

**POLICE AND CRIME COMMISSIONER FOR DERBYSHIRE  
STRATEGIC GOVERNANCE BOARD  
Held in the Reception Room, Constabulary HQ, Butterley, Ripley  
18 March 2013**

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**In attendance:**

**Office of the Police and Crime Commissioner:** Commissioner Charles, Deputy Commissioner Dhindsa, Mr P Harper, Mrs H Boffy, Mrs D Rimell and Mrs L Kelly

**Constabulary:** CC M Creedon, DCC A Goodwin, ACC S Cotterill, ACC D Collins and Mr T Neaves

<b>Agenda No.</b>	<b>Item</b>	<b>Decision (including Dec No.)/ Action</b>
1.	<b>APOLOGIES</b>  None	
2.	<b>DECLARATIONS OF INTEREST</b>  Commissioner Charles declared an interest in Agenda Item 8B, as a serving member of the Derbyshire County Council.  Deputy Commissioner Dhindsa declared an interest in Agenda Item 8B, as a serving member of Derby City Council	
3.	<b>ANNOUNCEMENTS FROM THE COMMISSIONER</b>  ACC Collins was congratulated for winning the prestigious Leadership Award from the British	

Association of Women in Policing (BAWP) after being secretly nominated.

Commissioner Charles informed the Board that following a robust recruitment process involving the HR Department, to whom thanks were extended. Mr David Peet had been chosen as the successful candidate, the appointment will be subject to scrutiny by the Police and Crime Panel who will meet on 5 April 2013 and satisfactory vetting.

The Deputy Commissioner Dhindsa is the lead in organising an alcohol summit which is hoped to take place on 27 June, key partners will be invited to attend this important event to discuss issues around alcohol abuse and how it affects the community.

The Deputy Commissioner Dhindsa is leading on some important work around Forced Marriage and Honour Based Crime. The Chief Constable welcomed input in this area and suggested there was also a wider role within education as it is a highly under-reported area of crime.

The Commissioner highlighted the four alternative venue Strategic Governance Board meetings, as follows:

**15 April 2013 - Chesterfield Town Hall**, Rose Hill, Chesterfield, Derbyshire. S40 1LP.  
Committee Room 1

**24 June 2013 – Buxton Fire and Rescue Centre**, Staden Lane, Buxton, Derbyshire. SK17  
9RZ. Community Room.

**16 September 2013 – South Derbyshire District Council Offices**, Civic Offices, Civic  
Way, Swadlincote, Derbyshire DE11 0AH. The Council Chamber

**11 November 2013 – Derby City Council**, The Council House, Corporation Street, Derby  
DE1 2FS. Sir Henry Royce Room.

	<p>Noting that the Buxton meeting had been arranged to take place in the Fire and Rescue Centre, the Commissioner and the Chief Constable were concerned that this venue may not be easily accessible to the public and suggested instead the Dome in Buxton. This will be investigated.</p> <p>A report on the Commissioner's Grant Scheme will be presented to the next meeting of the Strategic Governance Board.</p> <p>The Chief Constable announced that two senior officers had recently been successful in completing the Strategic Command Course. Commissioner Charles will write a letters of congratulations.</p>	<p><b>Change Venue in Buxton</b></p> <p><b>Report on Community Grant Scheme to the next SGB</b></p> <p><b>Commissioner Charles to send letters of congratulations</b></p>
4.	<p><b>MINUTES/ DIGEST OF DECISIONS</b></p> <p>The minutes of the meeting held on 18 February 2013 were agreed.</p>	
5.	<p><b>ACTIONS OUTSTANDING</b></p> <p>Noted.</p>	
6.	<p><b>FORWARD PLAN</b></p> <p>It was agreed that this standing agenda item would also include the current month for all future reports.</p> <p>It was noted that the thematic reports on Organised Crime Groups and Terrorism and Domestic Extremism, due to be presented in April, would be of a highly sensitive nature and therefore a public</p>	<p><b>Future Forward Plans to include current month</b></p> <p><b>A report removing all sensitive detail</b></p>

	report would not be available. The Commissioner will receive confidential briefings in these areas of business and a report to inform the public to this effect will be presented at the meeting in April.	<b>on OCGs and Terrorism and Domestic Extremism to be presented at the next SGB in April</b>
7A.	<p><b>APPOINTMENT OF CHIEF EXECUTIVE TO THE POLICE AND CRIME COMMISSIONER FOR DERBYSHIRE</b></p> <p>Following a robust recruitment process, a shortlist of 7 candidates was interviewed by the Commissioner with the support of an advisory panel of three others. Mr David Peet, ex- Deputy Chief Executive at the Northamptonshire Police and Crime Commission was appointed subject to a confirmatory hearing process by the Police and Crime Panel and satisfactory vetting.</p> <p>The Commissioner formally thanked Mr P Harper for his work as a much valued Transition Manager and subsequently the Interim Chief Executive.</p>	
	<p><b>RESOLVED:</b>          That David Peet is the candidate Chief Executive to the Office of the Police and Crime Commissioner for Derbyshire.</p>	<b>26/13</b>
7B.	<p><b>DELEGATIONS TO THE DEPUTY POLICE AND CRIME COMMISSIONER</b></p> <p>As detailed within the report, the Commissioner proposed to delegate (in his absence due to illness or leave) all allowable functions to his Deputy, reserving only those prohibited in law.</p>	
	<p><b>RESOLVED:</b>          The Commissioner determine full delegated powers (in his absence due to illness or leave) to his Deputy Police and Crime Commissioner with the law, reserving only those that are prohibited, being the issuing of a police and crime plan, appointing the chief constable, suspending the chief constable, or calling upon the chief constable to retire or resign and calculating a budget</p>	<b>27/13</b>

	<p>requirement.</p> <p>The Scheme of Delegation and Consent (Stage 1 Transfer) be amended accordingly.</p>	
7C.	<p><b>ANTI-FRAUD AND CORRUPTION POLICY</b></p> <p>The Anti-Fraud and Corruption Policy was presented for formal adoption by the Commissioner.</p>	
	<p><b>RESOLVED:</b>          The Anti-Fraud and Corruption Policy attached at Appendix A was adopted.</p>	<b>28/13</b>
7D.	<p><b>WHISTLE BLOWING POLICY</b></p> <p>The Public Interest Disclosure (Whistle Blowing) Policy was attached at Appendix A for approval.</p>	
	<p><b>RESOLVED:</b>          The Public Interest Disclosures Policy be approved and signed.</p>	<b>29/13</b>
8A.	<p><b>CRIME AND DISORDER GRANTS – NEXT STEPS AND HIGH PEAK WOMEN’S AID</b></p> <p>Two voluntary sector organisations had made applications for grant aid to maintain services supporting victims of domestic abuse.</p> <p>The Commissioner was recommended to make up the gap in funding to ‘Next Steps’ of £34,792 which will maintain medium risk domestic violence support services in South Derbyshire.</p> <p>High Peak Women’s Aid is a registered charity that has supported women experiencing domestic abuse in North West Derbyshire for over 30 years. The Charity requested funding to pay for a part time Outreach Worker post at a cost of £10,561 and also £1,000 to pay for 100 hours of Relief Work.</p> <p>The Commissioner was happy to support the funding which would be subject to a Service Level Agreement which was in hand. It was agreed that recommendation (i) be amended to reflect this.</p>	

	<p>The Chief Constable also endorsed the funding, stating that such organisations provide much benefit to the Constabulary. A report highlighting the benefits these organisations provide will be presented to the next meeting of the Strategic Governance Board.</p>	<p><b>A report to highlight the benefits of the work of voluntary sector organisations to be presented to the next meeting of the SGB in April</b></p>
	<p><b>RESOLVED:</b>          The offer of a one-off grant of £34,792 to Next Steps as gap funding for 2013/14, with terms and conditions aligned to the County Council grant funding be approved, subject to a Service Level Agreement.</p> <p>The offer of a one-off grant of £11,561 to High Peak Women’s Aid for a part time outreach worker and 100 hours of relief work for 2013/14 be approved.</p>	<p><b>30/13</b></p>
8B	<p><b>ALLOCATION OF COMMISSIONER’S COMMUNITY SAFETY FUNDING 2013/14</b></p> <p>Details of the Commissioner’s proposed Allocation of Community Safety Fund were detailed within the report. There would be a funding shortfall of £12k which will be made up by drawing from the wider community funding budget.</p> <p>An error was noted within the recommendation (i) which should read ‘Derbyshire’ County Council NOT Derby. The recommendation to be amended accordingly.</p> <p>The Chief Constable approved of this common sense approach.</p>	
	<p>The grant offers from the Police and Crime Commissioner’s Community Safety Fund be made to Derby City Council and Derbyshire County Council in accordance with Table 1 of the report.</p>	<p><b>31/13</b></p>

	<p>A payment schedule be agreed based on a suitable monitoring and reporting programme.</p>	
<p>8C.</p>	<p><b>COLLABORATION BUDGET</b></p> <p>The proposals in relation to the costs associated with supporting current collaborative projects and the financial budget requirement for the region and Derbyshire was detailed within the report.</p> <p>The annual capital expenditure planned for EMSOU SOC was provided within the 4 year Financial Plan at Appendix 1.</p> <p>It was noted that the EMSOU asset replacement should be £350k NOT £500k as detailed within the report. The recommendation (i) to be amended accordingly.</p>	
	<p><b>RESOLVED:</b></p> <p>Derbyshire's participation and share of funding for the following regional investment business cases (noting that the request to support an HR scoping project was not supported) be approved:</p> <ul style="list-style-type: none"> <li>(a) £335k – IT (revenue) proposal</li> <li>(b) £88k – Information Assurance</li> <li>(c) £19.5 – Regional vetting</li> </ul> <p>For clarity, the EMSOU asset replacement (£350k) would be held pending broader discussion on the capital programme.</p> <p>The revenue budget proposals for the financial year 2013/14 only, shown at Appendix A to the report, as put forward to the East Midlands Police and Crime Commissioners Board on 10 December 2012 be supported and appropriate provision be made within the budget of Derbyshire Police.</p>	<p><b>32/13</b></p>

	The budget requirements for later years, along with capital spending and financing plans, are to be reviewed and re-presented to the EMPCC Board in due course.	
10A	<p><b>INTERNAL AUDIT STRATEGY 2013/14</b></p> <p>At the meeting of the Joint, Audit, Risk and Assurance Committee (JARAC) on 14 March 2013, the proposed Internal Audit Strategy to 2015 and the annual Internal Audit Plan for 2013/14 was reviewed. The committee recommended that the Commissioner and Chief Constable approve the Internal Audit Strategy attached at Appendix A.</p>	
	<p><b>RESOLVED:</b></p> <p>The Chief Constable considered the recommendations of the JARAC and approved the joint Internal Audit Strategy 2013/14</p> <p>The Commissioner considered the recommendations of the JARAC and approved the joint Internal Audit Strategy 2013/14.</p>	<b>33/13</b>
12A	<p><b>CHIEF CONSTABLE'S SCORECARD</b></p> <p>A full scorecard will be presented to future meetings of the Strategic Governance Board, it was noted that the data presented for the future may be little out of date as the data will be aligned to the Board and not the month end.</p> <p>The Chief Constable provided some comment on Force performance in the following areas:</p> <p><b>Violent Crime</b>        Violent crime detection rate had improved slightly since the previous month, but Most Serious Violence detection rate had decreased further from 48.2% last month to 47.5% this month. The Chief Constable asserted that this rate was artificially inflated as there is a carry over of data from the previous year.</p>	



	<p><b>Burglary</b>          There had been a large rise in domestic burglary since last year in B Central and also a small rise in non-domestic burglary in Derby North. Localised crime increases are dealt with via divisional tasking and both Commissioner Charles and Deputy Commissioner Dhindsa were invited to attend a divisional briefing. The Chief Constable further reassured that Commissioner that if there is a rise in particular areas of crime ACC Cotterill should be contacted in order to examine the work being undertaken to address this and to put some context around the actual detail of the crimes.</p> <p><b>Sickness</b>          Police Officer sickness levels had increased slightly, however, it was noted that it was not a long term spike and it may coincide sickness bugs. This will be examined in more detail and the Force will also examine potential morale issues.</p>	
	<p><b>RESOLVED:</b>          To note the update.</p>	<p><b>Noted</b></p>
<p>12B</p>	<p><b>CONFIDENCE AND SATISFACTION UPDATE</b></p> <p>The performance update showed a dip in confidence and satisfaction and it was noted that there had been a steady increase in both areas until the summer of last year. Factors affecting confidence can be intangible and variable and can be affected locally by national events. The force has introduced a number of initiatives to improve confidence as detailed within the report.</p> <p>As detailed within the report, to enable the Force to better understand BME satisfaction, every BME victim will be sent a letter to offer victims the opportunity to call or email staff within the Service Improvement Section of Corporate Services. In addition, all BME victims will be offered the chance to participate in a User Satisfaction survey. When meaningful sample sizes are available these will be analysed and a report will be presented to a future meeting of the Strategic Governance Board.</p>	<p><b>When the initiatives on BME satisfaction have been analysed a report will be presented to a future meeting of the SGB</b></p>

	<p><b>RESOLVED:</b>          To note the update.</p>	<p><b>Noted</b></p>
<p>12C</p>	<p><b>CONTACT MANAGEMENT DEPARTMENT (CCMC) – UPDATE</b></p> <p>Performance in most areas had decreased since 2011/12, the following dips in performance were noted;</p> <p>A drop in emergency call answering rates in July each year          An increase in emergency call abandonment rates since early 2012          A drop in performance for emergency calls from last year          The target of 85% of non-emergency calls answered within 40 seconds had not been met since June 2012 and the abandonment rate had risen.</p> <p>Discussing the performance issues within the Department the following was highlighted:</p> <p><b>Resourcing.</b> A number of vacancies had been filled since the Departmental review in July 2012, however, the Department still carry a number of vacancies, including some long term sick leave, short term sick leave and maternity leave. Since the last round of recruitment there is a bank of recruits ready to call in, and seven vacancies had recently passed through vacancy control. However, it was highlighted that the training of newly appointed staff does have a significant impact on the Department as each trainee must be assigned a mentor for an extended period time, until they are fully operational.</p> <p><b>Demand.</b> It has been acknowledged by the Force Management Team that call takers are often tied up with calls relating to the East Midlands Ambulance Service, Social Care and Mental Health. Some concern was highlighted surrounding the drain on resources in dealing with these calls and this issue will be examined in depth and reported through the Demand Management Project Board. Deputy Commissioner Dhindsa has been invited to sit on this Board.</p> <p>Commissioner Charles and Deputy Commissioner Dhindsa were invited to spend time in the</p>	

	<p>CCMC.</p> <p>The next full report on the CCMC was due to be presented to the Strategic Governance Board within 6 months, it was agreed however, that an interim report to update on any actions taken to improve performance be presented to the Board next quarter.</p>	<p><b>An interim report on actions taken to improve performance within the CCMC be presented to the SGB in September</b></p>
	<p><b>RESOLVED:</b>          To note the content of the report.</p>	<p><b>Noted.</b></p>
12D	<p><b>HEALTH AND SAFETY UPDATE</b></p> <p>The Commissioner queried the increase in incidents within the Contact Management and Finance and Business Departments (as detailed in Appendix A page 2). The increase within Contact Management was attributed to better reporting and also the adverse weather conditions. The increase within the Finance and Business Department was due to the Finance and Administration Department being merged within the Finance and Business Department.</p>	
	<p><b>RESOLVED:</b>          To note the report</p>	<p><b>Noted</b></p>
12E	<p><b>FINANCE BRIEFING – PERIOD 10</b></p> <p>An error was noted within Appendix A to the report, the headers ‘this month’ and ‘last month’ should be in the opposite columns.</p>	
	<p><b>RESOLVED:</b>          To note the current financial position as set out in the briefing document.</p>	<p><b>Noted</b></p>

12F	<b>BUSINESS CHANGE PROJECT BOARD UPDATE</b>  As contained within the report	
	<b>RESOLVED:</b> To note the report.	<b>Noted</b>

**MINUTES** of a meeting of the **INTERIM JOINT, AUDIT, RISK AND ASSURANCE COMMITTEE** held at the Derbyshire Police Headquarters, Butterley Hall, Ripley on 14 March 2013

**P R E S E N T**

Miss K Alcock, Mr M Carrington, Mr L Newby and Cllr T Rogers

No apologies for absence received.

