

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: NOVEMBER 2019	OPCC Ref: 63/2019
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SPECIALIST PAPER

Executive Summary

To agree a new contract for 2 years with an option to extend for 1 x 24 months with Antalis Limited for the provision of specialist paper used by the Design and Print team.

Based on our past average annual spend the value of the contract is expected to be in the region of £30,000 for the initial 2 year period.

A desk top evaluation was carried out which determined that all three suppliers have a very similar offering in terms of product and price and therefore taking in to account continuity of service provision we intend to direct award to Antalis Limited

Decision

To recommend approval of the awarding of the contract for the provision of Production/Specialist Paper to Antalis Limited.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date NOVEMBER 2019
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No If Yes, provide reasons below Date to be deferred to – NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL	
Chief Executive or Nominee: I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date NOVEMBER 2019

STRATEGIC PRIORITIES ASSURANCE BOARD

REPORT TITLE	DP0476 SPECIALIST PAPER
REPORT BY	PROCUREMENT
DATE	29 OCTOBER 2019

PURPOSE OF THE REPORT

To recommend approval of the awarding of the contract for the provision of Production/Specialist Paper to Antalis Limited.

ATTACHMENTS

1. None

RECOMMENDATIONS

To agree a new contract for 2 years with an option to extend for 1 x 24 months with Antalis Limited for the provision of specialist paper used by the Design and Print team.

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in Design and Print has confirmed that there are significant savings on some product lines against our current pricing therefore we expect to make savings over the current level of annual spend.

CONTACT FOR ENQUIRIES

Name: Jennifer Cawkwell
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OVERVIEW

Antalis Limited have been a supplier of specialist paper, used by the Design and Print Team, to Derbyshire Police for many years and latterly their services were procured via the CCS Framework Agreement RM1070. This agreement has now ended and we have a need to find a route to market to meet our ongoing requirements.

NEPO (North East Procurement Organisation) have a framework agreement which has 3 suppliers available for the supply of specialist paper. All three offer very similar products at similar prices and our current provider, Antalis are one of the names suppliers. There is an option to direct award and it is our intention therefore to proceed on that basis and award the contract to Antalis Limited under the terms of the NEPO Framework Agreement.

The Fire service have been consulted on whether they wish to be included but have decided not to at this stage but will possibly pursue their own call off order under the framework at a later date if required.

SUMMARY

It is our recommendation to award the contract for 2 years to Antalis Limited with an option to extend for a further 1 x 24 months.

BACKGROUND PAPERS