheme of Delegation Process, a copy of which can be found on the OPCC's website under the policies page for reference.		
Signed:	Date:	
CHIEF FINANCE OFFICER OPCC, ASSURANCE/RECOMMENDATIONS:		
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.		
Signed:	Date:	11 May 2023
		

POLICE AND CRIME COMMISSIONER ASSURANCE/RECOMMENDATIONS:		
I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below:		
The above request has my approval.		
Signed:	Date:	

Confidential Annexe

ADMIN SECTION

TO BE COMPLETED BY OPCC ONLY

WEBSITE PUBLICATION

OPCC Staff Name:	
OPCC Website Publication Date:	
OPCC Updated Decision Log Date:	