**OPCC Present:** DPCC Dhindsa, Mrs H Boffy, Mrs L Kelly,

**ACPO Present:** Mr T Neaves

**Internal Audit:** Mr P Green, Ms A Ward

**External Audit:** Mr J Cornett, Ms T Endicott

**01/13      APPOINTMENT OF THE CHAIR**

01.1 Miss K Alcock was nominated and seconded to act as Chair of the Committee for this one meeting of the Interim JARAC.

**RESOLVED:**

Miss K Alcock be appointed Chair of the Interim JARAC

**02/13      TERMS OF REFERENCE AND PROCEDURE RULES**

02.1 Noting that there will be an annual review of performance and that the performance review of the JARAC and its members will be commissioned and undertaken independently, members queried who would carry on this review and on what basis. Mrs Boffy informed members' that as this was a new committee some finer details would still need to be arranged and the criteria of the review would be based around individual members previous backgrounds and experience.

**RESOLVED:**

The terms of reference and the meetings and general protocol for the Joint, Audit, Risk and Assurance Committee were noted.

**03/13      DECLARATIONS OF INTEREST**

**RESOLVED**

To note that no Members declared any Personal or Prejudicial Interests.

**04/13      HMIC INSPECTION ACTIVITY**

- 04.1 Members were updated on Her Majesty's Inspectorate of Constabulary (HMIC) inspection activity undertaken since October 2012.
- 04.2 As a result of a thematic report 'Revisiting the Police Relationship 2012', a list of 12 recommendations had been published, attached at Appendix A to the report.
- 04.3 Members enquired if a procedure would be put into place to brief members of the JARAC on any potential, forthcoming issues that may arise. Members were reminded that the role of the committee is to understand how risk is being managed to provide reassurance that it is being managed appropriately. Members were reassured that the Force have sound risk management arrangements

**RESOLVED**

To note the report.

**05/13      FORCE RISK MANAGEMENT**

- 05.1 The Force Risk Management Board meets quarterly to assess the impact of identified risks, the likelihood of risks occurring and the measures in place to ameliorate the damage that could occur from those risks.
- 05.2 Following the latest review of the Strategic Risk Register the Force Risk Management Board considered updates of high priority provided by nominated risk owners, the re-prioritisation /re-scoring of high priority risks was detailed within the report.
- 05.3 Members noted at para 4.9 (risk Ref 1036) that the risk around data quality of NCRS and NSIR will be closed and archived. Members considered it important for the permanent JARAC to monitor this area and that it should be flagged as an area for new member induction.

**RESOLVED:**

The report was noted.

**06/13      ARRANGEMENTS FOR OFFICE OF THE POLICE AND CRIME COMMISSIONER RISK MANAGEMENT: STRATEGY AND REGISTER**

- 06.1 Members were informed of the arrangements being put in place with regards to the management of risk at the Office of the Police and Crime Commissioner.
- 06.2 The draft risk management strategy was attached at Appendix A for members' information.

**RESOLVED:**

1. The Derbyshire Police and Crime Commissioner Risk Management Strategy was approved, subject to any amendments that may be highlighted through discussions;
2. The plans highlighted in this cover report for implementing the PCC Risk Management Strategy was approved subject to any amendments that may be highlighted through discussions.
3. Progress in preparing the risk register for the Office of the Police and Crime Commissioner and to receive a report on the full register at the next meeting in June

**07/13      EXTERNAL AUDIT FEES AND PLAN**

- 07.1 A copy of the external audit fee letters were attached to the report at Appendices A & B and the External Audit Plan at Appendix C.
- 07.2 The external auditor provided the committee with the key highlights from the plan and explained that the key audit risk will be around producing the joint financial statements under group accounting requirements for the 2012/13 financial year, which is a change from previous periods. The external auditor was keen to emphasise that there were no concerns about the capacity or capability of staff, but the risk would be inherent in the new accounting framework.
- 07.3 The audit fee for 2012/13 was £66,000, a reduction of 14% compared to 2011/12. This fee was based on a number of assumptions based on accurate financial statements, good quality supporting working papers within agreed timeframes.

**RESOLVED:**

1. To note the fees for the 2012/13 audit
2. To note the External Audit Plan 2012/13

**08/13      STRATEGY FOR INTERNAL AUDIT 2013/**

- 08.1 The updated Strategy for Internal Audit 2013/14 (not 2011/12 as detailed in the report) was attached at Appendix A.
- 08.2 After some discussion, the committee were satisfied on the adequacy of the Strategy for Internal Audit 2013 and content to

recommend to the Chief Constable and the Police and Crime Commissioner for their approval. This will be presented at the meeting of the Strategic Governance Board on Monday 18 March.

**RESOLVED:**

1. The adequacy of the proposed Strategy for Internal Audit 2013 was reviewed.
2. The committee agreed to recommend the plan to the Chief Constable and the Police and Crime Commissioner for their respective approval.

**09/13      INTERNAL AUDIT REPORT – RSM TENON – KEY FINANCIAL CONTROLS**

- 09.1 The Internal Audit Report on Key Financial Controls was attached as an exempt Appendix A to the report. The committee moved to a closed session of the meeting whilst this report was being discussed.
- 09.2 The report provided substantial reassurance that the controls upon which the organisation relies to manage risk were suitably designed, consistently applied and effective.

**RESOLVED:**

The internal audit report on Key Financial Controls was received.

**10/13      INTERNAL AUDIT REPORT: INTERIM OPINION APRIL TO NOVEMBER 2012**

- 10.1 The internal audit interim opinion report dated November 2012 was attached at Appendix A.
- 10.2 This report was originally prepared to assist the Corporate Governance Committee under the Police Authority, but was presented to the JARAC as a handover to provide assurance from a clean audit report.

**RESOLVED:**

The Internal Audit Interim Report was received.

**11/13      PCC SCHEME OF DELEGATION**

- 11.1 The Scheme of Delegation and Consent was attached to the report at Appendix A.



- 11.2 The document may be amended to take into account any changes that may occur in relation to a Second Stage Transfer and committee were informed that the JARAC will be consulted on any revisions.

**RESOLVED:**

The report and the Scheme of Delegation and Consent November 2012 were noted.

**12/13      FINANCIAL REGULATIONS AND CONTRACT STANDING ORDERS**

- 12.1 The Financial Regulations and Contract Standing Orders were attached at Appendix A.

**RESOLVED**

The report and associated document was noted.

**13/13      ARRANGEMENTS FOR THE PREPARATION OF THE STATEMENT OF ACCOUNTS**

- 13.1 Members were advised of the changes to the final accounts process both nationally and locally and the statement of Accounting Policies for the Commissioner and the Chief Constable were attached at Appendices A & B respectively.

- 13.2 An amendment to appendix B was noted within the para 'Accruals of Expenditure' which should read "Activity is accounted for in the year it takes place, **not** simply when cash payments are made".

**RESOLVED:**

1. The report was noted.
2. The Statement of Accounting Policies was approved.

**14/13      ANY OTHER BUSINESS**

- 14.1 The Treasurer explained to the committee that the Code of Corporate Governance was being prepared and would hopefully be ready by end of March. This would then be presented to a future meeting of the JARAC.

**REVIEW OF ACTIONS ON DECISIONS MADE BETWEEN BOARD MEETINGS**

**KEY**

***Progress Column: C = Complete, I = In-hand, O = Outstanding***

<b>Decision No.</b>	<b>Agenda Item</b>	<b>Report Title and Action Required</b>	<b>Responsible Officer</b>	<b>Progress</b>
<b>STRATEGIC GOVERNANCE BOARD – 14 DECEMBER 2012</b>				
12/12	8A	<b>REVISED BUDGET, FINANCIAL PROJECTIONS UPDATE AND FEES AND CHARGES</b> Develop a Draft Grants Scheme.	Mrs H Boffy	C
<b>STRATEGIC GOVERNANCE BOARD – 18 MARCH 2013</b>				
	Announcements from the Commissioner	The SGB on 24 June is scheduled to take place at the Fire and Rescue Centre, Buxton. Due to public accessibility an alternative venue will be arranged.  To send letters of congratulations to the two senior officers who successfully completed the Strategic Command Course.	Mrs L Kelly  Councillor Charles	C  C
	6	To include current month in the forward plan  A report informing the SGB that the Commissioner has been suitably briefed as to the threats and risks and reduction of harm within the areas of OCGs and Terrorism and Domestic Extremism to be presented to the next meeting of the SGB in April.	Mrs L Kelly  Ch Supt. K Mahay	C  C
30/13	8A	To present a report on the benefits of the work of voluntary sector organisation to be presented to the next meeting of the SGB in April.	ACC Cotterill	

	12B	When the initiatives on BME satisfaction have been analysed a report will be presented to a future meeting of the SGB.	Chief Constable	
	12C	An interim report on actions taken to improve performance within the CCMC be presented to the SGB in September.	ACC Collins	

Strategic Governance Board 4 Month Forward Plan		
Date of Meeting	Finance	Performance and Other Issues
15-Apr-13	<p>Finance (Period 11) &amp; Resources            Force - monitor capital programme delivery and expenditure against budget            Force - estates update setting out progress on key capital schemes            Force - monitor and report revenue spend against profiled budget including a predictive out-turn position and explanations of major variances            Force - Insurance Renewals 2013/14            Force - people plan            Force - Procurement and Contracts Quarterly Update            PCC - Report funding decisions (if any)</p>	<p>Chief Constable's scorecards            Force Thematic Report - Organised Crime Groups            Force Thematic Report - Terrorism and Domestic Extremism            Force Thematic Report - Gun and Knife Crime Report</p>
13-May-13	<p>Finance (Period 12) &amp; Resources            Force - monitor capital programme delivery and expenditure against budget            Force - estates update setting out progress on key capital schemes            Force - Information Services (IS) Quarterly Update            PCC - Report on Funding Decisions (if any)</p>	<p>Chief Constable's Delivery Plan            Chief Constable's scorecards            (Force Thematic Report - Update on Emerging Risks includes Cyber Crime, Economic Crime, Troubled Families, New and Emerging Communities. Can use half-yearly update from Strategic Assessment). - <b>This report will be presented at the July Meeting.</b>            Force Thematic Report - Hate Crime            PCC - issues arising from CSEW data published on 19/04/13            Force - Professional Standards Misconduct Cases &amp; Complaints            PCC - ICV/Animal welfare stats &amp; findings &amp; any current issues</p>

<p style="text-align: center;">24-Jun-13</p>	<p>Finance (Period 1) &amp; Resources PCC &amp; Force - Revenue Budget Outturn 2012/13 PCC &amp; Force - Capital Outturn 2012/13 PCC &amp; Force - Annual Report on Treasury Management and Prudential Indicators 2012/13 Force - monitor capital programme delivery and expenditure against budget Force - estates update setting out progress on key capital schemes Force - Estates Services and PFI Financing Quarterly Update PCC Report on funding Decisions (if any)</p>	<p>Chief Constable's scorecards Force Thematic Report - Workforce Report (includes staff numbers, sickness, equality &amp; diversity) Force Thematic Report - Community Policing PCC &amp; Force Thematic Report - Wildlife Crime &amp; Cruelty to Animals (Partnership Report)  Force - Updates on Criminal Justice (includes reports on RJ and Victims/Witnesses) Force - Quarterly Project Board Update Force - Health &amp; Safety Report</p>
<p style="text-align: center;">22-Jul-13</p>	<p>Finance (Period 2) &amp; Resources ***Outturn*** Force - Police Property Act Fund - contribution towards Derbyshire Community Foundation 2013/14 PCC &amp; Force - Annual report on debtors Force - monitor capital programme delivery and expenditure against budget Force - estates update setting out progress on key capital schemes Force - monitor and report revenue spend against profiled budget including a predictive out-turn position and explanations of major variances Force - Procurement and Contracts Quarterly Update PCC - Report funding decisions (if any)</p>	<p>Chief Constable's scorecards Force Thematic Report - Safeguarding Adults (includes Persons Susceptible to Harm and Missing Adults) Force Thematic Report - Domestic Abuse (Partnership Report?) Force Thematic Report - Rape &amp; Serious Sexual Assault (includes Registered Sex Offenders &amp; Dangerous Persons (MAPP)) Force Thematic Report - Update on Emerging Risks (includes Cyber Crime, Economic Crime, Troubled Families, New and Emerging Communities). Can use half-yearly update from Strategic Assessment. Force - Employment disputes &amp; grievances Force - Professional Standards Misconduct Cases &amp; Complaints PCC - ICV/Animal welfare stats &amp; findings &amp; any current issues, Annual Reports Stage Two Transfer</p>

**STRATEGIC GOVERNANCE BOARD**

**15<sup>TH</sup> APRIL 2013**

**REPORT OF THE TREASURER**

**7A: APPOINTMENT OF DAVID PEET AS CHIEF EXECUTIVE- REPORTING  
THE CONFIRMATION HEARING OF THE POLICE AND CRIME PANEL HELD ON  
5<sup>TH</sup> APRIL 2013**

**1. PURPOSE OF THE REPORT**

- 1.1 To report the recommendations of the Derbyshire Police & Crime Panel and the confirmation of the appointment of David Peet as the Chief Executive of the Office of the Police and Crime Commissioner for Derbyshire.

**2. LEGAL BASIS FOR APPOINTMENT**

- 2.1 The Police Reform and Social Responsibility Act 2011 (the Act) provides, under Schedule 1(6) that the Police and Crime Commissioner (the Commissioner) for a police area must appoint a person to be the head of the commissioner's staff (referred to as the commissioner's chief executive).

**3. APPOINTMENT PROCESS**

- 3.1 An open recruitment process was carried out to identify a candidate on merit. After short-listing, 7 candidates were interviewed by a panel of the Commissioner, his Deputy, the Head of Force HR and an external independent consultant sourced through the Association of Police and Crime Commissioners.
- 3.2 In accordance with Schedule 1(6) the Commissioner decided to propose the appointment of David Peet to the post of Chief Executive of the Office of the Police and Crime Commissioner for Derbyshire.

#### **4. CONFIRMATION BY THE POLICE & CRIME PANEL**

4.1 This decision has been notified to the Derbyshire Police and Crime Panel. In accordance with the Act the Commissioner has provide to them:

- The name of the person the Commissioner proposes to appoint, who for the purposes of the legislation is known as the 'candidate'
- The criteria used to assess the suitability of the candidate for the appointment
- Why the candidate satisfies those criteria, and
- The terms and conditions on which the candidate is to be appointed

4.2 David Peet has been subject to the confirmation hearing process required by Schedule 1 of the Act. The confirmation hearing took place in front of the Police & Crime Panel on Friday 5<sup>th</sup> April 2013.

4.3 The Police and Crime Panel are required to publish a report to the Commissioner on his proposed appointment in which they must include a recommendation as to whether or not the candidate should be appointed.

