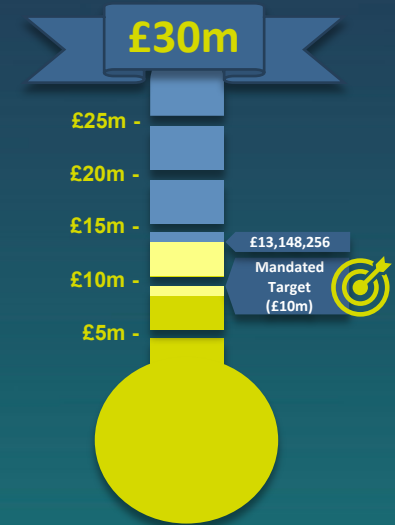


SAVINGS PROGRAMME

OVERALL FORCE SAVINGS FORECAST



SAVINGS PROGRAMME FORECAST



Combined **Revenue** and **Capital** over 3-year period (2025-28)

OUR PRIORITIES



Vulnerability



Fighting
Crime



Our
People



Prevention and
Partnerships



Responsive and
Visible Policing



Service to
the Public



Trust and
Legitimacy

Making Derbyshire Safer **Together**



BACKGROUND:

In recent years Derbyshire Constabulary have run annual savings reviews utilising a balanced budget approach. Due to deficit in 2024/25, and the Force's aspiration to invest in a variety of areas, a Savings Programme was initiated that is scheduled to run over a 5-year period (2024-2029) and is mandated to save £10,000,000.

The Revenue Budget Forecast (Medium Term) at the time did not set out any further savings planned beyond 2023/24, which was part of the ambition to move away from an annual cycle of savings plans. It was recognised that the Force had been very successful over consecutive years in balancing the budget but that there was now a greater need to adopt a different longer term budgetary plan.

Derbyshire Constabulary therefore looked to carry out a Proof of Concept (PoC) working with a company called Ignite to establish whether adopting a different approach to Efficiency and Savings Programmes would work. Phase One comprised of a review of Finance, Procurement, Assets, Fleet and Business Support. The framework used focused on identifying the issues, framing the challenge, creating and stretching ideas before embedding solutions. This ran over an eight-week period and a number of key savings areas were identified, namely in relation to the wider estate review, the associated improvements to working processes and to consolidate or reduce spend through existing contracts over the coming years. Alongside these key workstreams some minor efficiencies were identified to target.

The Force then embarked on a phase two of the Programme mid-2024, with Ignite identifying a further list of Key Lines of Enquiries not confined to Departments, that the Force could look to address based on scale and potential savings. Several areas were explored, including a review of the enabling services approach and several asset site appraisals where buildings had residential value. As the Programme continued, it was decided in early 2025 that the Force was able to conclude the partnership with Ignite and continue to progress the Savings Programme internally working cross departmentally to deliver the required savings.

CURRENT PRIORITY WORKSTREAMS:

Workstream	Detail
FLEET	
Insurance claims	Working with the Fleet Team the Programme has looked to change from Resolution Law to a company called Opus to more aggressively pursue insurance claims to increase the level of claims returns for the Force. This includes new claims currently coming through and a variety of historical claims that can still be pursued.
Fleet Maintenance Project	The Force initially looked to improve the maintenance terms with short term contract extensions and is now currently assessing the best way forward to reduce costs whilst maintaining or improving current standards. A Request for Information (RFI) has recently been issued to assess the market.
Fleet Rationalisation	The Force has undertaken extensive work with Fleet to put in place PowerBI Dashboard to support decision making and future planning with rich data from the Fleet management system and telematics. This has enabled the Team to identify up to 50 vehicles for disposal. This will bring the Fleet within the funded fleet target and will provide a capital and revenue return once the decommissioning process is complete.
ESTATES	
Termination of Leases	To date, the lease at Cardinal Square has already been terminated which has provided an ongoing revenue return of £342,000, and work is underway to terminate the lease at Roland House in 2026 to achieve a £160,000 saving.
Estate Rationalisation	Working closely with the Estates team, a number of sites have been identified that could be disposed of whilst still being able to maintain the current standards of service in those areas.

