

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: November 2021	OPCC Ref: DN71-21
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Improvement Technician Apprenticeships

In 2020 the Business Change & Innovation Department initiated a pilot exercise to have six members of staff complete a Level 3 Improvement Technician Apprenticeship course, in the principles of Lean Six Sigma via the training provider, Qualitrain Ltd.

The aim of the course is to train staff in the application of lean working methods in order to increase efficiency, effectiveness and ultimately remove waste from force processes.

As a result of the successful completion of the pilot exercise and following evaluation of the outcome, approval has been given for the programme to be rolled out more widely and six candidates have been selected to complete the programme.

The apprenticeship course is usually completed within 14-18 months at a cost of £4000 per person as set by the Government Apprenticeship Funding Cap. The total costs for this cohort of six candidates is therefore £24,000 which is funded directly from the Apprenticeship levy fund and not from force budgets.

A compliant route to procure the services of the training provider Qualitrain Ltd, has been identified via the YPO Apprenticeships and Associated Training Framework which permits direct award. Qualitrain have been identified as the only provider under the framework of the Level 3 Improvement Technician apprenticeship course.

Decision

Approved

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial

interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<p>Signature</p> 	<p>Date 25 November 2021</p>
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PUBLICATION SCHEME CONSIDERATIONS

Is the related Section B report to be published Yes
The report contains commercially sensitive information.

Is the publication of this approval to be deferred No
If Yes, provide reasons below
Date to be deferred to –
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

OFFICER APPROVAL

Chief Executive or Nominee:
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.
I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name Andrew Dale Date 25 November 2021