4.4 The Commissioner must consider the report once published and decide whether to accept or reject the panel's recommendation on David Peet's proposed appointment.

4.5 The Police & Crime Panel recommended unanimously that David Peet be appointed. A copy of the report of the Police & Crime Panel and the response from the Commissioner to that report are published as Appendix A and B respectively.

#### **5. RECOMMENDATION**

i. That David Peet is confirmed as the Chief Executive of the Office of the Police and Crime Commissioner for Derbyshire, subject to references and vetting.

#### **6. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial	√		
Health & Safety	√		
Human Rights	√		
Legal			√
Personnel			√

<b>Contact details in the event of enquiries</b>	<b>Name: Helen Boffy</b> <b>External telephone number: 0300 122 6005</b> <b>Email address: <a href="mailto:Helen.Boffy.4808@derbyshire.pnn.police.uk">Helen.Boffy.4808@derbyshire.pnn.police.uk</a></b>
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### **BACKGROUND PAPERS**

1. Police Reform & Social Responsibility Act 2011

### **ATTACHMENTS**

Appendix A. Report from the Derbyshire Police & Crime Panel on its recommendation on the proposed appointment of David Peet as Chief Executive of the Police and Crime Commissioner

Appendix B. Response from the Police and Crime Commissioner for Derbyshire to the report of the Police & Crime Panel



**John McElvaney**  
Solicitor  
Director of Legal Services  
County Hall  
Matlock  
Derbyshire  
DE4 3AG

Alan Charles  
Police and Crime Commissioner for Derbyshire  
Butterley Hall  
Ripley  
Derbyshire  
DE5 3RS

Telephone: 01629 538303  
Ask for: John McElvaney  
Our Ref: JMcE/AS/54027  
Your Ref:  
8 April 2013

**BY E-MAIL ONLY**

Dear Commissioner,

**Re : Confirmation Hearing in respect of the  
Proposed appointment of Mr David Peet as the  
Chief Executive for the Office of the Police and Crime Commissioner**

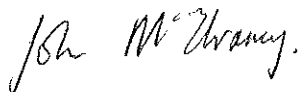
I am writing to report the outcome of the Confirmation Hearing which was held at County Hall in Matlock on the 5<sup>th</sup> April 2013.

Having reviewed the proposed appointment, the Police and Crime Panel unanimously resolved to recommend to you that David Peet should be appointed to the post of Chief Executive. I look forward to receiving your response to the Panel's recommendation.

As is required by the legislation, this letter, confirming the Panel's recommendation, will be published by placing it on the Council's website. I anticipate that, in line with previous practice, the Panel's recommendation and your response will be placed on our respective websites at the same time.

I am providing a copy of this letter to David Peet and I would like to thank you both, on behalf of the Panel, for attending the Confirmation Hearing.

Yours sincerely



**John McElvaney**  
Director of Legal Services

**CC: David Peet – Chief Executive  
for the Office of the Police and Crime Commissioner**



**Alan Charles**  
**Police and Crime Commissioner for Derbyshire**  
Butterley Hall  
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DE5 3RS

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[www.derbyshire-pcc.gov.uk](http://www.derbyshire-pcc.gov.uk)

Your Reference JMcE/AS/54027

Date 9<sup>th</sup> April 2013

E-MAIL ONLY

Mr John McElvaney  
Solicitor  
Director of Legal Services  
County Hall  
Matlock  
Derbyshire  
DE4 3AG

Dear John,

**Re : Confirmation Hearing Panel - recommendation proposed appointment of Mr David Peet as the Chief Executive for the Police and Crime Commissioner for Derbyshire**

Thank-you for your letter of the 8<sup>th</sup> April in which you report the outcome of the Police and Crime Panel Confirmation Hearing held on Friday 5<sup>th</sup> April 2013. I am pleased to receive the Panel's unanimous recommendation to appoint David Peet as my new Chief Executive and take this opportunity to confirm the Panel's recommendation in this regard.

I have taken cognisance of the guidance on five working days 'cooling off' period but in light of the unanimous resolution of the Panel and the competitive process undertaken by myself, I see little to be gained in delaying. David had previously left his post as Deputy Chief Executive to Northamptonshire Police and is therefore in a position to take up his post directly. In publishing the outcome together, I shall be placing my decision to accept the Panel's recommendation on my website at the end of business today if this assists with your own planning.

Thank-you for your attention in this matter and my appreciation to all members who came together to form a Panel for this single item of business.

Yours sincerely,

Alan Charles

Police and Crime Commissioner

**STRATEGIC GOVERNANCE BOARD**

**15 APRIL 2013**

**REPORT OF THE TREASURER**

**7B: CHIEF OFFICER'S BENEFIT SCHEME**

**1. PURPOSE OF THE REPORT**

- 1.1 To review the Chief Officer Benefits scheme to reflect the changes brought about by the Police Reform & Social Responsibility Act 2011.

**2. INFORMATION AND ANALYSIS**

- 2.1 Prior to November 2012, the Police Authority had the discretion (within the law) to determine Chief Officer benefits for the senior ACPO officers. Post November 2012 the Commissioner can determine his own Chief Executive and in respect of ACPO Officers, only the benefits of the Chief Constable. Other ACPO officers' benefits are now determined by the Chief Constable.
- 2.2 The Chief Officer benefits scheme was in place under the Police Authority Remuneration Panel and forms part of the terms of appointment of the Chief Officers in Derbyshire. This has been reviewed and minor changes are proposed to reflect the current position as supported by the Commissioner. A copy of the draft scheme is attached at **APPENDIX A** to this report.
- 2.3 There are no benefits offered to the Chief Executive of the Office of the Police and Crime Commissioner other than a car user allowance, with the customary travel reimbursement for business mileage.
- 2.4 The Scheme will have effect from 1 April 2013.

**3. RECOMMENDATIONS**

- i. That the Commissioner approve the Chief Constable Benefits Scheme 2014

#### 4. IMPLICATIONS

All implications are assessed and scored to the table below.

**HIGH** – supporting explanation and narrative required and to be contained within the report

**MEDIUM** – narrative to be contained within the report at the discretion of the author

**LOW** – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial	√		
Health & Safety	√		
Human Rights	√		
Legal		√	
Personnel		√	

<b>Contact details in the event of enquiries</b>	<b>Name: Helen Boffy</b> <b>External telephone number: 0300 122 6005</b> <b>Email address: <a href="mailto:Helen.boffy.4808@derbyshire.pnn.police.uk">Helen.boffy.4808@derbyshire.pnn.police.uk</a></b>
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**BACKGROUND PAPERS: NONE**

#### **ATTACHMENTS**

Appendix A. Chief Constable Benefits Scheme April 2013

**Police and Crime Commissioner for Derbyshire  
DRAFT  
Chief Constable Benefits Scheme  
April 2103**

**Chief Constable Benefits – To be provided for the Chief Constable of Derbyshire Police as approved by the Police and Crime Commissioner for Derbyshire.**

**This scheme will have effect from 1 APRIL 2013.**

**1. Cars**

1.1 Cars – the Chief Constable will be provided with a car and will also retain the use of the ‘official’ pool car.

1.2 Two Options are offered.

- i. £7,000p.a. Car allowance (incorporating the current essential car allowance of £1,170), to be paid monthly and claims for business mileage to be reimbursed according to current rate for claiming back business mileage as shown at paragraph 1.4 below. The rate of this car allowance will be reviewed by the Commissioner every 3 years.
- ii. Provision of a car up to the value of £30,000 including VAT, PITO discounts and optional extras. The car is to be chosen from a recommended range from the PITO framework and in consultation with the Force’s Fleet Manager. Choices outside this range will be subject to the approval of the Fleet Manager and the Commissioner. VAT will not be recoverable on the vehicle purchase.

1.3 The replacement schedule will normally be every four years but in exceptional circumstances the Commissioner may approve a change after three years, subject to a supporting business case from the Fleet Manager whose views should be seen as significant. The reasons for an earlier changes might include mileage, warranty, change in circumstances, resale value etc. At the time a change is approved the value of the provision will be reviewed and adjusted (in consultation with the Commissioner) to take into account price fluctuations in the car market. Obsolete cars will be sent to auction. The cars of the outgoing Chief Constable will be initially retained, until the new Chief Constable has had their choice of car delivered. The car will then be sent to auction.

1.4 The Chief Constable will be responsible for the purchase of fuel. This may be through a fuel card provided by the Commissioner which covers business mileage. Alternatively business mileage can be claimed back at a rate as recommended by the Fleet Manager, currently 15p per mile. Where a fuel card is used, the Chief Constable will pay for private mileage at the same

rate as he/she would claim for business mileage, currently 15p per mile. The rate of private/business mileage payments will be reviewed on an annual basis by the Fleet Manager, with recommendations for changes in the rates to be brought to the Commissioner for approval.

1.5 The car will be insured on a fully comprehensive basis, and will include the facility for covering additional named drivers with a minimum age of 21 (upon proof of a full driving licence). A separate insurance schedule will be established for this car. In relation to the insurance excess it is recommended that the Commissioner request that the Chief Constable be liable for the excess in the event of an accident.

1.6 Breakdown cover for the Chief Constable's vehicle will be provided. In the event of a Chief Constable's vehicle being unavailable through operational deployment, accident or extended breakdown, an alternative vehicle for operational and private use will be made available at the Commissioner's expense until such time as the Chief Constable's normal vehicle is returned to him/her.

1.7 The option of a car loan will not be provided as this is not economically viable.

## **2. Health Insurance**

2.1 Two options are offered.

- i. Multiplex HealthTrust Police Healthcare Scheme. Full costs for the Officer irrespective of age, taking into account annual premium rises. The Officer will be able to add their partner/family in to this cover but at their own expense. This is to be subject to review should there be any changes to the policy or the provider.
- ii. A payment of £500 per year (payable monthly) to cover an existing insurance policy – copy of the policy to be provided as evidence.

**3. Relocation.** Currently all cumulative relocation allowances (less the relocation 'Incidental Expenses' allowance) over and above £8,000 will be subject to tax.

### **3.1 Relocation Package.**

The existing Police Regulations relocation package are offered as listed in accordance with Police Regulations 1995:

- 100% removal costs using Force contractor.
- provision of accommodation or payment up to half max rent allowance or half housing allowance for n/e 26 weeks
- return travel to spouse/partner n/e 26 weeks
- disposal costs on sale of premises including legal and agent fees

- all liabilities including legal fees and stamp duty on house purchase
- storage costs n/e 26 weeks
- mortgage & council tax payments on the former main home for n/e 26 weeks
- a disturbance payment not exceeding £1,315 (now incorporated into the 'Incidental Expenses' Allowance)
- administration fee for any bridging loan deemed necessary

3.1 Incidental Expenses. In addition an 'Incidental Expenses' Package of up to £8,000 will be provided. Incidental expenses include all additional costs related to relocation. All payments will be made on receipted payments. Any areas of uncertainty should be cleared by the individual through the Head of Finance prior to expenditure.

#### **4. Fees and Professional Body Membership**

4.1 The ACPO fee will to be met by the Commissioner in addition to the CPOSA Professional Insurance.

#### **5. Home Security**

5.1 Basic cover. To be provided for those listed after consultation with the Technical Support Unit (TSU). Basic provision, charged to the incidental expenses allowance, will be provided for the installation of a standard approved burglar alarm, security lighting and a secure document cabinet, as arranged by the individual.

5.2 Additional cover. Further security coverage will be measured on a case by case basis against a TSU provided risk and threat assessment. The TSU will decide what home security measures are essential and desirable. Any additional measures are to be costed and approved by the Commissioner; if agreed these will be charged as a separate item within the relocation package. Any changes to this provision due to changes to the risk and threat assessment are to be presented to the Commissioner with recommendations.

5.3 Security Maintenance. The costs of ongoing maintenance of TSU approved security systems are to be met by the Commissioner and are included in this scheme.

#### **6. Amendments**

6.1 Any amendments to this package need to be authorised by the Commissioner.

1 April 2013

**STRATEGIC GOVERNANCE BOARD**

**15 APRIL 2013**

**REPORT OF THE TREASURER**

**7C: IN-KIND DONATION TO DERBYSHIRE MOUNTAIN RESCUE SERVICE**

**1. PURPOSE OF THE REPORT**

- 1.1 To consider a donation in the form of a decommissioned police dog van valued at approximately £2,000 to the Peak District Mountain Rescue Organisation.

**2. INFORMATION AND ANALYSIS**

- 2.1 The Peak District Mountain Rescue Organisation (PDMRO). consists of seven civilian mountain rescue teams (MRT's), Buxton, Derby, Edale, Glossop, Kinder, Oldham, and Woodhead as well as the Peak District Area of the Search and Rescue Dog Association of England and Wales (SARDA) and the Derbyshire Cave Rescue Organisation.
- 2.2 As registered charities, these teams are self funding and rely upon donations to continue. They are called upon and used by Derbyshire Police on a regular basis. In 2012 Derbyshire Police called upon the MRT's 180 times and at the time of writing in 2013 the teams have supported the Constabulary on 24 occasions.
- 2.3 Both the Chief Constable and the Commissioner wish to recognise the value and support to policing that the Mountain Rescue Services give to Derbyshire and to the Constabulary. It is recommended that a contribution in kind of a police dog van, which is already suitably fitted out for use by handlers for their search and rescue dogs, would be appropriate.
- 2.4 Based on the average receipt when such vehicles are sold at auction, the value of a decommissioned dog van is about £2,000. Whilst this is a small



sum it is appropriate that there is a public record of the donation, as Financial Regulations normally require that out of life vehicles are sold.

**3. RECOMMENDATIONS**

- i. To make an in kind donation of a decommissioned dog van with an estimated value of £2,000, to Peak District Mountain Rescue Service.

**4. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder		X	
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety		X	
Human Rights	X		
Legal	X		
Personnel	X		

<b>Contact details in the event of enquiries</b>	<b>Name: Helen Boffy</b> <b>Telephone number: 0300 122 6005</b> <b>Email address: <a href="mailto:helen.boffy.4808@derbyshire.pnn.police.uk">helen.boffy.4808@derbyshire.pnn.police.uk</a></b>
--	--

**BACKGROUND PAPERS/ ATTACHMENTS: NONE**

**STRATEGIC GOVERNANCE BOARD**

**15 APRIL 2013**

**REPORT OF THE TREASURER**

**7D: ANNUAL SUBSCRIPTION TO THE POLICE TREASURERS 2013-14**

**1. PURPOSE OF THE REPORT**

- 1.1 To approve the annual subscription to Police Treasurers for 2013/14 at £2,480.

**2. INFORMATION AND ANALYSIS**

- 2.1 The national body of Police Treasurers (formally Police Authority Treasurers Society, PATS) is the group of chief financial officers of Police and Crime Commissioners, which acts as a professional, non-political group whose aims are to

- To consult Members of the Society on matters of common interest relating to Police and Crime Commissioners, and to protect, promote and support sound financial management and control in the Police service.
- To co-ordinate and agree Advisers to support the Association of Police and Crime Commissioners (the APCC).
- To undertake the analysis and publication of the Police Expenditure reports and future resources requirements, in liaison with the APCC, the Home Office and other bodies.
- To promote the professional interests and role of Police and Crime Commissioners Treasurers in England and Wales, in consultation with the Association of Chief Police Officers, the Chartered Institute of Public Finance and Accountancy, and the Home Office.

- 2.2 In support of the delivery of its functions, a technical team is engaged through Somerset County Council. From time to time and to deliver dedicated task

and finish support, additional resources are engaged. All administration is carried out by the members and there is no office overhead other than that shared with Somerset for the technical team. Officers volunteer to be specialist leads and represent Treasurers and the Police Treasurers at relevant specialist meetings and groups.