FUTURE WORKSTREAMS:	
Workstream	Detail
TECHNOLOGY	
AI	Assess opportunities to utilise Artificial intelligence to provide efficiencies and reduce costs across the Force.
Automation	Establish opportunities to introduce automation across the various departments to address core process inefficiencies and improve productivity.
Business Systems Rationalisation	A holistic review of all the current systems in Force with a view to determining where there is the opportunity to either consolidate siloed systems, decommission systems or replace them with in-house developed solutions.
PEOPLE	
Vacancy Control	The Force is looking to maximise the vacancy control mechanism to focus on internal recruitment wherever possible and reduce the number of vacancies being filled externally to reduce overall numbers.
FUNCTIONS	
Functional Review	Departments are to be reviewed to identify the gold, silver and bronze level of delivery and align it with the priority areas for the Force. This scalability will give the Force more flexibility and introduces best practise going forward.
Stop, Start, Continue	Review areas of delivery to establish if there is opportunity to make savings from stopping or pausing delivery in certain areas, as well as establishing the priority areas to continue focusing on.
Contract Review	In order to continuously provide value for money, Procurement are to undertake a review across all contracts to identify any areas of savings.
PROCESSES	
Driving Efficiencies	Assess options to improve processes across the Force utilising a mix of expertise and technology to deliver efficiencies and deliver financial savings wherever possible.
Strategic	Explore opportunities open to Derbyshire Constabulary through embedding strategic sponsorships arrangements that build stronger ties with both community and corporate partners whilst providing additional resource and flexibility for projects currently restricted due to the financial climate.
ASSETS	
Solar Panel Installation	Delivering solar panels across the Headquarters estate to generate sustainable energy that will deliver ongoing revenue over a 20/30-year period.
Land Sales/Utilisation	Additional land on Coach Road which is under our ownership io being considered for either selling to developers or for additional solar installation to drive up revenue income.
Estate Alignment with operational vision	Support the Force in achieving its operational vision by making medium-long term changes to the Force estate that will align with priorities whilst delivering cashable savings and reducing the carbon footprint.
Co-Locations	Exploring opportunities to co-locate with partners such as DFRS to rationalise the estate and improve collaboration across the public sector.



FINANCIAL OVERVIEW

OUR PRIORITIES



Vulnerability



Fighting
Crime



Our
People



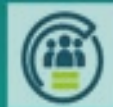
Prevention and
Partnerships



Responsive and
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Service to
the Public



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Legitimacy

Making Derbyshire Safer **Together**



Initiative - Source	Budget Reduction Initiative	Notes re: Saving	25/26 Budget Reduction	26/27 Budget Reduction	27/28 Budget Reduction	28/29 Budget Reduction	29/30 Budget Reduction
Savings Programme	Termination of Cardinal Square Lease		(.342)				
Savings Programme	Recovery of Income from third party insurers Opus		(.340)				
Savings Programme	Recovery of non fault Insurance Damage for historic cases		(.500)				
Savings Programme	Termination of Roland House Lease - 30-10-26			(.160)			
23-24 Savings Programme	23-24 Savings Initiative - Reduction in staff		(.216)				
23-24 Savings Programme	23-24 Savings Initiative - Reduction in other costs		(.005)				
25/26 Budget Proposal	Increase PCSO Police Staff vacancy factor from 4% to 6% (2% increase)		(.177)				
25/26 Budget Proposal	Increase Police Staff Vacancy factor from 6% to 8%		(.909)				
25/26 Budget Proposal	DDaT - Miscellaneous Savings		(.076)				
25/26 Budget Proposal	Reduction of Insurance Excess		(.150)				
Force Initiative	2% Formation Savings		(1.482)				
Force Initiative	Review of all Vacant Police Staff Roles		(.270)				
Regional Review	Regional Review of East Midlands Special Operation Unit Budget Requirement		(.100)				
Force Review of SNT	Re-model Neighbourhood Policing, reducing PCSO's and Increasing Neighbourhood Investigation Officers (NIO's)		(1.158)				
	Total Savings Included in Budget (MTFP)		(5.725)	(.160)			
	Budget Deficit (Surplus) as per MTFP Jan 25 Budget Report		0.209	3.865	4.939	5.228	4.459
	Agreed Contribution from Reserves		(.209)				
	Proposed Savings- Not included in Jan 25 MTFP						
Savings Programme	Termination of Roland House Lease - Full Year Effect	Full Year Effect of Termination of Rowland House 30-10-26 - Note: Estimated Dilapidation costs £250k			(.160)		
Savings Programme	Estate Reductions - Potential Sale of Long Eaton	Saving Figure assumes Property vacated & Sale completed 31/3/26 - Will Also generate in the Region of £465k Capital Receipts		(.029)			
Savings Programme	Estate Reductions - Potential Sale of Clay Cross (Requires OPCC & COT Approval)	Saving Figure assumes Property vacated & Sale completed 31/3/26 - Will Also generate in the Region of £237k Capital Receipts		(.024)			
Savings Programme	Estate Reductions - Potential Sale of Dronfield (Requires OPCC & COT Approval)	Saving Figure assumes Property vacated & Sale completed 31/3/26 - Will Also generate in the Region of £314k Capital Receipts		(.018)			
Savings Programme	Estate Reductions - Potential Sale of Newbold (Requires OPCC & COT Approval)	Saving Figure assumes Property vacated & Sale completed 31/3/27 - Will Also generate Capital Receipts - Valuation tbc			(.017)		
Savings Programme	Estate Reductions - Potential Sale of Denby (Requires OPCC & COT Approval)	Saving Figure assumes Property vacated & Sale completed 31/3/27 - Will Also generate Capital Receipts - Valuation tbc			(.031)		
Savings Programme	Estate Reductions - Potential Sale of Coach Road (27/28) (Requires OPCC & COT Approval)	Estimated Capital Receipts £2m					
Savings Programme	Fleet Reductions -	Figure tbc with Fleet					
Savings Programme	Solar Panels Installation	Estimated Revenue Savings - Awaiting Capital cost of installation			(.699)		
	Total Proposed Savings		0.000	(.071)	(.907)	0.000	0.000
	Revised 26/27 Budget Deficit (Assuming Proposed Savings realised)			3.794			

