

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE**

**DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: April 2018</b>	<b>OPCC Ref: 16a/2018</b>
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**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE SUPPLY OF  
CONSUMER AND BUSINESS INFORMATION VIA AN ON-LINE ENQUIRY  
SERVICE.**

**Executive Summary:**

Approval for the award of a call off contract under Nottinghamshire Police framework for the supply of Consumer and Business information services.

**Decision**

- i. Award the call off contract to Experian under the terms of the Nottinghamshire Framework for the supply of Consumer and Business Information via an on-line service for the period of 1 April 2018 to 31 March 2021 with the option to extend for a further 12 months subject to satisfactory performance for approximately £121,000 for the initial 3 year term.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<b>Signature</b> Hardyal Dhindsa	<b>Date April 2018</b>
<b>PUBLICATION SCHEME CONSIDERATIONS</b>	
<b>Is the related Section B report to be published</b> <b>Yes</b> The report contains commercially sensitive information.	

<b>Is the publication of this approval to be deferred</b> <b>No</b> If Yes, provide reasons below <b>Date to be deferred to –</b> NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>
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<b>OFFICER APPROVAL</b>
<b>Chief Executive or Nominee:</b> I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner
Name    David Peet
Date

**DECISION REPORT**  
**1 APRIL 2018**  
**REPORT OF THE POLICE AND CRIME COMMISSIONER**

**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE SUPPLY OF  
CONSUMER AND BUSINESS INFORMATION VIA AN ON-LINE ENQUIRY  
SERVICE.**

**1. PURPOSE OF THE REPORT**

- 1.1 To seek approval for the award of a call off contract under Nottinghamshire Police framework for the supply of Consumer and Business information services.

**2. INFORMATION AND ANALYSIS**

- 2.1 Several operational and administrative functions within the force have the requirement to access consumer and business information for Policing, security vetting or commercial purposes.
- 2.2 Nottinghamshire Police have established a regional framework for these information services with Experian PLC. Each force pays a flat fee based on usage to access a variety of on-line reports.
- 2.3 The framework covers the period 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2021 with the option to extend for a further 12 months.
- 2.4 The Derbyshire Contract value is £40,236 for the first year. Approximately £121,000 for the 3 year term.

**3. RECOMMENDATIONS**

- i. Award the call off contract to Experian under the terms of the Nottinghamshire Framework for the supply of Consumer and Business Information via an on-line service for the period of 1 April 2018 to 31 March

2021 with the option to extend for a further 12 months subject to satisfactory performance for approximately £121,000 for the initial 3 year term.

**IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial	√		
Health & Safety	√		
Human Rights	√		
Legal	√		
Personnel	√		

<b>Contact details in the event of enquiries</b>	<p><b>Name: Procurement Team</b></p> <p><b>External telephone number: 0300 122 4376</b></p> <p><b>Email address: <a href="mailto:procurement@derbyshire.pnn.police.uk">procurement@derbyshire.pnn.police.uk</a></b></p>
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