2.3 To support this activity there is an annual subscription which for 2013/14 is £2,480. This is made up of

Share of costs of Somerset Technical Staff	£1,380
Membership per Officer (incl meetings etc)	£90
Share of consultancy fees for one-off formula review	£1,010

2.4 All Police Authority/ Police and Crime Commissioner Treasurers were represented as members in 2012-13 and it is not anticipated (although cannot be confirmed at this time) that this will be the same in 2013-14.

2.5 There is a budget for this subscription.

### **3. RECOMMENDATIONS**

i. That Commissioner approves the subscription to Police Treasurers for 2013-14 for the Derbyshire Treasurer to be a member, in the sum of £2,480.

### **4. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial		√	
Health & Safety	√		
Human Rights	√		
Legal	√		
Personnel		√	

<b>Contact details in the event of enquiries</b>	<b>Name: Helen Boffy</b> <b>External telephone number: 0300 122 6005</b> <b>Email address: <a href="mailto:Helen.boffy.4808@derbyshire.pnn.police.uk">Helen.boffy.4808@derbyshire.pnn.police.uk</a></b>
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**BACKGROUND PAPERS/ATTACHMENTS: NONE**

**STRATEGIC GOVERNANCE BOARD**

**15 APRIL 2013**

**REPORT OF THE CHIEF EXECUTIVE**

**8A: PUBLIC INCLUSION AT THE STRATEGIC GOVERNANCE BOARD  
MEETINGS & BUXTON VENUE CHANGE**

**1. PURPOSE OF THE REPORT**

- 1.1 To formally note and publicise the change of venue to the Dome for the meeting of the Strategic Governance Board to be held in Buxton on 24 June 2013 (previously the Buxton Fire and Rescue Centre).
- 1.2 To approve an amendment to the Meetings and General Protocol (1), extract attached at Appendix A to the report.

**2. PUBLIC QUESTION AND ANSWER TIME**

- 2.1 It was agreed at the meeting of the Strategic Governance Board on 18 February 2013 that there should be a public Question and Answer time at future Strategic Governance Board Meetings.
- 2.2 Questions can be put to either the Commissioner or the Chief Constable and a maximum of 30 minutes will be allotted at the beginning of all Board meetings. The public are not required to give notice of questions beforehand but anyone wanting to take part must be present by 2pm. Latecomers will not be allowed to put questions.
- 2.3 Questioners will be allowed one main question and one follow up question. Should time permit, and at the sole discretion of the Chair, additional questions may be asked.
- 2.4 The Chair of the meeting reserves the right to defer providing an answer, to provide a written answer at a later date or not to accept a question. In

particular, questions about ongoing Commissioner's casework, personal grievances or the investigation of a particular crime will not be accepted.

- 2.5 If there are no public questions or the question and answer session concludes earlier than the allotted 30 minutes, the meeting of the Board will commence.

### **3. ALTERNATIVE VENUES: BUXTON**

3.1 The proposed alternative venues for Strategic Governance Board meetings were presented to the Board at its meeting on 18 February 2013.

3.2 By offering varying locations across the County, these meetings will provide greater accessibility and opportunity to the public and press to attend. In keeping with this rationale it was agreed at the Board meeting on 18 March that the Buxton meeting be moved to a venue with greater public accessibility. This meeting has now been re-arranged as follows:

**24 June 2013 – University of Derby Buxton, 1 Devonshire Road, Buxton. SK17 6RY. Public Meeting Room SB/103**

### **4. RECOMMENDATIONS**

- i. To approve the amendment to the extract from the Meetings and General Protocol (1) attached at Appendix A.
- ii. To note the change of venue for the meeting of the Strategic Governance Board being held in Buxton on 24 June.

### **5. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial	√		
Health & Safety	√		
Human Rights	√		
Legal		√	
Personnel	√		

<b>Contact details in the event of enquiries</b>	<b>Name: David Peet</b> <b>External telephone number: 0300 122 6007</b> <b>Email address:</b> <a href="mailto:elizabeth.kelly.4817@derbyshire.pnn.police.uk">elizabeth.kelly.4817@derbyshire.pnn.police.uk</a>
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**BACKGROUND PAPERS**

None

**ATTACHMENTS**

- A. Meetings and General Protocol (1)

# **POLICE AND CRIME COMMISSIONER FOR DERBYSHIRE**

## **MEETINGS AND GENERAL PROTOCOLS (EXTRACT)**

### **MEETINGS AND GENERAL PROTOCOL 1**

Meetings of the Strategic Governance Board of Police and Crime Commissioner for Derbyshire and the JARAC

1. The Police and Crime Commissioner for Derbyshire shall determine and publish the schedule of meetings annually at the start of the financial year.
2. Police and Crime Commissioner for Derbyshire's decision making body will be the Strategic Governance Board.
3. Any ordinary meetings of the Strategic Governance Board convened by the Police and Crime Commissioner for the transaction of general business shall be held in public on such days as may be determined by the Police and Crime Commissioner.
4. The Police and Crime Commissioner may call a special meeting of the Strategic Governance Board at any time. If the office of Police and Crime Commissioner is vacant, or if the Police and Crime Commissioner is unable to act for any reason, the Deputy Police and Crime Commissioner may at any time call a special meeting of the Strategic Governance Board.
5. The term "year" means the period from 1<sup>st</sup> April in one calendar year to 31<sup>st</sup> March in the next following year.
6. Unless the Police and Crime Commissioner otherwise determines, all meetings of the Strategic Governance Board shall be held at 14.00 on a Monday. The venue will be determined to afford public access across the county.



7. Questions can be put to either the Commissioner or the Chief Constable at the beginning of all Strategic Governance Board meetings. A maximum of 30 minutes will be allotted. The public are not required to give notice of questions beforehand but anyone wanting to take part must be present by 2pm. Questioners will be allowed one main question and one follow up question. Should time permit, and at the sole discretion of the Chair, additional questions may be asked. The Chair of the meeting reserves the right to defer providing an answer, to provide a written answer at a later date or not to accept a question. In particular, questions about ongoing Commissioner's casework, personal grievances or the investigation of a particular crime will not be accepted. If there are no public questions or the question and answer session concludes earlier than the allotted 30 minutes, the meeting of the Board will commence. Where the meeting of the Board has started, no further questions will be taken.
  
8. Save as provided elsewhere in these Meetings and General Protocols, all meetings of the Strategic Governance Board, including any committee, sub-committee and working party meetings shall be called by the Chief Executive.

**STRATEGIC GOVERNANCE BOARD**  
**15 APRIL 2013**  
**REPORT OF THE CHIEF CONSTABLE**

**9A: CYCLE TO WORK SCHEME 2013/14**

**1. PURPOSE OF THE REPORT**

- 1.1 To inform the SGB of the intention to re-implement a Cycle to Work Scheme for the 2013/14.

**2. INFORMATION AND ANALYSIS**

- 2.1 The Cycle to work Scheme is supported by HMRC and demonstrates the organisations commitment to minimise the environmental impact of commuting to and from work for staff.
- 2.2 Previous schemes in 2009 and 2010 proved very popular, providing staff the opportunity to make tax and NI savings on the acquisition of Pedal Cycles for the purpose of commuting to and from work.
- 2.3 In summary employers purchase bikes for staff (for the purpose of commuting to and from work), and this cost is then recouped from the employee's gross income via a salary sacrifice arrangement, before tax and NI are deducted, usually over a 12-month Hire Term. At the end of the hire term the employee has the option to return the pedal cycle or make a final payment for transfer of ownership from the organisation to the individual.
- 2.4 The employer benefits since the employer's NI is not paid on the sacrificed element of the salary therefore savings for organisation are also made.
- 2.5 As with previous Schemes the intention is to put £75K towards the scheme which will be drawn back via the salary sacrifice scheme over the following 12 months.
- 2.6 An existing framework agreement is available to the organisation and has been recommended by procurement as the preferred channel through which the Cycle to Work Scheme would operate and this is linked to Halfords. (ESPO Contract 319)

**3. RECOMMENDATIONS**

- i. Approval is sought from the SGB for a 2013/14 Cycle to Work Scheme

**4. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder	x		
Environmental		x	
Equality & Diversity	x		
Financial		x	
Health & Safety		x	
Human Rights	x		
Legal	x		
Personnel	x		

<b>Contact details in the event of enquiries</b>	<b>Name: Chief Superintendent Kul Mahay</b> <b>External telephone number: 01773 572020</b> <b>Email address: <a href="mailto:sgbenquiries@derbyshire.pnn.police.uk">sgbenquiries@derbyshire.pnn.police.uk</a></b>
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**STRATEGIC GOVERNANCE BOARD**

**15 APRIL 2013**

**JOINT REPORT OF THE TREASURER AND CHIEF CONSTABLE**

**10A: FINANCE BRIEFING – PERIOD 11**

**1. PURPOSE OF THE REPORT**

1.1 This report provides an overview of the financial position for the Force as a whole as a period 11 (1 March 2013).

**2. INFORMATION AND ANALYSIS**

2.1 The document sets out to provide a comprehensive picture of our Finances and includes information on both the revenue and capital budgets as well as Treasury Management. Financial Information on Collaboration will be included in subsequent briefings.

2.2 The report confirms the current sound state of force finances, with spending well within the budget set for 2012/13. In part this has been due to the fact that Derbyshire Police has not experienced any major complex murder enquiries or policing incidents.

2.3 The Finance Briefing indicates that returns on investments continue to be suppressed due to the global economic downturn. Even longer term rates are falling further, which is having an impact on already depleted investment returns.

**3. RECOMMENDATIONS**

3.1 That the Commissioner notes the current financial position of the Derbyshire Police as set out in the Finance Briefing Document.

**4. IMPLICATIONS**

	LOW	MEDIUM	HIGH
Crime & Disorder	X		
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety	X		
Human Rights	X		
Legal	X		
Personnel	X		

<b>Contact details in the event of enquiries</b>	<b>Name: Chief Superintendent Kul Mahay External telephone number: 01773 572020 Email address: sgbenquiries@derbyshire.pnn.police.uk</b>
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**ATTACHMENTS**

Appendix A Finance Briefing (Period 11)

## FINANCIAL BRIEFING – DERBYSHIRE POLICE

### Executive Summary

#### Finance

	This Month	Last Month	
Budget Out-turn	£1.614m (under-spend)	£1.560m (under-spend)	▲
Collaboration	£0.208 (under-spend)	£0.159m (under-spend)	▲
Treasury Management	0.80%	0.82%	▼
Capital Programme	66%	59%	▲
Reserves	£39.6m	£39.6m	—

The projected under-spend is in addition to the £2.2m projected at the revised estimate stage, although some of the total under-spend will need to be carried forward to meet current commitments e.g. partnership spending. There is little change for the other financial indicators, although investment returns continue to decline.

#### Estates

	This Month	Last Month	
Schemes in Preparation	5	5	▲
Schemes Out for Tender	3	3	—
Schemes Commenced	1	1	▲
Schemes Underway	1	1	—
Schemes Completed	0	0	—

Work continues this month on the refurbishment of C block, which will house a number of Crime Support Teams including the Hi Tech Crime unit. Work is currently underway to relocate the Commissioner's office. Some work has been put on hold pending the refurbishment of force HQ, this includes work to the Canteen and the HQ drive. Positive progress is being made on energy reduction measures with a 14% reduction in carbon usage over the last 30 months.

#### IS

	This Month	Last Month	
Proposal	6	5	▲
Start Up	2	2	—
Execution	15	17	▼
Closure	2	1	▲
Completion	1	1	▲

The live links (video conferencing to courts) and digital interviewing projects are near completion. Network improvement project has moved on to St Mary Wharf and will eventually help to address recent network failures at force headquarters. The roll out of a new tracking system (XC) for cars is also nearing go live. A second case and custody release has however been delayed. Overall system availability has been good except for a major issue concerning ANPR, which has now been addressed.

#### Procurement

<b>Budget</b>	<b>Savings</b>
<b>Collaboration</b>	<b>Supplier Engagement</b>

Savings target has been identified as amber, although savings of over £1m have been identified more work is required to understand when these will be realised as cashable values. With the arrival of the new Head of Supplier Services, engagement with Derbyshire suppliers has improved and the Unit is

**FINANCIAL BRIEFING – DERBYSHIRE POLICE**

sighted on all some key contractual issues and having regular reviews of strategic supply base. This will remain amber until all key suppliers are part of the supplier review process.

**Overall Financial Performance**

Overall Financial Performance	Original Budget £000	Revised Budget £000	Expected Year- end Projection £000	Variance £000
Office of the Police Authority/PCC	1,071	1,071	956	-115
Derbyshire Constabulary	163,120	161,069	159,570	-1,499
Contribution to Reserves	1,549	3,600	3,600	0
<b>TOTAL</b>	<b>165,740</b>	<b>165,740</b>	<b>164,126</b>	<b>-1,614</b>

**Key Variances**

**FINANCIAL BRIEFING – DERBYSHIRE POLICE**

Anticipated Savings	£000	Additional Spending	£000
<b>Police Officer Overtime</b>	-456	<b>Police Officer Pay – Timing of intakes &amp; leavers</b>	284
<b>Police Staff Pay</b>			
Contact Management vacancies	-164		
I S Vacancies	-96		
Various formations	-85		
<b>Premises Costs</b>		<b>Premises Costs</b>	
Maintenance Contracts	-129	Repairs (including sewerage repairs)	260
Fixtures & Fittings	-22	Utilities	24
Remote Storage Facility	-7		
Water & Sewerage	-45		
Other	-28		
<b>Transport Costs</b>		<b>Transport Costs</b>	
Mileage	-125	Tyres	81
Add Work, Veh Cleaning, Reg Fees	-26	Hire of Vehicles	38
Insurance	-12	Travel Protection Allowance	66
		Vehicle Maint & Routine Maint	24
		Comm/ De Comm	24
		Vehicle Fuel	15
<b>Supplies &amp; Services and Agency Costs</b>		<b>Supplies &amp; Services</b>	
Equipment	-88	Photocopiers	82
Printing & Stationery	-34	Damages - Legal	101
Interpreters	-75	Firearms	30
Court Fees	-30	Office Removals	31
Subscriptions	-27	Professional Fees	67
IT Related	-166	Agency Costs	36
Services Re Drugs Raids	-25		
Various Other	-91		
<b>Regional Units</b>	-208		
<b>Regional &amp; National Policing</b>	-50		
<b>BCU &amp; Partnerships</b>			
BCU Funding	-21		
Grants & Partnerships	-198		
<b>Office of the Police Authority/PCC</b>	-115		
<b>Income</b>			
Proceeds of Crime	-96		
Sales - Vehicles	-50		
Vocational Training	-89		
Vehicle Recovery Contract	-138		
Alarms Advice Income	-22		
Costs Recovered General	-29		
Mast Rent	-30		
<b>TOTAL</b>	<b>-2,777</b>	<b>TOTAL</b>	<b>1,163</b>

**Future Financial Pressures**

- **Budget 2013** – the Chancellor’s April 2013 Budget is due to be announced next week, pressures may arise if the planned fuel duty increase goes ahead which is due for September. The announcement may also provide an indication of the 15/16 Settlement.
- **Spending Review** – recent reports also suggest that the Chancellor will announce the results of a 1 year spending review for 2015/16 in June.