SAVINGS PROGRAMME SUMMARY

COMPLETED / TOTAL BENEFITS

The quantity of efficiency and monetary savings that are being captured as part of the Saving Programme across the full 5 years. This shows the total numbers and the amount that has been complete.

Cashable Capital	Cashable Revenue	Cost Avoidance	Efficiency
0 / 4	2 / 22	2 / 8	1 / 5

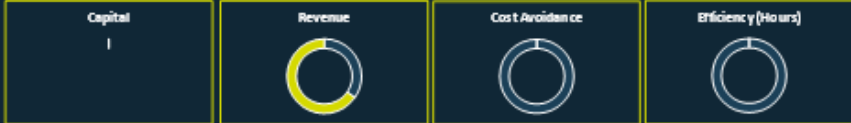
SAVINGS PER FINANCIAL YEAR

The amount of savings forecast and realised over the next 5 financial years for each of the Benefit types. Pie charts show Forecast (lime green) against Realised (blue) in each one.

2024/25

FORECAST
REALISED

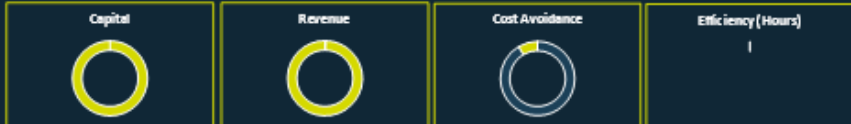
Cashable Capital	Cashable Revenue	Cost Avoidance	Efficiency (Hours)
£0	£486,600	£27,000	105
£0	£168,860	£27,000	105



2025/26

FORECAST
REALISED

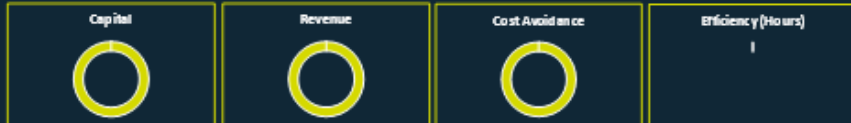
Cashable Capital	Cashable Revenue	Cost Avoidance	Efficiency (Hours)
£16,200	£2,879,456	£106,000	0
£0	£11,089	£97,000	0



2026/27

FORECAST
REALISED

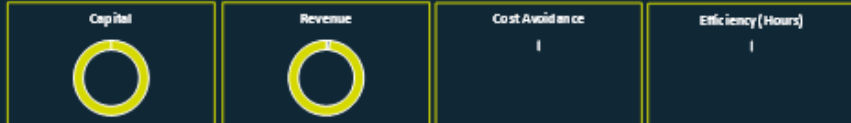
Cashable Capital	Cashable Revenue	Cost Avoidance	Efficiency (Hours)
£1,082,000	£1,728,000	£9,000	0
£0	£0	£0	0



