

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: AUGUST 2019	OPCC Ref: 57/2019
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**THE PROVISION OF AN INFORMATION TECHNOLOGY SERVICE
MANAGEMENT (ITSM) TOOL**

Executive Summary:

To recommend approval to award contract for the Provision of an Information Technology Service Management (ITSM) Tool to be provided by Alemba Limited for the period of 1 October 2019 for 5 years from go live, which is currently estimated to be 27 March 2020, with the option to extend for a further 3 years in annual increments for the total contract value of £114,101.60.

Decision

Confirm the recommendation to approve to award contract for the Provision of an Information Technology Service Management (ITSM) Tool to be provided by Alemba Limited for the period of 1 October 2019 for 5 years from go live, which is currently estimated to be 27 March 2020, with the option to extend for a further 3 years in annual increments for the total contract value of £114,101.60.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date AUGUST 2019
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes	
The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No
If Yes, provide reasons below
Date to be deferred to –
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL	
Chief Executive or Nominee:	
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date AUGUST 2019

STRATEGIC PRIORITIES ASSURANCE BOARD

REPORT TITLE	THE PROVISION OF AN INFORMATION TECHNOLOGY SERVICE MANAGEMENT (ITSM) TOOL
REPORT BY	PROCUREMENT
DATE	20 SEPTEMBER 2019

PURPOSE OF THE REPORT

To recommend approval to award contract for the Provision of an Information Technology Service Management (ITSM) Tool to be provided by Alemba Limited for the period of 1 October 2019 for 5 years from go live, which is currently estimated to be 27 March 2020, with the option to extend for a further 3 years in annual increments for the total contract value of £114,101.60.

ATTACHMENTS

1. None

RECOMMENDATIONS

Confirm the recommendation to approve to award contract for the Provision of an Information Technology Service Management (ITSM) Tool to be provided by Alemba Limited for the period of 1 October 2019 for 5 years from go live, which is currently estimated to be 27 March 2020, with the option to extend for a further 3 years in annual increments for the total contract value of £114,101.60.

CONTACT FOR ENQUIRIES

Name: Kirsty Holding
Tel: 0300 122 5986
Email: Procurement@derbyshire.pnn.police.uk

1. OVERVIEW

The current contract is due to expire on 26 March 2020.

This competition was conducted via an EU Open Procedure. 70 suppliers submitted expressions of interest. 6 suppliers submitted a bid.

Based on the detailed evaluation, Alemba Limited received 55.00 points for their quality response as they provided a comprehensive and detailed response to the method statements. The bidders also had the opportunity to obtain 5.00 additional points at a supplier presentation. Alemba Limited were awarded the full 5.00 points for the presentation as they demonstrated the solution to the panel which evidenced that it met the requirements.

Based on the evaluation of the pricing schedules, Alemba Limited received the full 40.00 points as their submission was the cheapest.

The submission from Alemba Limited was within the overall budget for this tender.

BACKGROUND PAPERS

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