**FINANCIAL BRIEFING – DERBYSHIRE POLICE**

**Collaboration**

COLLABORATION	Budget £000	Projected Out-turn £000	Variance £000
Cash Contributions	5,679	5,434	-245
Officers in Kind Contributions	1,931	1,873	-58
Non-shared Contributions - E M Major Crime Unit	2,345	2,440	95
<b>TOTAL</b>	<b>9,955</b>	<b>9,747</b>	<b>-208</b>

Collaboration savings have increased

**Treasury Management**

	Previous Year £m	Budget £m	This Month £m	Last Month £m
PWLB & Transferred Debt	8.652	8.106	8.231	8.286
PFI Liabilities	14.180	13.715	13.715	13.793
<b>Total Borrowing</b>	<b>22.832</b>	<b>21.821</b>	<b>21.946</b>	<b>22.079</b>
Total Average Investments	43.6	41.0	42.0	51.0
Total Investment Income	(0.441)	(0.410)	(0.397)	(0.384)
Average Interest Earned	1.00%	1.00%	0.80%	0.82%
Average LIBID Rate	0.40%		0.33%	0.33%
Base Rate	0.50%	0.50%	0.50%	0.50%

Returns on investments of cash balances remain depressed due to the severe global economic downturn. Although the average interest earned to date has deteriorated from 1.0% last year to 0.80%, it is still above the base rate. The rate has deteriorated from 0.82% last month to 0.80%. The rates for lending longer term have reduced substantially in the last few months so when investments are replaced the rate achieved is lower. For example, last year an investment was taken out for a year at 2.5%, to invest again for a year the rate offered was 1.1%. This was therefore invested for 3 months hoping the rates would improve but they still remain consistently lower. Our investment strategy continues to focus on security.

**Capital Programme**

**FINANCIAL BRIEFING – DERBYSHIRE POLICE**

	Buildings £m	Equipment & vehicles £m	IT £m	Invest to Save £m	EMCTIU £m	Total £m
Actual to 1 March 2013	612	1426	1083	159	66	3,346
Commitments & Payments to be paid	512	481	515	206	166	1,880
<b>Total to 1 March 2013</b>	<b>1124</b>	<b>1907</b>	<b>1598</b>	<b>365</b>	<b>232</b>	<b>5,226</b>
<b>Revised Capital Programme approved December</b>	<b>1,957</b>	<b>2,400</b>	<b>2,402</b>	<b>793</b>	<b>344</b>	<b>7,896</b>
<b>Budget remaining</b>	<b>833</b>	<b>493</b>	<b>804</b>	<b>428</b>	<b>112</b>	<b>2,670</b>

To date £5.226m has been spent/committed against a revised budget of £7.896m. It is likely that the majority of this will slip into 2013/14. This is mainly for schemes that are:-

- out for tender but will not start until the 2013/14 (for example, the Biomass Boiler)
- are in their first pilot phase and are to be reviewed prior to a second phase (for example, Digital Interview Equipment and Live links)
- have been put on hold or delayed (for example, the Canteen Refurbishment and the HR transactional project).

Other schemes are nearing completion and will be reviewed for savings (for example, the Network upgrade and Voicemail project). Further detail on the progress of schemes is contained in the following sections of this report.

There is a revised budget of £0.437m for the sale of property of which £0.440m has been received to date.

**Reserves**

	Projected Balances at 31/03/12	Projected Movements 2012/13	Projected Contributions to Capital 2012/13	Estimated Balances at 31/03/13
	£000	£000	£000	£000
<b>General Reserves</b>	<b>3,300</b>			<b>3,300</b>
Usable Reserves	29,526	3,732	-3,903	29,355
Non-Usable Reserves	7,139	-169	0	6,970
<b>TOTAL EARMARKED RESERVES</b>	<b>36,665</b>	<b>3,563</b>	<b>-3,903</b>	<b>36,325</b>
<b>TOTAL RESERVES</b>	<b>39,965</b>	<b>3,563</b>	<b>-3,903</b>	<b>39,625</b>

There have been no additional calls on reserves other than those anticipated within the current revised budget. The main changes during 2012/13 represent: -

- Additions to reserves as a result of the under-spend in the last financial year and at revised budget stage this financial year.
- Projected contributions from reserves to meet the cost of the capital programme.

**FINANCIAL BRIEFING – DERBYSHIRE POLICE**

**Detailed Budget Analysis**

**Annex A**

Derbyshire Police		Original Budget £000	Revised Budget £000	Expected Year- end Projection £000	Variance £000	
	Crime & Territorial Policing	16,888	16,632	16,453	-179	●
	Operational Support	17,020	16,568	16,366	-202	●
	Corporate Services	5,904	6,092	5,897	-195	●
	Finance & Business Services	13,053	13,295	13,167	-128	●
	Force	103,273	102,126	101,539	-587	●
	EMSOU	8,531	9,956	9,748	-208	●
	Office of the Police Authority/PCC	1,071	1,071	956	-115	●
	<b>TOTAL</b>	<b>165,740</b>	<b>165,740</b>	<b>164,126</b>	<b>-1,614</b>	●
Subjective Analysis		Original Budget £000	Revised Budget £000	Expected Year- end Projection £000	Variance £000	
	Police Officers & Pensions	96,910	97,802	97,630	-172	●
	Police Staff	36,612	35,118	34,774	-345	●
	Other Indirect Officer/Staff Costs	605	538	537	-1	●
	Premises	8,497	8,664	8,717	53	●
	Transport	3,802	3,772	3,858	86	●
	Supplies & Services, Agency, Pay and Price Contingency, Debt Charges and RCCO	16,332	14,165	13,976	-189	●
	Regional Units	8,564	9,989	9,780	-209	●
	Contribution to National Policing	28	-736	-785	-49	●
	BCU Funds	615	620	599	-21	●
	Partnerships & Other Grants	918	848	650	-199	●
	Contribution to Reserves	1,549	3,600	3,600	0	●
	Office of the Police Authority/PCC	1,071	1,071	956	-115	●
	Income	-9,763	-9,711	-10,165	-454	●
	<b>TOTAL</b>	<b>165,740</b>	<b>165,740</b>	<b>164,126</b>	<b>-1,614</b>	●

FINANCIAL BRIEFING – DERBYSHIRE POLICE

Detailed Capital Analysis Annex A

Scheme	Total Original Budget £000	Total Revised Budget £000	Commitments & Payments to be paid £000	Budget Remaining £000	Spend %	
<b>Expenditure</b>						
Building Work/Land	1,022	1,957	1,124	833	57%	
IS/Communications	4,024	2,235	1,487	748	67%	
Mobile Data & Fusion	300	167	111	56	66%	
Invest to Save Schemes	1,000	793	365	428	46%	
Vehicles	1,350	1,521	1,477	44	97%	
Equipment	443	879	430	449	49%	
EMCTIU	244	344	232	112	67%	
<b>TOTAL</b>	<b>8,383</b>	<b>7,896</b>	<b>5,226</b>	<b>2,670</b>	<b>66%</b>	
Regional Projects (to be recharged)		0	128	-128		
<b>TOTAL</b>	<b>8,383</b>	<b>7,896</b>	<b>5,354</b>	<b>2,542</b>		
<b>Properties Sold</b>						
Scheme	Total Original Budget £000	Total Revised Budget £000	Fees £000	Net £000	Actual £000	Date Sold £000
<b>Receipts</b>						
Ashford in the Water	0	221	-5	216	221	03/05/2012
1 Windmill Rise	0	98	-2	96	98	21/11/2012
Bolsover Police Station	125	130	-5	125	121	12/12/2012

Reserves

	Projected Balances at 31/03/12 £000	Projected Movements 2012/13 £000	Transfers Between Reserves £001	Projected Contributions to Capital 2012/13 £000	Estimated Balances at 31/03/13 £000
<b>GENERAL RESERVES</b>	<b>3,300</b>				<b>3,300</b>
<b>EARMARKED RESERVES</b>					
<b>Useable:-</b>					
Operational Priorities	1,325				1,325
Operational Funding	11,667	4,462	960		17,089
Contribution to Capital	9,198	188	-960	-2,468	5,958
Central Contact Management Centre	357	-188		-169	0
Helicopter	50				50
Carry-forwards	4,913	-730			4,183
Police & Crime Commissioner Transition	250				250
Pensions	500				500
Invest To Save	1,266			-1,266	0
	<b>29,526</b>	<b>3,732</b>	<b>0</b>	<b>-3,903</b>	<b>29,355</b>
<b>Non-useable:-</b>					
PFI - Ilkeston	1,305	-23			1,282
PFI - Derby	4,431	-163			4,268
Helicopter Debt Charges	260	7			267
Insurance	1,143	10			1,153
	<b>7,139</b>	<b>-169</b>		<b>0</b>	<b>6,970</b>
<b>TOTAL EARMARKED RESERVES</b>	<b>36,665</b>	<b>3,563</b>		<b>-3,903</b>	<b>36,325</b>
<b>TOTAL RESERVES</b>	<b>39,965</b>	<b>3,563</b>		<b>-3,903</b>	<b>39,625</b>

## STRATEGIC GOVERNANCE BOARD

15 APRIL 2013

### REPORT OF CHIEF CONSTABLE

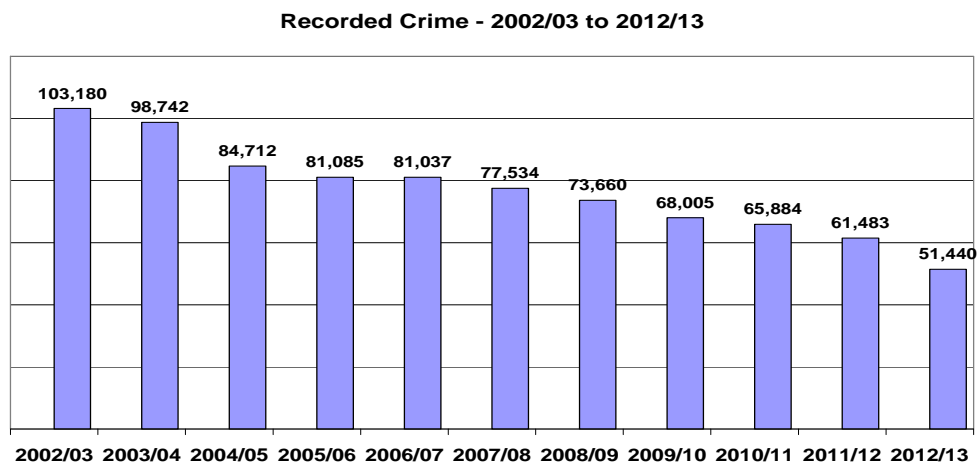
#### 12A: 2012/2013 OUTTURN PERFORMANCE INFORMATION

#### 1. PURPOSE OF THE REPORT

- 1.1 To inform the Police and Crime Commissioner of the outturn performance information for the period ending March 2013.

#### 2. INFORMATION AND ANALYSIS

- 2.1 The force has achieved its 10<sup>th</sup> consecutive year of crime reduction. The following chart shows the year on year reduction:-



- 2.2 Overall crime has fallen from 61,483 in 2011/12 to 51,440 in 2012/13, resulting in more than 10,000 fewer victims of crime within Derbyshire, in the last 12 months compared to the previous year. The chances of becoming a victim of crime in Derbyshire are now significantly lower than surrounding forces and Derbyshire is on course to see one of the largest reductions in the country.
- 2.3 The reduction in the latest counting year was over 16% and comes after 9 consecutive years of reduction. This reduction is the largest of all these years and is a significant achievement by the force and all the communities and partners who have contributed to the success.
- 2.4 Compared to 2002/03, when National Crime Recording Standards were introduced, there have been 51,740 fewer victims in 2012/13. The consequence of this fall in crime is that Derbyshire's crime rate has halved

compared to 10 years ago. Based on the crime rate in 2002/3, there have been over 288,000 less incidents of crime in the decade.

2.5 Substantial reductions have been seen across the majority of crime types also. Some of the key areas are shown below:-

FORCE	2002/03	2011/12	2012/13	% Change 2011/12 to	% Change 2002/03 to
All Crime	103,180	61,483	51,440	-16.3%	-50.1%
Domestic Burglary	8,551	3,262	2,855	-12.5%	-66.6%
Vehicle Crime	16,792	5,261	4,920	-6.5%	-70.7%
Violent Crime	17,344	14,370	12,290	-14.5%	-29.1%
Criminal Damage	17,789	11,577	8,755	-24.4%	-50.8%

2.6 Positive outcomes have seen a slight fall to 36% in comparison to 36.6% the previous year. This is still extremely high and 12.6 percentage points higher than 2004/05 when the current detection regulations were introduced.

2.7 Anti-social behaviour across the county has also reduced by 12.3% in comparison to 2011/12. This follows five consecutive years of reduction with anti-social behaviour falling by 40.1% in comparison to 2006/07 when recording began.

2.8 Levels of satisfaction with the service have also been maintained over the last 12 months with 87% of victims who were surveyed stating that were satisfied with their experience of Derbyshire Constabulary. This is second highest in the East Midlands region.

2.9 The performance achievements seen across Derbyshire Constabulary in 2012/13 are considerable. This success could only be achieved with the commitment, dedication and hard work of all staff, the close working with numerous partner agencies and the continuing support and effort across all communities.

2.10 A breakdown of the year's information can be found in Appendix A.

### **3. RECOMMENDATIONS**

- i. For the Police and Crime Commissioner to note the report.

### **4. IMPLICATIONS**

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and is contained within report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required.

	LOW	MEDIUM	HIGH
Crime & Disorder	x		
Environmental	x		
Equality & Diversity	x		

	LOW	MEDIUM	HIGH
Financial	x		
Health & Safety	x		
Human Rights	x		
Legal	x		
Personnel	x		
Risk	x		

<b>Contact details in the event of enquiries</b>	<b>Name: Chief Superintendent Kul Mahay External telephone number: 01773 572020 Email address: <a href="mailto:sgbenquiries@derbyshire.pnn.police.uk">sgbenquiries@derbyshire.pnn.police.uk</a></b>
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### **APPENDIX DETAILS**

1. 10 year performance breakdown.