2027/28

FORECAST
REALISED

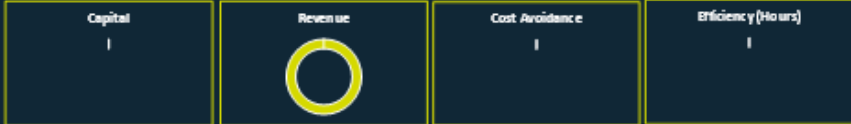
Cashable Capital	Cashable Revenue	Cost Avoidance	Efficiency (Hours)
£3,200,000	£1,990,000	£0	0
£0	£31,000	£0	0



2028/29

FORECAST
REALISED

Cashable Capital	Cashable Revenue	Cost Avoidance	Efficiency (Hours)
£0	£1,766,000	£0	0
£0	£0	£0	0



SAVING REALISED TO DATE

The overall Programme saving amounts by benefit category across each of the 5 years

CAPITAL
£0
£4,298,200

CASHABLE REVENUE
£210,949
£8,850,056

COST AVOIDANCE
£124,000
£142,000

EFFICIENCY (HOURS)
105
105



JOINT AUDIT RISK ASSURANCE COMMITTEE

REPORT TITLE	PROCUREMENT OVERVIEW AND UPDATE
REPORT BY	CHIEF CONSTABLE
DATE	26 JUNE 2025

PURPOSE OF THE REPORT

To provide a summary report to the Joint Audit, Risk and Assurance Committee (JARAC) regarding the Procurement and Contract Management Department

RECOMMENDATIONS

CONTACT FOR ENQUIRIES

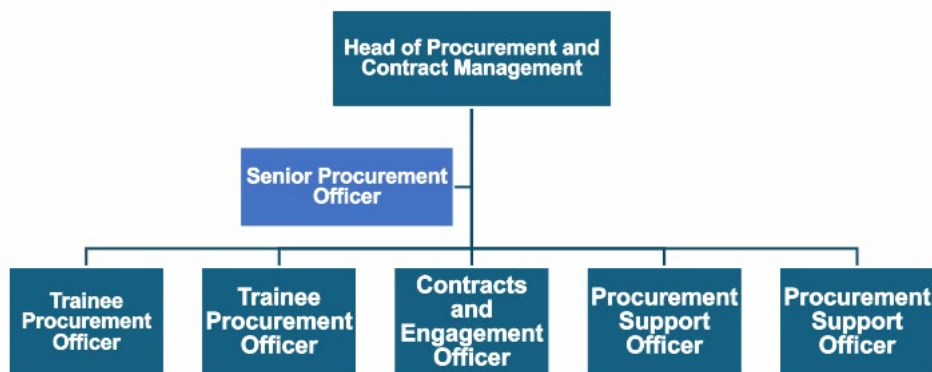
Name: T/Chief Superintendent Keen
Tel: 101
Email: spaenquiries@derbyshire.police.uk

1. Introduction to the Procurement and Contract Management Department

- 1.1 Derbyshire Constabulary's Procurement and Contract Management Department is responsible for all procurement and contract management related activities on behalf of the Chief Constable and The Police and Crime Commissioner for Derbyshire.
- 1.2 The Procurement and Contract Management department ensure that all procurement activity is compliant with the internal regulations and the 2015 Public Contract Regulations (PCR) and the 2023 Procurement Act (PA).
- 1.3 In addition to ensuring compliance, the Procurement and Contract Management Department are responsible for the below:
 - Provision of goods/services which exceed £25,000 – facilitation of Direct Award against a Framework Agreement, or Open tender process.
 - Provision of goods/services between £5,000 - £25,000 – support to internal stakeholders in obtaining three quotations, or facilitation of Direct Award against a Framework Agreement, or Open tender process
 - Deed of Variation / Change Control Notes (CCN)
 - Single Tender Application (STA)
 - Facilitating the option to extend a contract
 - Pre-liminary Market Engagement
 - Novation Agreements
 - Non-Disclosure Agreements (NDA)
 - Spend Analysis
 - Contract Management
 - Supplier Relationships
 - BlueLight Commercial collaboration
 - Procurement Lead for various National Police Chief Council (NPCC) Projects
 - Service Level Agreement for Procurement Services to Derbyshire Fire and Rescue Service (DFRS)
 - Procurement and Contract Management Policy and Guidance
 - Training and Engagement to Force and OPCC stakeholders
- 1.4 Over the past few years, the Procurement and Contract Management Department has undergone a significant re-structure. Due to the difficulties in recruiting Chartered Institute of Procurement and Supply (CIPS) qualified individuals, a comprehensive training framework was established in order for the department to be able recruit trainees.
 - 1.4.1 Whilst attending various study centres to work towards and achieve the Level 4 Diploma in Procurement and Supply, Level 5 Advanced Diploma in Procurement and Supply and Level 6 Professional Diploma in Procurement and Supply, the postholders have

received significant training and mentoring from the current Head of Procurement and Contract Management.

