

**THE POLICE AND CRIME COMMISSIONER FOR DERBYSHIRE  
INDEPENDENT CUSTODY VISITING SCHEME  
PROBATION MONITORING AND FEEDBACK FORM**

To be completed by experienced Independent Custody Visitors at the end of their visit  
with a new ICV.

Your name: .....	
<i>(capitals)</i>	
Probationer name: .....	
<i>(capitals)</i>	
Date of Visit: .....	Custody Suite: .....

**Before the visit**

Was it easy to make contact with the visitor? Yes/No\*  
*If not, please state why* .....

Was it easy to arrange a suitable time/date for the Visit? Yes/No\*  
*If not, please state why* .....

Did he/she arrive promptly at the arranged time to make the visit? Yes/No\*  
*If not, did he/she explain why?* .....

**During the visit**

Did he/she ask the detainee any questions? Yes/No\*  
Did he/she ask the custody officers any questions? Yes/No\*  
Did he/she use the aide-memoir/checklist? Yes/No\*  
Did you view any custody records? Yes/No\*  
*If so, did you explain what to look for?* .....

PTO

Who completed the visit report form? .....  
*If you did, did you explain it to them?* Yes/No\*  
*If they did, were they reasonably confident?* Yes/No\*

**Behaviour / attitude during the visit**

Was his/her appearance appropriate for making a custody visit? Yes/No\*  
*If not, why not?* .....  
.....

Did he/she communicate effectively, orally and / or in writing? Yes/No\*

Was he/she polite and considerate when in contact with the following:-

- Yourself Yes/No\*
- Detainees Yes/No\*
- Custody Staff Yes/No\*

Was he/she alert and attentive during the visit? Yes/No\*

Did he/she maintain confidentiality throughout the visit? Yes/No\*

Was he/she co-operative and open to constructive advice/criticism? Yes/No\*

Do you feel that he/she displayed the required ability, commitment and attitude to carry out the role? Yes/No\*

*Please explain your reason for this* .....  
.....  
.....

Any other comments .....  
.....  
.....  
.....

\*delete as appropriate

**Please complete and return to:**

ICV Scheme Administrator, The Office of the Police and Crime Commissioner for Derbyshire, Butterley Hall, Ripley, Derbyshire, DE5 3RS