## Force Crime & Positive Outcome Overview 2012/13

### Recorded Crime

FORCE	2011/12	2012/13	Change	% Change 2011/12 to 2012/13	Change since 2002/03	% Change 2002/03 to 2012/13
All Crime	61,483	51,440	-10,043	-16.3%	-51,740	-50.1%
Domestic Burglary	3,262	2,855	-407	-12.5%	-5,696	-66.6%
Vehicle Crime	5,261	4,920	-341	-6.5%	-11,872	-70.7%
Violent Crime	14,370	12,290	-2,080	-14.5%	-5,054	-29.1%
Criminal Damage	11,577	8,755	-2,822	-24.4%	-9,034	-50.8%

### Positive Outcome Rate

FORCE	2011/12	2012/13	Change 2011/12 to 2012/13	% Change 2004/05 to 2012/13
All Crime	36.6%	36.0%	-0.6%	12.6%
Domestic Burglary	23.0%	20.1%	-2.9%	5.8%
Vehicle Crime	11.9%	10.5%	-1.4%	0.6%
Violent Crime	60.9%	57.8%	-3.1%	15.7%
Criminal Damage	22.9%	23.2%	0.3%	10.9%



## Recorded Crime by BCU 2002/03 to 2012/13

FORCE	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
All Crime	103,180	98,742	84,712	81,085	81,037	77,534	73,660	68,005	65,884	61,483	51,440
Domestic Burglary	8,551	7,680	5,051	4,133	4,417	3,764	4,129	3,772	3,693	3,262	2,855
Vehicle Crime	16,792	14,358	10,203	9,866	10,015	8,459	8,512	6,673	5,594	5,261	4,920
Violent Crime	17,344	18,337	18,546	17,849	17,999	18,593	16,147	16,243	16,961	14,370	12,290
Criminal Damage	17,789	18,932	17,991	19,025	20,140	17,894	16,642	14,635	12,813	11,577	8,755

Year on Year % Change									
2002/03 to 2003/04	2003/04 to 2004/05	2004/05 to 2005/06	2005/06 to 2006/07	2006/07 to 2007/08	2007/08 to 2008/09	2008/09 to 2009/10	2009/10 to 2010/11	2010/11 to 2011/12	2011/12 to 2012/13
-4.3%	-14.2%	-4.3%	-0.1%	-4.3%	-5.0%	-7.7%	-3.1%	-6.7%	-16.3%
-10.2%	-34.2%	-18.2%	6.9%	-14.8%	9.7%	-8.6%	-2.1%	-11.7%	-12.5%
-14.5%	-28.9%	-3.3%	1.5%	-15.5%	0.6%	-21.6%	-16.2%	-6.0%	-6.5%
5.7%	1.1%	-3.8%	0.8%	3.3%	-13.2%	0.6%	4.4%	-15.3%	-14.5%
6.4%	-5.0%	5.7%	5.9%	-11.2%	-7.0%	-12.1%	-12.4%	-9.6%	-24.4%

B Division	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
All Crime	11,302	10,590	9,922	10,159	10,051	9,342	8,693	8,510	7,601	6,803	5,935
Domestic Burglary	529	464	378	407	446	346	421	388	368	266	308
Vehicle Crime	1,734	1,437	1,198	1,182	1,056	1,016	930	803	585	692	632
Violent Crime	2,075	2,050	2,137	2,277	2,376	2,244	1,916	2,034	1,942	1,567	1,346
Criminal Damage	2,480	2,470	2,410	2,503	2,641	2,188	2,198	1,948	1,551	1,307	1,127

Year on Year % Change									
2002/03 to 2003/04	2003/04 to 2004/05	2004/05 to 2005/06	2005/06 to 2006/07	2006/07 to 2007/08	2007/08 to 2008/09	2008/09 to 2009/10	2009/10 to 2010/11	2010/11 to 2011/12	2011/12 to 2012/13
-6.3%	-6.3%	2.4%	-1.1%	-7.1%	-6.9%	-2.1%	-10.7%	-10.5%	-12.8%
-12.3%	-18.5%	7.7%	9.6%	-22.4%	21.7%	-7.8%	-5.2%	-27.7%	15.8%
-17.1%	-16.6%	-1.3%	-10.7%	-3.8%	-8.5%	-13.7%	-27.1%	18.3%	-8.7%
-1.2%	4.2%	6.6%	4.3%	-5.6%	-14.6%	6.2%	-4.5%	-19.3%	-14.1%
-0.4%	-2.4%	3.9%	5.5%	-17.2%	0.5%	-11.4%	-20.4%	-15.7%	-13.8%

C Division	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
All Crime	36,665	35,958	29,735	29,202	30,472	29,022	27,494	23,972	22,640	21,292	17,483
Domestic Burglary	3,272	2,925	1,863	1,592	1,716	1,568	1,453	1,560	1,352	1,170	952
Vehicle Crime	6,587	5,442	3,504	3,316	3,618	2,966	3,279	2,423	2,007	1,857	1,612
Violent Crime	5,513	6,295	6,522	6,534	7,118	7,301	5,903	5,447	5,600	4,623	3,834
Criminal Damage	6,363	7,167	6,539	7,360	7,974	7,067	6,528	5,546	4,730	4,491	3,354

Year on Year % Change									
2002/03 to 2003/04	2003/04 to 2004/05	2004/05 to 2005/06	2005/06 to 2006/07	2006/07 to 2007/08	2007/08 to 2008/09	2008/09 to 2009/10	2009/10 to 2010/11	2010/11 to 2011/12	2011/12 to 2012/13
-1.9%	-17.3%	-1.8%	4.3%	-4.8%	-5.3%	-12.8%	-5.6%	-6.0%	-17.9%
-10.6%	-36.3%	-14.5%	7.8%	-8.6%	-7.3%	7.4%	-13.3%	-13.5%	-18.6%
-17.4%	-35.6%	-5.4%	9.1%	-18.0%	10.6%	-26.1%	-17.2%	-7.5%	-13.2%
14.2%	3.6%	0.2%	8.9%	2.6%	-19.1%	-7.7%	2.8%	-17.4%	-17.1%
12.6%	-8.8%	12.6%	8.3%	-11.4%	-7.6%	-15.0%	-14.7%	-5.1%	-25.3%

D Division	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
All Crime	55,213	52,194	45,055	41,724	40,514	39,170	37,473	35,523	35,643	33,388	28,022
Domestic Burglary	4,750	4,291	2,810	2,134	2,255	1,850	2,255	1,824	1,973	1,826	1,595
Vehicle Crime	8,471	7,479	5,501	5,368	5,341	4,477	4,303	3,447	3,002	2,712	2,676
Violent Crime	9,756	9,992	9,887	9,038	8,505	9,048	8,328	8,762	9,419	8,180	7,110
Criminal Damage	8,946	9,295	9,042	9,162	9,525	8,639	7,916	7,141	6,532	5,779	4,274

Year on Year % Change									
2002/03 to 2003/04	2003/04 to 2004/05	2004/05 to 2005/06	2005/06 to 2006/07	2006/07 to 2007/08	2007/08 to 2008/09	2008/09 to 2009/10	2009/10 to 2010/11	2010/11 to 2011/12	2011/12 to 2012/13
-5.5%	-13.7%	-7.4%	-2.9%	-3.3%	-4.3%	-5.2%	0.3%	-6.3%	-16.1%
-9.7%	-34.5%	-24.1%	5.7%	-18.0%	21.9%	-19.1%	8.2%	-7.5%	-12.7%
-11.7%	-26.4%	-2.4%	-0.5%	-16.2%	-3.9%	-19.9%	-12.9%	-9.7%	-1.3%
2.4%	-1.1%	-8.6%	-5.9%	6.4%	-8.0%	5.2%	7.5%	-13.2%	-13.1%
3.9%	-2.7%	1.3%	4.0%	-9.3%	-8.4%	-9.8%	-8.5%	-11.5%	-26.0%

## Positive Outcome Rates by BCU 2004/05 to 2012/13

Note: 2004/05 to 2008/09 are Sanction Detection Rates, 2009/10 onwards are Positive Outcome Rates

<b>FORCE</b>	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	Change 2011/12 to 2012/13	Change 2004/05 to 2012/13
All Crime	23.4%	25.8%	25.2%	28.9%	27.4%	29.1%	33.6%	36.6%	36.0%	-0.6%	12.6%
Burglary	14.3%	20.1%	21.8%	25.9%	19.0%	16.5%	18.8%	23.0%	20.1%	-2.9%	5.8%
Vehicle Crime	9.9%	13.2%	16.0%	18.3%	11.7%	10.4%	14.8%	11.9%	10.5%	-1.4%	0.6%
Violent Crime	42.1%	47.5%	45.0%	48.4%	47.5%	49.4%	53.2%	60.9%	57.8%	-3.1%	15.7%
Criminal Damage	12.3%	13.7%	14.7%	17.4%	15.8%	15.8%	21.4%	22.9%	23.2%	0.3%	10.9%

<b>B Division</b>	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	Change 2011/12 to 2012/13	Change 2004/05 to 2012/13
All Crime	26.1%	28.7%	27.9%	30.3%	26.1%	31.1%	35.4%	35.3%	37.3%	2.0%	11.2%
Burglary	14.6%	23.6%	19.7%	16.8%	13.8%	33.5%	24.5%	18.0%	15.6%	-2.4%	1.0%
Vehicle Crime	8.5%	15.8%	27.6%	11.0%	14.1%	15.4%	8.4%	9.0%	12.3%	3.3%	3.8%
Violent Crime	49.9%	52.1%	47.5%	51.0%	45.9%	54.4%	58.2%	62.8%	63.5%	0.7%	13.6%
Criminal Damage	14.7%	16.5%	16.4%	17.7%	14.6%	17.3%	23.0%	21.7%	23.2%	1.5%	8.5%

<b>C Division</b>	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	Change 2011/12 to 2012/13	Change 2004/05 to 2012/13
All Crime	24.0%	26.5%	24.9%	28.8%	27.6%	22.0%	32.7%	36.2%	35.8%	-0.4%	11.8%
Burglary	14.4%	19.2%	15.7%	20.9%	16.2%	10.1%	15.4%	16.0%	16.6%	0.6%	2.2%
Vehicle Crime	7.4%	13.5%	12.1%	17.2%	10.9%	8.5%	14.9%	10.0%	12.0%	2.0%	4.6%
Violent Crime	46.7%	50.0%	47.9%	50.4%	52.8%	39.4%	56.5%	67.6%	59.8%	-7.8%	13.1%
Criminal Damage	12.9%	14.4%	14.7%	17.0%	17.2%	10.1%	20.9%	23.2%	22.9%	-0.3%	10.0%

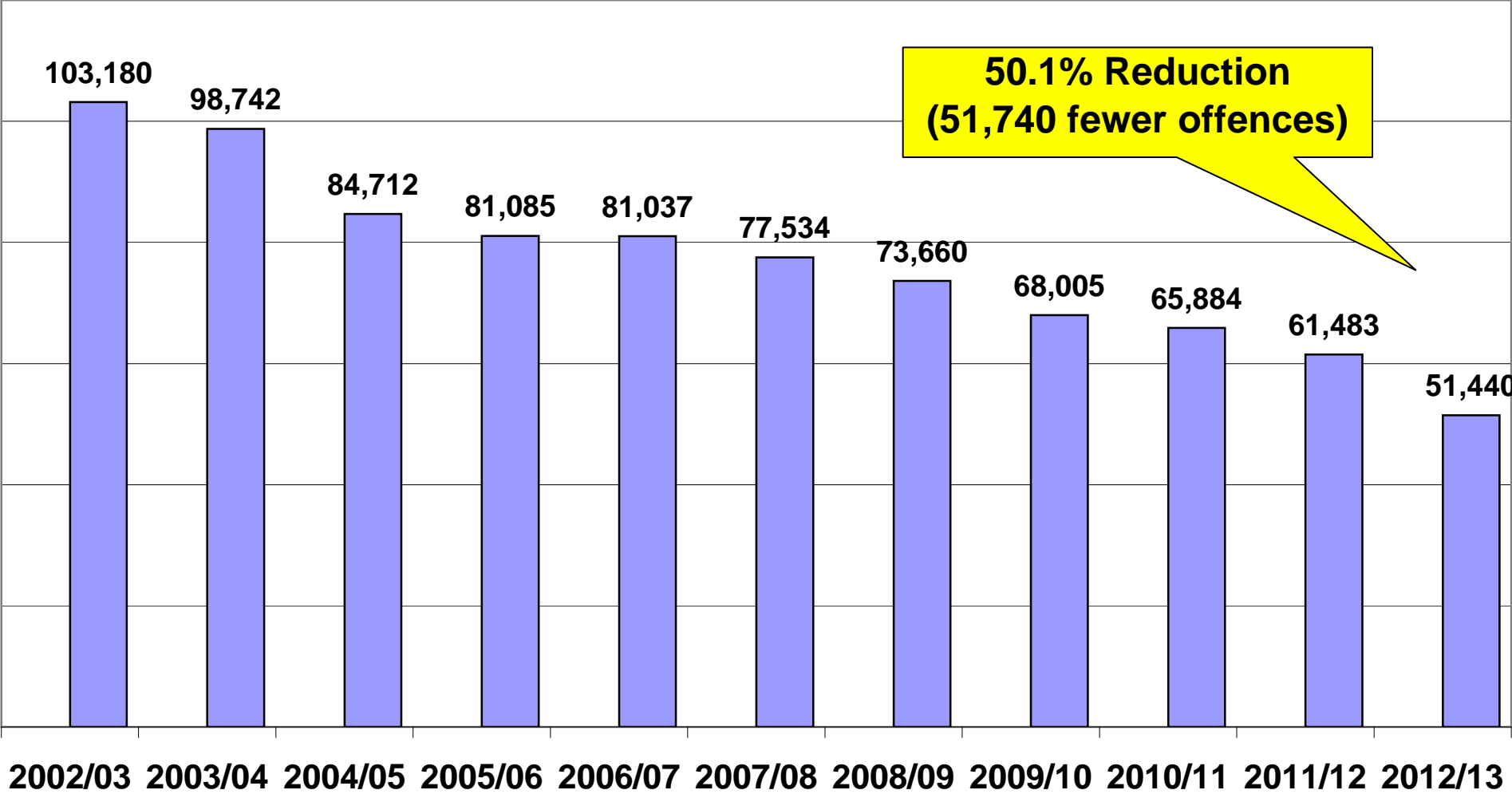
  

<b>D Division</b>	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	Change 2011/12 to 2012/13	Change 2004/05 to 2012/13
All Crime	22.5%	24.6%	24.8%	28.8%	27.5%	23.1%	33.7%	37.1%	35.8%	-1.3%	13.3%
Burglary	14.2%	20.1%	26.9%	31.9%	21.7%	17.8%	20.0%	28.2%	23.0%	-5.2%	8.8%
Vehicle Crime	12.1%	14.5%	16.4%	20.8%	11.7%	9.8%	16.0%	14.0%	9.1%	-4.9%	-3.0%
Violent Crime	37.3%	44.5%	41.9%	46.2%	44.2%	34.8%	50.2%	56.7%	55.7%	-1.0%	18.4%
Criminal Damage	11.2%	12.4%	14.2%	17.5%	14.9%	9.4%	21.4%	22.8%	23.5%	0.7%	12.3%

