

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: July 2018	OPCC Ref: 39/ 2018
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**RECOMMENDATION TO AWARD CONTRACT FOR THE PROVISION OF A RISK
MANAGEMENT AND ASSURANCE SOLUTION**

Executive Summary:

Approval was sought to award contract for a Risk Management and Assurance Solution to be provided by Keto Software Limited, for the period from 1 July 2018 for 3 years from Go Live, which is currently estimated September 2018, with the option to extend for a further 3 years in annual increments for the total contract value of £38,500.00

Decision

The recommendation to award the contract to Keto Software Limited for the initial contract period of 3 years from Go Live (currently estimated September 2018), with the option to extend for a further 3 years in annual increments, for the total contract value of £38,500 was confirmed.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature

Hardyal Dhindsa

Date July 2018

PUBLICATION SCHEME CONSIDERATIONS

Is the related Section B report to be published Yes

The report contains commercially sensitive information.

Is the publication of this approval to be deferred No

If Yes, provide reasons below

Date to be deferred to –

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

OFFICER APPROVAL

Chief Executive or Nominee:

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name Andrew Dale

Date July 2018

STRATEGIC PRIORITIES ASSURANCE BOARD

REPORT TITLE	RECOMMENDATION TO AWARD CONTRACT FOR THE PROVISION OF A RISK MANAGEMENT AND ASSURANCE SOLUTION
REPORT BY	PROCUREMENT
DATE	30 JULY 2018

PURPOSE OF THE REPORT

Recommend approval to award contract for a Risk Management and Assurance Solution for Derbyshire Constabulary and Leicestershire Police to be provided by Keto Software Limited, for the period from 1 July 2018 for 3 years from Go Live, which is currently estimated September 2018, with the option to extend for a further 3 years in annual increments for the total contract value of £38,500.00.

ATTACHMENTS

1. None

RECOMMENDATIONS

Confirm the recommendation to award the contract to Keto Software Limited for the initial contract period of 3 years from Go Live (currently estimated September 2018), with the option to extend for a further 3 years in annual increments, for the total contract value of £38,500.00.

CONTACT FOR ENQUIRIES

Name: Procurement Department
Tel: 101
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OVERVIEW

The existing risk management and assurance system has been in place for 5 years and is now end-of-life. Leicestershire Police locally host this system on behalf of Derbyshire Constabulary, so the procurement was done for both forces.

A new solution is required for users to record all departmental and strategic risks with relevant controls and actions in addition for the ability to assign risk owners and risk levels based on a shared risk matrix.

The evaluation team consisted of Kirsty Holding (Procurement Assistant), Ray Poxon (Head of Procurement), Ellen Stone (IS Business Analyst), Mark Euerby (Head of Corporate Risk), Andrew Dale (Chief Finance Officer, OPCC), Dean Langton (Technical Development Manager), Daniel Finch (Information Security Support Officer) for Derbyshire Constabulary and Laura Saunders (Risk and Business Continuity Advisor) for Leicestershire Police.

This further competition was conducted under the Open Procedure. 46 suppliers submitted expressions of interest. 5 suppliers submitted a bid.

Based on the detailed evaluation CAM Management Solutions received the highest points for their quality response. The method statements and business requirements were scored separately hence why none of the bidders received the full 60 points. The three highest scoring bidders were invited to present their solution to the evaluation panel. The evaluation panel were satisfied that the response from Keto Software Limited could meet the requirements which were outlined within the specification.

Keto Software Limited received the full 40.00 points, as they were the most cost-effective submission. The submission from Keto Software Limited was within the original budget for this tender.

BACKGROUND PAPERS