1.4.2 The Procurement and Contract Management Department consists of seven posts and is structured as per the below:



1.5 The Procurement and Contract Management department has implemented a Category Management approach in order to apply a structure to the management of each Force department, as well as the Office of the Police and Crime Commissioner (OPCC).

1.5.1 To assist with the management of each Force department and the OPCC, the Procurement and Contract Management department will shortly be establishing a Business Partner Network.

1.5.2 Most departments across the Force have already implemented a Business Partner model, therefore the intention of the Business Partner Network is to bring all of those stakeholders together on a frequent basis at a meeting to ensure there is effective and efficient management of all contracts associated with each department.

2. Force wide Training and Engagement Programme

2.1 On 24 February 2025, the 2023 Procurement Act (PA) went live.

2.2 The new legislation replaces the 2015 Public Contract Regulations (PCR), but it must be noted that PCR is still applicable to all Contracts and Framework Agreements let prior to 24 February 2025.

2.3 In order to support the Force and OPCC with the transition to the new regulations, the Head of Procurement and Contract Management has led on a force wide Training and Engagement Programme.

2.3.1 The programme is a first for the force and it has successfully engaged with over 125 stakeholders.

2.3.2 In addition to a comprehensive input on procurement and contract management, the programme was inclusive of inputs from other key stakeholders – including East Midlands Police Legal Services (EMPLS), Digital, Data and Technology (DDaT) –

Information Management and Business Engagement, OPCC and Change and Digital Transformation (CDaT).

2.3.3 The programme has received excellent feedback from all stakeholders involved which an average of 9/10.

2.4 Due to the success of the programme, the Head of Procurement and Contract Management plans to roll out further training to the force through bi-monthly one hour workshops which will focus on key areas including Preliminary Market Engagement, Financial Regulations, Public Sector Frameworks, Data Protection Impact Assessments (DPIA), Business Case Process and Cyber Security in the supply chain.

3. Contract Management

3.1 Since the introduction of the Contracts and Engagement Officer, the Head of Procurement and Contract Management has transformed contract management within the force.

3.2 The Head of Procurement and Contract Management has introduced a Contract Tiering Framework as part of the contract management process to ensure that stakeholders understand the level of management require for each contract.

3.3 The framework in use was designed by Gwent Police.

3.4 The framework consists of four elements – Annual Contract Value, Complexity of Delivery, Timeframe for Switching Suppliers and Impact of Supplier Failure.

3.4.1 Each area is given a score between 1 and 4 based on set values.

3.4.2 Once each of the four areas has been scored, the total score provides the outcome for that contract.

3.4.3 A score between 13 and 16 is a gold contract.

3.4.4 A score between 8 and 12 is a silver contract.

3.4.5 A score between 4 and 7 is a bronze contract.

3.5 The Procurement and Contract Management Department is working towards a more proactive approach to contract management and for all Gold and some Silver Contracts, (approximately 20% of live contracts) a frequent meeting is held with the supplier.

3.6 For contracts where there is an established monitoring schedule, there has been success in holding suppliers to account to ensure that the contractual obligations are being met. Where the supplier is in breach of its obligations, action has been taken to formally engage with the supplier, and where necessary a dispute resolution process has been entered into.

3.7 The Head of Procurement and Contract Management has also introduced a Contract Handover Manual.

3.7.1 The new document serves as a structured guide which is intended to be used during the transition from Project Closure to Contract Management. The document provides

knowledge transfer, clarity on roles and responsibilities, risk mitigation and Service Level Agreement (SLA) and Key Performance Indicators (KPIs).

3.7.2 A Contract Handover Manual will be drafted for all Contracts entered into after 18 June 2025, and for existing gold contracts which have more than a 12-month term remaining a retrospective document will be completed.

3.8 The Head of Procurement and Contract Management has also introduced a Contract Management Toolkit.

3.8.1 Due to the number of live contracts, unfortunately it isn't possible for the Procurement and Contract Management Department to manage all contracts, therefore the department require the assistance from force stakeholders to manage Silver and Bronze Contracts.

3.8.2 The toolkit will therefore equip the force and OPCC with a suite of template documents to assist with the contract management.