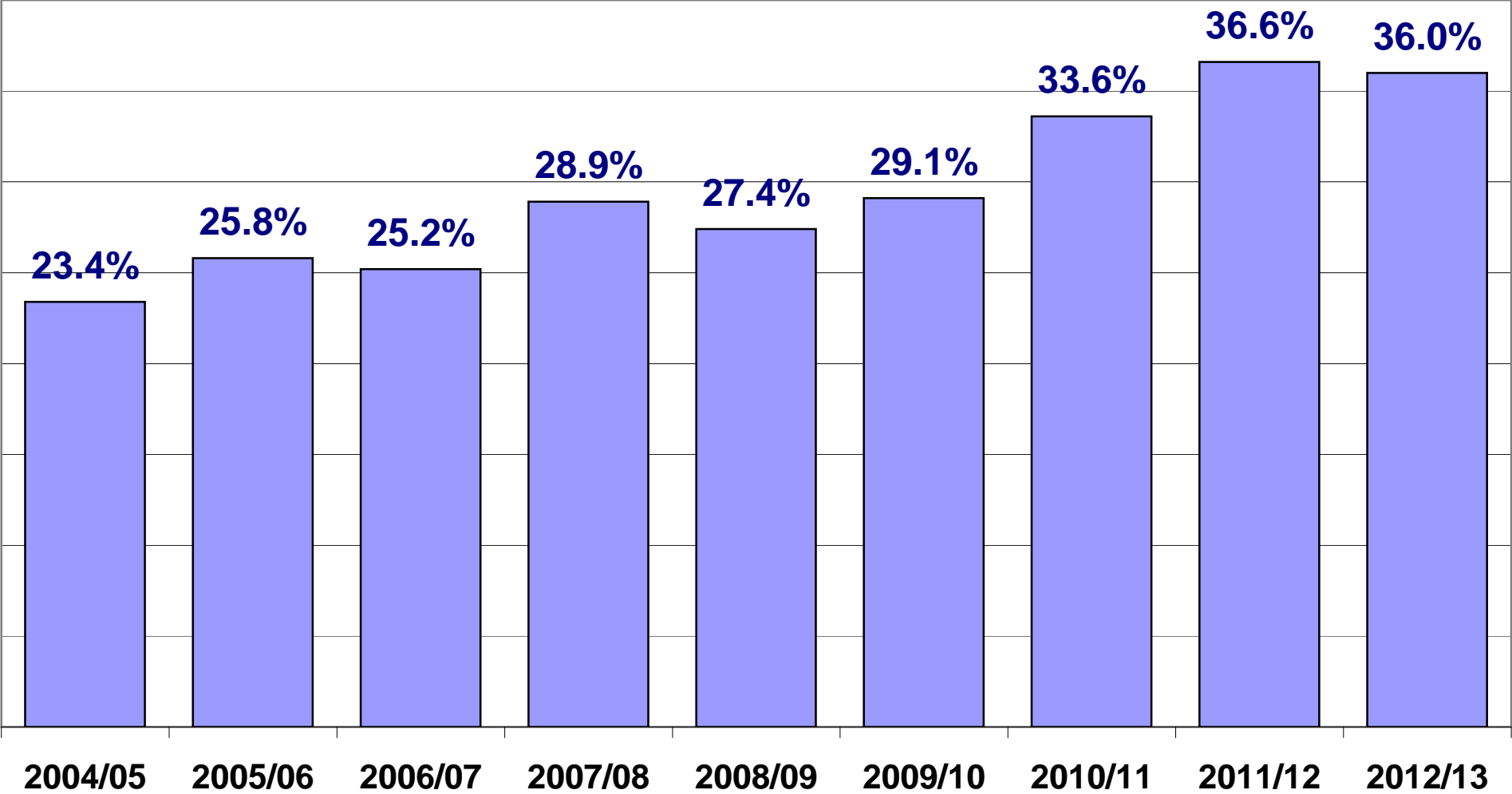
## Anti-Social Behaviour Incidents

Year	No.	Change	% Change	Cumulative Change	Cumulative % Change
2006/07	83589				
2007/08	75335	-8254	-9.9%	-8254	-9.9%
2008/09	73793	-1542	-2.0%	-9796	-11.7%
2009/10	67841	-5952	-8.1%	-15748	-18.8%
2010/11	62945	-4896	-7.2%	-20644	-24.7%
2011/12	57086	-5859	-9.3%	-26503	-31.7%
2012/13	50092	-6994	-12.3%	-33497	-40.1%

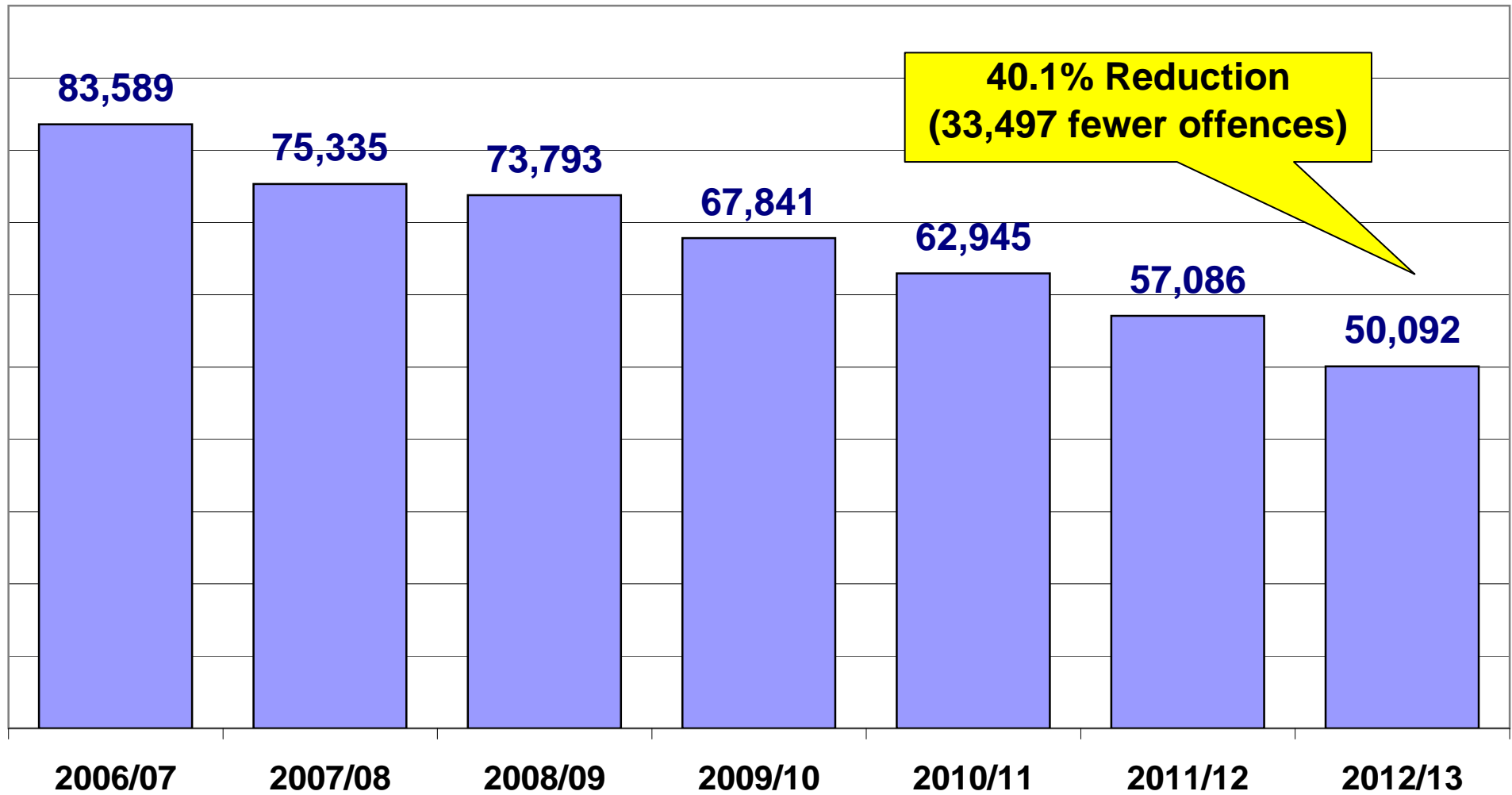
### Recorded Crime - 2002/03 to 2012/13



# Positive Outcome Rates - 2004/05 to 2012/13






## Recorded ASB incidents - 2006/07 to 2012/13





**CHIEF CONSTABLES PERFORMANCE PANEL**



**PERFORMANCE REPORT - DCC GOODWIN**

**HUMAN RESOURCES**






FORCE PERSONNEL	Unit	Time period covered	Headcount This Year	Headcount Outturn 2011/12	FTE This Year	FTE Outturn 2011/12	Direction of Travel
Total Number of Police Officers	Volume	As at 1st March 2013	<b>1954</b>	1954	<b>1911.5</b>	1914.4	
Number of Police Staff excl PCSOs	Volume	As at 1st March 2013	<b>1440</b>	1422	<b>1227.5</b>	1210.3	
Number of PCSOs	Volume	As at 1st March 2013	<b>187</b>	174	<b>183.6</b>	170.6	

SICKNESS	Unit	Time period covered	Standard	This Year	Outturn 2011/12	Change
Police Officer Sickness	Working days lost	12 months ending Feb '13	<b>8.20</b>	<b>8.94</b>	7.39	
Police Staff Sickness	Working days lost	12 months ending Feb '13	<b>8.20</b>	<b>6.93</b>	6.88	




**CONFIDENCE AND SATISFACTION**

INDICATOR	Unit	Time period covered	This Year to Date	2011/12 Outturn	2010/11 Outturn	Direction of Travel	Region (5)	E&W (43)
% of people who have confidence in the police in their local area	%	12 months to Sep '12	<b>73.7%</b>	73.9%	70.2%		<b>2nd</b>	<b>24th</b>
% of victims satisfied with the overall service provided by the police	%	Apr '12 to Feb '13	<b>87.0%</b>	87.3%	82.3%		<b>2nd</b>	<b>15th</b>

**COMPLAINTS**

INDICATOR	Unit	Time period covered	This Year to Date	2011/12	Direction of Travel
Number of complaints recorded	Volume	Apr '12 to Feb '13	<b>477</b>	535	
Number of allegations recorded	Volume	Apr '12 to Feb '13	<b>813</b>	999	
Number of complaints which were suitable for local resolution	Volume	Current N/A	<b>N/A</b>	N/A	<b>N/A</b>
Number of complaint investigations more than 90 days old	Volume	Apr '12 to Feb '13	<b>76</b>	92	
% of complaints recorded in 10 days	%	Apr '12 to Feb '13	<b>90.6%</b>	29.3%	
% of complaints finalised in period which were upheld	%	Apr '12 to Feb '13	<b>9.9%</b>	7.1%	

SOURCE INFORMATION
Human Resources information is from Origin HR. Confidence information is from CSEW User Satisfaction data is from USAT database

KEY	
	<b>Increasing</b>
	<b>Stable</b>
	<b>Decreasing</b>

SPECIFIC DETAILS
Police officer information excludes all officers that are seconded, on regional units or on a career break. Direction of travel is based on FTE and not headcount where applicable.
The ranking data for confidence (line 6) for the Region and England & Wales is based upon the latest available national data for the 12 months ending September 2012.
The ranking data for user satisfaction (line 7) for the Region and England & Wales is based upon the latest available national data for the 12 months ending December 2012.
The previous years information for complaints related to the same period of 2011/12 and not the outturn.

COMMENTS
Both police officer and police staff sickness has seen increases. Increases in sickness have recently been seen in short term sickness with long term sickness falling.
The latest quarters results for the Crime Survey in England and Wales has seen falls in performance for Derbyshire. The majority have forces have seen falls in performance also but national position has fallen slightly. ONS have changed the way in which the CSEW is performed recently and have reduced the sample size for each force. It is therefore too early to identify whether the falls in performance that have been recorded are due to a genuine fall in confidence or just changes in methodology.



**CHIEF CONSTABLES PERFORMANCE PANEL**

**PERFORMANCE REPORT - ACC COTTERILL**

RECORDED CRIME	Unit	Time period covered	This Year to Date		2011/12 Outturn		2010/11 Outturn		Direction of Travel	Region (5)	E&W (43)
			% Change/volume	Value	% Change/volume	Value	% Change/volume	Value			
1 Total Recorded Crime	% Change/volume	01/04/2012 19/03/2013	-15.9%	-9,471	-6.4%	-4,176	-2.8%	-1,897	↓	1	10
2 Stealing Offences	% Change/volume	01/04/2012 19/03/2013	-13.3%	-3,910	-2.0%	-613	-4.3%	-1,407	↓	1	14
3 Violence Against the Person	% Change/volume	01/04/2012 19/03/2013	-14.0%	-1,548	-13.1%	-1,728	+5.1%	+731	↓	2	21
4 Criminal Damage	% Change/volume	01/04/2012 19/03/2013	-23.4%	-2,612	-9.1%	-1,158	-12.3%	-1,797	↓	1	13
5 Rape & Sexual Offences	% Change/volume	01/04/2012 19/03/2013	-9.2%	-77	-22.6%	-254	+5.5%	+60	↓	1	14
6 Gun Crime Offences	% Change/volume	Apr '12 to Feb '13	+1.4%	74	-33.6%	73	32.5%	110	↑	2	29
7 Knife and Sharp Instrument Offences	% Change/volume	Apr '12 to Dec '12	+11.6%	212	-30.2%	190	+24.7%	271	↑	2	17
8 Drug offences	% Change/volume	01/04/2012 19/03/2013	-2.6%	-69	+5.9%	+155	+16.0	+364	↔	4	14
9 Domestic Violence Offences	% Change/volume	01/04/2012 19/03/2013	+8.2%	+361	-1.5%	-70	+19.3%	+748	↔		
10 Racially and Religiously Aggravated Offences	% Change/volume	01/04/2012 19/03/2013	-11.2%	-49	-17.7%	-95	-6.9%	-40	↔	2	17




CRIME INVESTIGATION	Unit	Time period covered	This Year to Date		2011/12 Outturn		2010/11 Outturn		Direction of Travel	Region (5)	E&W (43)
			SDR	POR	SDR	POR	SDR	POR			
11 All Crime Investigation	Rate	01/04/2012 19/03/2013	27.1%	36.1%	27.1%	36.6%	25.4%	33.6%	↓	3	23
12 Restorative Disposal Rate	Volume	01/04/2012 19/03/2013	9.0%	n/a	9.5%	n/a	8.2%	n/a	↓		
13 Stealing Offences Investigation	Rate	01/04/2012 19/03/2013	17.6%	22.5%	18.1%	23.2%	17.0%	21.1%	↓	4	22
14 Violence Against the Person Investigation	Rate	01/04/2012 19/03/2013	37.4%	59.4%	38.4%	61.8%	38.2%	56.2%	↓	4	28
15 Criminal Damage Investigation	Rate	01/04/2012 19/03/2013	13.2%	23.2%	12.6%	22.6%	12.6%	21.4%	↑	3	22
16 Rape & Sexual Offences Investigation	Rate	01/04/2012 19/03/2013	31.3%	33.6%	29.4%	32.0%	27.0%	29.3%	↑	1	19
17 Drug Offences Investigation	Rate	01/04/2012 19/03/2013	91.6%	92.7%	94.4%	95.1%	96.0%	96.4%	↓	3	29
19 Domestic Violence Investigation	Rate	01/04/2012 19/03/2013	41.5%	58.3%	42.5%	61.9%	42.1%	54.7%	↓		
18 Racially and Religiously Aggravated Crime Investigation	Rate	01/04/2012 19/03/2013	47.3%	59.7%	49.9%	60.3%	41.6%	56.5%	↓	3	18

ANTI-SOCIAL BEHAVIOUR	Unit	Time period covered	This Year to Date		2011/12 Outturn		2010/11 Outturn		Direction of Travel
20 Anti-Social Behaviour Incidents	Rate	01/04/2012 19/03/2013	-11.8%	-6,513	-8.1%	-5,042	-7.1%	-4,830	↓

**SOURCE INFORMATION**

All indicators included within this scorecard have information sourced from both Guardian for Force information and IQuanta for comparative information

**KEY**

 Increasing/decreasing BUT improving  
 Stable  
 Increasing/decreasing BUT deteriorating

**SPECIFIC DETAILS**

The volume of gun crime offences and knife crime offences and restorative disposals (lines 6 and 7) shown in the 2010/11 and 2011/12 outturn columns are based on the same period of the previous year and not the whole of year in question.

The direction of travel alerter for the crime investigation indicators (lines 11, 13-19) is based upon the Positive Outcome Rate (POR) in comparison to the previous year.

Regional and National Comparisons are based on April 2012 to January 2013 information only. Knife and Gun crime national and regional comparisons are for the period 12 months ending September 2012.

Of the firearms offences, 27 were classified as actual firearms, 5 were imitation firearms, 37 were air weapons and there were 5 other type firearms offences.

**COMMENTS**





Crime levels continue to fall significantly across the majority of crime types.

The majority of crime areas have, however, seen slight falls in positive outcome rates.


