

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: August 2018	OPCC Ref: 45/ 2018
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MEREDITH HOUSE HEATING WORKS

Executive Summary:

To recommend approval to award a contract to carry out the Meredith House Heating Works to Heating and Process Engineering Ltd at a cost of £29,873.66 + VAT.

The bids were assessed against the quality criteria set out in the Invitation to Tender document - Most Economical Advantageous Tender criteria (MEAT): Weighting 60% Quality (delivery) and 40% Price. The submission from Heating and Process Engineering Ltd is the successful bid

Decision

To award contract to Heating and Process Engineering Ltd at a cost of £29,873.66 + VAT to Meredith House Heating Works.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date August 2018
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes	
The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No
If Yes, provide reasons below
Date to be deferred to –
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL	
Chief Executive or Nominee:	
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date August 2018

STRATEGIC PRIORITIES ASSURANCE BOARD

REPORT TITLE	DP0217 MEREDITH HOUSE HEATING WORKS
REPORT BY	PROCUREMENT
DATE	11 JULY 2018

PURPOSE OF THE REPORT

To recommend approval to award a contract to carry out the Meredith House Heating Works to Heating and Process Engineering Ltd at a cost of £29,873.66 + VAT

ATTACHMENTS

1. None

RECOMMENDATIONS

The bids were assessed against the quality criteria set out in the Invitation to Tender document - Most Economical Advantageous Tender criteria (MEAT): Weighting 60% Quality (delivery) and 40% Price. The submission from Heating and Process Engineering Ltd is the successful bid

CONTACT FOR ENQUIRIES

Name: Procurement Dept
Tel: 0300 122 5964
Email: procurement@derbyshire.pnn.police.uk

1. OVERVIEW

2. Works are required to replace mechanical services at Meredith House. The works comprise of installing a new heatmaster 45 boiler unit, ensuring compatibility with the existing plant and pipework.

The evaluation team consisted of Joan Watson & Phil Munton

This was an RFQ and 4 companies were invited to quote for the job. 3 submitted their quotes and 1 declined due to our timescales and their current workload.

Most Economical Advantageous Tender Criteria (MEAT): Weighting 40% Price and 60% Quality (delivery).

3 bids were evaluated.

Summary of bidder quality scores, price scores and ranking are listed below:

Organisation	Quality 60%	Price 40%	Total 100%	Position Ranking
Heatpro	60.00	38.06	98.06	1
William Bailey	41.38	40.00	81.38	2
Midland Counties	31.03	35.90	66.94	3

3. SUMMARY

The bids were assessed against the quality criteria set out in the invitation to tender document - most economical advantageous tender criteria (MEAT): weighting 60% quality (delivery) and 40% price. The submission from Heating and Process Engineering Ltd is the successful bid

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BACKGROUND PAPERS

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