4. Contracts Register and Single Tender Applications

4.1 The force and OPCC contracts register currently has in excess of 350 live contracts which equate to an estimated total contract value of £135m.

4.2 79 of these contracts have been procured via a Single Tender Application (STA).

4.2.1 Whilst this may seem high, it is important to note that a significant amount of work has been undertaken to address a number of historical arrangements whereby goods and services were purchased via a non-compliant process.

4.2.2 On an annual basis, the Procurement and Contract Management Department undertake a comprehensive review of the STA log to conduct thorough market research to ascertain whether there is an alternative route now available which may have not been available previously.

5. Current Procurement Activity

5.1 In addition to the aforementioned live Contracts, the Procurement and Contract Management Department are currently working on in excess of 50 projects to further enhance policing within Derbyshire for both the frontline and services commissioned by the OPCC.

5.2 Such projects include:

- Back Up Software Solution
- Chesterfield Custody Suite
- External Forensic Services
- Generic Victim Services
- Information Technology Service Management Tool

- Insurance Services
- IT Hardware, Software and Consumables Framework
- Mobile Airtime and Data Sims
- Substance Misuse Outreach Service
- Vehicle Maintenance Services
- Voice Recording Software Solution

6. Collaboration

- 6.1 In an attempt to deliver cashable and efficiency savings whilst also ensuring value for money the Procurement and Contract Management Department look to collaborate with other Contracting Authorities at every opportunity. However, due to the nature of the organisation, this is not always possible.
- 6.2 Where collaboration is a possibility, the department engage with colleagues within the Derbyshire Fire and Rescue Service (DFRS).
- 6.3 In addition to the collaborative effort on a number of contracts, the Procurement and Contract Management Department provide a Derbyshire Constabulary Procurement Service (DCPS) to DFRS which is formally contracted via a SLA
 - 6.3.1 The SLA generates income for the force, whilst DFRS receive a specialist advice service which ensures compliance with regulations and legislation.
- 6.4 The Procurement and Contract Management Department also enjoy close working relationships with procurement colleagues around the East Midlands Region and collaborate on standardised goods and services. To support the collaborative efforts, there are regular meetings across the East Midlands and West Midlands between the Heads of Procurement and Contract Management.
- 6.5 There are also many partnerships which have been established with Derbyshire County Council, Derby City Council and multiple service providers in the victim's services landscape.
- 6.6 The Procurement and Contract Management Department have also formed close working relationships with BlueLight Commercial (BLC) to shape National contract requirements where Derbyshire profit from increased economies of scale whilst also benefitting from nationally negotiated agreements that support the whole of policing.
- 6.7 There are also a number of frameworks available which have been awarded by other forces on a national basis to support policing, these frameworks provide a compliant route to market for a wide range of goods and services.
- 6.8 Further to all of the above, as a Public Sector organisation, the Procurement and Contract Management Department have access to many National Frameworks which have been

established to support the wider public sector. These are also an area of consideration ahead of any individual procurement activities. Typical framework organisations include:

- CCS – Crown Commercial Service
- NHS SBS – National Health Service Supply Chain
- BlueLight Commercial
- ESPO – Eastern Shires Purchasing Organisation
- YPO – Yorkshire Purchasing Organisation

7. Savings

- 7.1 The Procurement and Contract Management Department report cashable savings to the Home Office on a monthly basis in order to monitor individual force performance against targets.
- 7.2 Derbyshire Constabulary are exceeding the set target and have reported the below savings:
- 2022/23 - £572,029.00
- 2023/24 - £722,605.00
- 2024/25 – £1,048,207.00
- 2025/26 (5 months) - £294,630.00

8. Governance Process

- 8.1 Alongside the OPCC's Head of Governance and Compliance, the Head of Procurement and Contract Management has provided significant input into the OPCC's Decision Notice Policy.
- 8.2 The policy documents the robust governance process which is adopted in force to ensure that necessary stakeholders are briefed appropriately on Contract Awards, Variations and Extensions in order for their approval to be obtained.
- 8.3 The Procurement and Contract Management Department are responsible for engaging with all stakeholders across the force (i.e. Health and Safety, Strategic Finance, DDaT – Information Management etc) through a Notification Form to ensure that they have an opportunity to provide input on all procurement activity.
- 8.4 The input from the Notification Form is documented on the Decision Notice to provide assurance to the government process that all relevant stakeholders have been consulted with.
- 8.5 The Decision Notice accompanies the Contract on DocuSign upon request of signature from the OPCC.