

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: NOVEMBER 2019	OPCC Ref: 69/2019
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FIRE RISK ASSESSMENTS

Executive Summary

Our contract for the provision of Fire Risk Assessments ended on 31st January 2019 and therefore to ensure compliance with fire safety regulations we have a requirement to engage a provider to carry out fire risk assessments across all Derbyshire Constabulary and DFPF LLP premises.

This was an open tender advertised on EU-Supply.com and Source Derbyshire. 35 companies expressed an interest and 7 bids were submitted and evaluated.

The bids were evaluated by Joan Watson, Jennifer Cawkwell, Ian Oldfield, Diane Paradise and Jo Bingley.

Decision

To recommend approval of the awarding of the contract for the provision of Fire Risk Assessments to Fire Compliance Management Services Limited

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date NOVEMBER 2019
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No If Yes, provide reasons below Date to be deferred to – NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL	
Chief Executive or Nominee: I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date NOVEMBER 2019

STRATEGIC PRIORITIES ASSURANCE BOARD

REPORT TITLE	DP0430 FIRE RISK ASSESSMENTS
REPORT BY	PROCUREMENT
DATE	29 NOVEMBER 2019

PURPOSE OF THE REPORT

To recommend approval of the awarding of the contract for the provision of Fire Risk Assessments to Fire Compliance Management Services Limited

ATTACHMENTS

1. None

RECOMMENDATIONS

The bids have been assessed against the quality criteria set out in the Invitation to Tender, using the Most Economical Advantageous Tender Criteria (MEAT): weighting of 60% Price and 40% Quality (delivery).

Using the above mentioned criteria the bids were evaluated and the submission from Fire Compliance Management Services Limited, of £22,240 + vat was the successful bid.

CONTACT FOR ENQUIRIES

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OVERVIEW

Our contract for the provision of Fire Risk Assessments ended on 31st January 2019 and therefore to ensure compliance with fire safety regulations we have a requirement to engage a provider to carry out fire risk assessments across all Derbyshire Constabulary and DPFP LLP premises.

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SUMMARY

It is our recommendation to award the contract for a 3 year period with the option to extend for a further 2 x 12 months to Fire Compliance Management Services Limited.

BACKGROUND PAPERS