**CHIEF CONSTABLES PERFORMANCE PANEL**

**PERFORMANCE REPORT - ACC COLLINS**




**CONTACT MANAGEMENT**

INDICATOR	Unit	Time period covered	This Year to Date	2011/12 Outturn	Direction of Travel	Region (5)	E&W (43)
1 % 999 calls within 15 seconds	%	Apr '12 to Jan '13	91.4%	94.4%		n/a	n/a
2 % 999 calls abandoned	%	Apr '12 to Jan '13	1.8%	1.2%		n/a	n/a
3 % non-999 calls answered within 60 seconds	%	Apr '12 to Jan '13	91.9%	93.6%		n/a	n/a
4 % non-999 calls abandoned	%	Apr '12 to Jan '13	3.4%	3.1%		n/a	n/a





**OPERATIONAL SUPPORT**

INDICATOR	Unit	Time period covered	This Year to Date	2011/12 Outturn	2010/11 Outturn	Direction of Travel
5 No of fatal/serious road traffic casualties	Volume	12 months ending Dec 12	415	406	443	

**SPECIAL CONSTABULARY**

FORCE PERSONNEL	Unit	Time period covered	Headcount This Year	Headcount Outturn 2011/12	FTE This Year	FTE Outturn 2011/12	Direction of Travel
6 Number of Specials	Volume	As at 1st March 13	302	373	n/a	n/a	
7 % of active Specials committing 4 hrs per week or more	%	3 months ending Jan 13	35.4%	56.4%	n/a	n/a	
8 Specials FTE per week	Volume	3 months ending Jan 13	17	n/a	19.4	34.0	

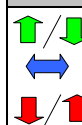
**CRIMINAL JUSTICE**

INDICATOR	Unit	Time period covered	This Year	2011/12	Direction of Travel
9 Number of Arrests	Volume	Apr '12 to Feb '13	23000*	23739	
10 No Further Action to Charge Ratio	Ratio	12 months ending Feb 12	2.6	n/a	n/a
11 Number of outstanding warrants	Volume	As at 31st January 2013	289	256	
12 Number of driver awareness courses	Volume	Apr '12 to Feb '13	348	374	
13 Number of speed awareness courses	Volume	Apr '12 to Feb '13	17306	13092	

**SOURCE INFORMATION**

Data from Contact Management Department.  
RTC information is sourced from the accidents database.  
Special Constabulary information is sourced from HR.

**KEY**



Increasing/decreasing BUT improving  
Stable  
Increasing/decreasing BUT deteriorating

**SPECIFIC DETAILS**

The volume of fatal and serious road traffic casualties (line 3) shown in the 2010/11 and 2011/12 outturn columns are based on the same period of the previous year and not the whole of year in question.

Line 7: An active Special Constable is defined as any Special Constable that has committed any hours within the last 13 weeks (standard quarter) of the period covered.

Line 8: The Specials FTE is based on the average number of weekly hours committed by specials during the period. This value is equivalent to the number of police officers that would be required to perform that number of hours.

Line 9: Current arrest figures for 2012/13 are at present an estimate due to reporting issues within GEM Case and Custody.

Line 10: Previous years information is at present unavailable but will be accessible by the next report.

**COMMENTS**

Contact Management performance is still below the outturn of 2011/12 despite recently improvements.

The NFA to charge ratio has seen substantial improvements in recent months as part of the Improving Investigations project.

A review into the number of outstanding warrants across the force is currently taking place and an operation to tackle this will begin shortly.

**STRATEGIC GOVERNANCE BOARD**  
**15 APRIL 2013**  
**REPORT OF THE CHIEF CONSTABLE**

**12C. GUN AND KNIFE CRIME**

**1. PURPOSE OF THE REPORT**

- 1.1 To provide the Police and Crime Commissioner with an update on the current position in relation to gun crime and knife crime offences.

**2. INFORMATION AND ANALYSIS**

**Gun Crime**

- 2.1 The following table shows the current number of gun crime offences recorded in the period April 2012 to February 2013 in comparison to the previous two years:

	This Year to Date	2011/12	2010/11
Firearms offences	74	73	110

- 2.1.1 Derbyshire currently has the 29<sup>th</sup> lowest crime rate in relation to gun crime offences within England and Wales and is 2<sup>nd</sup> lowest in the region. Individual forces identify gun crime offences in different ways. Some forces use markers and tags that have been put on an offence to collate all offences. Some forces also run returns immediately after the end of the month has finished. This makes it difficult to compare one force with another.
- 2.2 Within Derbyshire, checks are run on a regular basis throughout the month to identify gun crime offences via the markers placed on the offence. In addition to this, free text searches are carried out to identify any offences that contain any references to firearms, to ensure that these offences have been

categorised correctly. To allow time for the markers or information to be updated, final returns are not collated until the end of the following month to ensure that all offences are included.

- 2.3 Only certain offences are included within the firearms statistics. A list of these offences is included within **Appendix A**.
- 2.4 Year to date, there have been 27 offences where the weapon has been classified as a firearm. Five where an imitation firearm has been used, 37 where the weapons used were air weapons and 5 offences where the weapon used is classed as an other type of firearm. A list of what types of firearms are categorised in each group is included in **Appendix B**. This compares to 13 firearms, 7 imitations weapons, 50 air weapons and 3 other weapons in the previous corresponding period.
- 2.5 Of the 27 offences where the weapon has been categorised as a firearm, the weapon has only actually been fired on one occasion. On one occasion the weapon was used as a blunt instrument and a in a further four of the offences the offences was possession of a firearm within intent. In the remainder of the offences the weapon was used as threat. This includes offences where the weapon itself has not been seen and therefore these offences must be categorised as actual firearms without any evidence to suggest otherwise.
- 2.6 Only the offence where the weapon was used as a blunt instrument resulted in injury to the victim.
- 2.7 As the majority of the offences are not linked it is difficult to identify any trends or reasons for changes in volume particularly as the volume is relatively small. It is also difficult to identify which offences may be linked to gang related or organised crime. Two of the 74 offences were domestic related.

### **Knife Crime**

- 2.8 The following show the number of knife crime offences during the period April to December 2012 in comparison to the same period of the previous two years:-

	This Year to Date	2011/12	2010/11
Knife crime offences	212	190	271

- 2.9 Derbyshire currently has the 17<sup>th</sup> lowest crime rate in England and Wales and the 2<sup>nd</sup> lowest crime rate in the region.
- 2.10 The definition of a knife crime offence is all violent offences that involve injury or the threat of injury in which a knife or other sharp instrument was used. Therefore, only certain types of offence are recorded as knife crime offences. A list of these offences can be found in **Appendix C**.
- 2.11 As with firearms offences, it is left to the force to identify which offences are knife crime offences as there are not official codes that relate to knife crime offences. In Derbyshire MO codes are used on the crime reports to allow us to identify these offences. These are checked regularly by Crime Management Unit (CMU) to ensure these have been assigned appropriately. A sharp instrument is defined as any object that can pierce the skin. This can include items such as broken bottles, forks, syringes and pens.
- 2.12 Of the 212 offences recorded, 65 related to domestic offences. It is difficult, as with firearms, to identify how many of these offences related to gang or organised crime as the majority of the offences are not linked.
- 2.13 Gangs including the 'A1' and 'BCT' in Derby have been identified as a risk and threat in relation to gun and knife crime. These gangs have existed in Derbyshire for a number of years and have previously been involved in firearms offences. A dedicated unit, called Operation Redshank, exists to tackle all gang and gun related activity within Derbyshire Constabulary. Operation Redshank monitor relevant intelligence and carry out proactive work in relation to these gangs to try to minimise the risk caused by these gangs. Operation Redshank also oversee offences involving the criminal use of firearms and are responsible for communication with NABIS.
- 2.14 The Operation Redshank team have a positive relationship with partnership teams. A multi-agency approach is taken to tackling guns and gangs in

Derbyshire. For example liaison in with Multi Agency Gang Team, Community Safety Partnership, Enthusiasm (Local Youth Crime Diversion Scheme) and Probation. The Multi Agency Gang team will also address issues and take action where particular knife crime issues have been identified

2.15 Derbyshire also contributes both firearms and knife crime information to the national Ending Youth Gang Violence (EYGV) project which looks at ways to prevent violence amongst young people.

**3. RECOMMENDATIONS**

- i. That the Police and Crime Commissioner notes the report and identified any actions arising.

**4. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder			
Environmental			
Equality & Diversity			
Financial			
Health & Safety			
Human Rights			
Legal			
Personnel			

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## **Appendix A - Offences included within the firearms statistics**

- Murder
- Attempted Murder
- Conspiracy to Murder
- Threats to Kill
- Manslaughter
- Corporate Manslaughter
- Infanticide
- Intentional Destruction of Viable Unborn Child
- Death by Dangerous Driving
- Death by Careless Driving - Drink/Drugs
- Causing or Allowing Death of Child or Vulnerable Person
- Death by Careless Driving
- Death by Driving - Unlicensed or Disqualified or Uninsured Drivers
- Assault with Intent to Cause Serious Harm
- Endangering Life
- Assault with Injury
- Racially or Religiously Aggravated Assault with Injury
- Harassment
- Racially or Religiously Aggravated Harassment
- Public Fear, Alarm, Distress
- Racially/Religiously Aggravated Public Fear, Alarm, Distress
- Possession of Firearms with Intent
- Possession of Other Weapons
- Possession of Article with Blade or Point
- Cruelty to Children/Young Persons
- Child Abduction
- Procuring Illegal Abortion
- Causing Death by Aggravated Vehicle Taking
- Assault without Injury on a Constable
- Assault without Injury
- Racially or Religiously Aggravated Assault without Injury
- Robbery - Business
- Robbery - Personal
- Burglary in a Dwelling
- Attempted Burglary in a Dwelling
- Distraction Burglary in a Dwelling

- Attempted Distraction Burglary in a Dwelling
- Aggravated Burglary in a Dwelling
- Burglary in a building Other than a Dwelling
- Attempted Burglary in a Building other than a Dwelling
- Aggravated Burglary in a Building other than a Dwelling
- Rape of a Female aged 16 or over
- Rape of a Female Child under 16
- Rape of a Female Child under 13
- Rape of a Male aged 16 or over
- Rape of a Male aged under 16
- Rape of a Male under 13
- Sexual Assault on a male aged 13 and over
- Sexual assault on a male under 13
- Sexual Assault on a Female aged 13 and over
- Sexual Assault on a Female under 13
- Sexual Activity Child under 13
- Causing Sexual Activity without Consent
- Sexual Activity Child Under 16
- Incest
- Sexual Activity with a Person with a Mental Disorder
- Abuse of Children through Prostitution and pornography
- Trafficking for Sexual Exploitation
- Abuse of Position of trust of a Sexual Nature
- Sexual grooming
- Other Misc Sexual offences
- Unnatural Sexual offences
- Exposure and Voyeurism

## **Appendix B - Types of firearms categorised in each group**

### Firearms

- Shotgun (sawn off)
- Shotgun (long barrelled)
- Handgun – converted imitation
- Handgun – reactivated
- Handgun – converted air pistol
- Handgun – other
- Handgun – unknown
- Rifle
- Deactivated firearm
- Machine Gun
- Other converted imitation weapon
- Other reactivated weapon
- Disguised firearm

### Imitation firearm

- Unconverted starting gun
- Imitation handgun
- Blank firer
- Other imitation

### Air Weapons

- Soft air weapon
- Ball bearing gun
- Air weapon

### Other firearms

- Supposed – type unknown
- CS gas
- Pepper Spray
- Stun gun
- Other firearm

### **Appendix C - Offences included as knife crime offences**

- Attempted murder
- Threats to kill
- Assault with intent to cause serious harm
- Endangering life
- Assault with injury and Racially or religiously aggravated assault with injury
- Sexual assault
- Rape
- Robbery

**STRATEGIC GOVERNANCE BOARD**  
**15 APRIL 2013**  
**REPORT OF THE CHIEF CONSTABLE**

**12D: ORGANISED CRIME GROUPS**

**1. PURPOSE OF THE REPORT**

- 1.1 To inform the Police and Crime Commissioner of the work undertaken to deal with Organised Crime Groups (OCG) within Derbyshire and those outside whose activities cross into Derbyshire.

**2. INFORMATION AND ANALYSIS**

- 2.1 The Commissioner has agreed with the Chief Constable his attendance or in his absence the attendance of his Deputy Commissioner at the Tactical Threat and Risk meetings, covering amelioration and law enforcement activity against Organised Crime Groups.
- 2.2 The Commissioner and his Deputy are voluntarily vetted to a high level of security allowing for the Commissioner to hear and be reassured as to the measures taken by the Force and in collaboration with Regional and National partners as part of the Strategic Policing Requirement to combat serious cross border crime.
- 2.3 In protecting the community and the reduction of harm to the people of Derbyshire, the Commissioner will be briefed on an on-going basis and in any event every four weeks in relation to OCG's.

**3. IMPLICATIONS**

- 3.1 There are no additional considerations to those contained within the report

**All implications are assessed and scored to the table below.  
HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder			x
Environmental	X		
Equality & Diversity	X		
Financial		x	
Health & Safety	x		
Human Rights	x		
Legal	x		
Personnel	x		

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**STRATEGIC GOVERNANCE BOARD**  
**15 APRIL 2013**  
**REPORT OF THE CHIEF CONSTABLE**

**12E: TERRORISM AND DOMESTIC EXTREMISM**

**PURPOSE OF THE REPORT**

- 1.1 To inform the Police and Crime Commissioner of the current threats and risk in relation to Terrorism and Domestic Extremism and the reduction of harm measures put in place.

**INFORMATION AND ANALYSIS**

- 2.1 The Chief Constable has ensured that the Commissioner and the Deputy received a full briefing from Counter Terrorism officers as to the Counter Terrorism Local Profile for Derbyshire. The Commissioner and his Deputy are voluntarily vetted to a high level of security allowing for the Commissioner to hear and be reassured as to the measures taken within the National Contest strategy in particular the protecting of the community and the prevention of harm to the people of Derbyshire.
- 2.2 These briefings will be on a continual basis

**IMPLICATIONS**

- 1.2 There are no additional considerations to those contained within the report

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder			x
Environmental	x		
Equality & Diversity	x		
Financial		x	
Health & Safety	x		
Human Rights		x	
Legal	x		
Personnel	x		

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**STRATEGIC GOVERNANCE BOARD**

**15 APRIL 2013**

**REPORT OF THE CHIEF EXECUTIVE**

**14A DECISIONS TAKEN BUT NOT YET REPORTED TO THE STRATEGIC GOVERNANCE BOARD**

**1. PURPOSE OF THE REPORT**

1.1 This report is a formal record of the Decisions that have been taken by the Commissioner that have not yet been included on a Strategic Governance Board agenda.

**2. INFORMATION AND ANALYSIS**

2.1 The Meetings and General Protocols policy requires that any decision taken by the Commissioner between Strategic Governance Board meetings are reported to the next Board Meeting.

2.2 A record of all decisions made are published on the Commissioner's website as soon as possible after the decision is made and are therefore available as public information at <http://www.derbyshire-pcc.gov.uk/Public-Information/PCC-Decision-Making.aspx>

2.3 The following Decisions have been made by the Commissioner:

<b>Report Title</b>	<b>Decision No.</b>	<b>Date Signed</b>
New mobile technology: forensics and other services	35/13	25.03.13
Single tender for Address Management software	36/13	27.03.13
Award of Building Cleaning Contract	37/13	28.03.13
Insurance Renewals 2013	38/13	10.04.13

**3. RECOMMENDATION**

3.1 That the Decisions referenced 35/13 to 38/13 are noted as being published documents contained within the Commissioner’s decision log which can be accessed on the Derbyshire Police and Crime Commissioner website.

**4. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial	√		
Health & Safety	√		
Human Rights	√		
Legal		√	
Personnel	√		

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**BACKGROUND PAPERS/ATTACHMENTS:NONE**