

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: JUNE 2018</b>	<b>OPCC Ref: 23/2018</b>
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**RECOMMENDATION TO AWARD THE CONTRACT FOR THE  
PROVISION OF ASBESTOS SURVEYS ACROSS THE PROPERTY  
PORTFOLIO.**

**Executive Summary:**

To ensure a duty of care to employees and contractors working on sites and to provide a safe environment, a contract for the provision of asbestos surveys was required to ensure that the Force has gained control of this important aspect of property management.

Approval was sought to award contract for the provision of asbestos surveys across the property portfolio to Environtec Limited.

**Decision**

From the outcome of the business requirements and evaluation process, approval was given, to commence the surveying of the estate soonest with Environtec Limited, to ensure the Forces' Statutory Compliance obligations are met.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.



**DECISION REPORT**  
**31 MAY 2018**  
**REPORT OF THE POLICE AND CRIME COMMISSIONER**

**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION OF  
ASBESTOS SURVEYS ACROSS THE PROPERTY PORTFOLIO.**

**1 PURPOSE OF THE REPORT**

To recommend that we award the contract to Environtec Limited, currently we do not have any formal contract in place for this area of Statutory Compliance work. We have a duty of care to employees and contractors working on our sites, to provide a safe environment, the lack of surveys and the uncertainty around recommended works being completed, is not acceptable. This contract will ensure going forward the Force has gained control of this important aspect of property management.

**2 INFORMATION AND ANALYSIS**

Previously the contract was with RLB, however, the surveys lapsed and the consultant was remiss in ensuring our properties were surveyed and reports submitted for any follow on works. As a result of this, any surveys we have that were submitted prior to RLB being awarded the contract, are outdated, with any possible intended follow on works required, still not completed.

The tender was run using an Efficiency East Midlands Framework, EE0024-2 OJEU Notice 2016/S 020-031462, using the Further Competition option.

The Framework evaluation criteria were based on 60 % Quality and 40% Cost. The tender to be awarded to the Most Economical Advantageous Tender, (MEAT) evaluating against the technical and general requirements, and cost were applied.

Quality is paramount in this service, and Environtec Limited have provided excellent detailed answers, and have backed up their responses with case studies, and demonstrated their ability to support the Force through this program of work. It is also notable that Environtec Limited have offered a quality training package for our employees, which is recognised and trackable. For these reasons Environtec Limited scored maximum points for quality.

<b>OVERALL SCORES (100)</b>	<b>DMW Safety</b>	<b>Environtech</b>	<b>Armstrong York</b>
<b>Quality Score 60</b>	<b>34.50</b>	<b>60.00</b>	<b>37.50</b>
<b>Price Score 40</b>	<b>36.32</b>	<b>32.50</b>	<b>40.00</b>
<b>Total Score</b>	<b>70.82</b>	<b>92.50</b>	<b>77.50</b>
<b>RANK</b>	<b>3</b>	<b>1</b>	<b>2</b>

The evaluation team consisted of Ian Oldfield (Assets) and Joan Watson (Procurement)

## 2 RECOMMENDATIONS

From the outcome of the business requirements and evaluation process, it is recommended that approval be given, to commence the surveying of the estate soonest with Environtec Limited, to ensure the Forces' Statutory Compliance obligations are met.

## 3 IMPLICATIONS

All implications are assessed and scored to the table below.

**HIGH** – supporting explanation and narrative required and to be contained within the report

**MEDIUM** – narrative to be contained within the report at the discretion of the author

**LOW** – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder	x		
Environmental	x		
Equality & Diversity	x		
Financial	x		
Health & Safety		x	
Human Rights	x		
Legal	x		
Personnel		x	

<b>Contact details in the event of enquiries</b>	<b>Name: Joan Watson</b> <b>External telephone number: 0300 122 5964</b> <b>Email address: joan.watson.17091@derbyshire.pnn.police.uk</b>
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## PRICING SCHEDULE

Please fully complete the below pricing schedule ensuring all requirements are included.

### Pricing Schedule for Asbestos Consultancy Services

#### A) Labour Rates

Description i.e. Consultant	Hourly Rate £	Further Information / Comments
<b>Management Surveys – Consultancy Rates to produce a report</b>	<b>£47.50</b>	<b>One man team (sample analysis &amp; reports production are included).</b>
<b>Normal Working Hours 08:00 – 17:00</b>	<b>£47.50</b>	<b>One man team (sample analysis &amp; reports production are included).</b>
<b>Outside Normal Working Hours</b>	<b>£60.00</b>	<b>One man team (sample analysis &amp; reports production are included).</b>
<b>Refurbishment and Demolition Surveys – Consultancy Rates to produce a report</b>	<b>£56.25</b>	<b>One man team (sample analysis &amp; reports production are included).</b>
<b>Normal Working Hours 08:00 – 17:00</b>	<b>£56.25</b>	<b>One man team (sample analysis &amp; reports production are included).</b>
<b>Outside Normal Working Hours</b>	<b>£62.50</b>	<b>One man team (sample analysis &amp; reports production are included).</b>

Prices to exclude VAT and shall be fixed for the duration of the contract.