

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: November 2021	OPCC Ref: DN73-21
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Provision of a Digital Asset Management Solution

The force has a number of different digital assets (e.g. photos, videos, artwork etc) in a variety of places, that need to be brought together, have governance around usage, access, and data that ensures we know what is being used, where and who features within it.

The system will allow for searches to be carried out effectively to find the most appropriate image for use, using a much more capable and nuanced searching system coupled with a greater ability to define what an image represents within the platform compared to the current solution, which relies on images being stored within a network drive location with a very narrow search functionality.

At present, the current network drive solution hinders other members of the force who generate imagery to contribute to the force's creative comms database with the assets they generate, as well as consent issues being correctly and consistently catalogued. The Design and Print section of the department will also benefit from having easier access to sharing their assets with the wider team and force, where at present this is convoluted and siloed due to the computer equipment they use.

Due to the value of this procurement being under £25,000, in accordance with the procurement and financial regulations, 3 competitive quotations have been obtained and the most cost-effective solution quoted is for the Asset Bank solution from Bright Interactive Ltd at a total cost of £23,725 for 3 years.

The Information Management department have been consulted in respect of data protection requirements. A DPIA has been completed confirming that a data processing contract will be required, which will be dealt with separately

Decision

Approved

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<p>Signature </p>	<p>Date 9 November 2021</p>
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PUBLICATION SCHEME CONSIDERATIONS

Is the related Section B report to be published Yes

The report contains commercially sensitive information.

Is the publication of this approval to be deferred No

If Yes, provide reasons below

Date to be deferred to –

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

OFFICER APPROVAL

Chief Executive or Nominee:

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name Andrew Dale

Date 9 November 2021