

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: 1 October 2013	OPCC Ref: 74/13
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Title: STRATEGIC GOVERNANCE BOARD MEETINGS 2014

Executive Summary: To be completed by PCC Specialist lead

The draft timetable of meeting dates and the draft reporting schedule for the Strategic Governance Board until December 2014 was attached for consideration and approval.

Decision

Resolved that

The meeting dates as set out in the timetable attached at Appendix A was considered and agreed.

The Draft Reporting Cycle attached at Appendix B was considered and agreed.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature

DPCC H Dhindsa

Date 14 October 2013

PUBLICATION SCHEME CONSIDERATIONS

Is the related Section B report to be published **Yes**

If no, please indicate relevant exemption

Is the publication of this approval to be deferred **No**

If Yes, provide reasons below

Date to be deferred to –

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

OFFICER APPROVAL

Chief Executive or Nominee:

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name

Mr D Peet

Date 14 October 2013

STRATEGIC GOVERNANCE BOARD
14 OCTOBER 2013
REPORT OF THE CHIEF EXECUTIVE

7A: STRATEGIC GOVERNANCE BOARD MEETINGS 2014

1. PURPOSE OF THE REPORT

- 1.1 For the Commissioner and the Chief Constable to consider and agree the draft timetable of meeting dates (Appendix A) and draft reporting schedule (Appendix B) for the Strategic Governance Board until December 2014.

2. INFORMATION AND ANALYSIS

- 2.1 Continuing the same format as the previous year the meetings of the Strategic Governance Board will take place every four weeks (approximately) on a Monday afternoon starting at 2pm. The draft timetable until December 2014 is attached at Appendix A for consideration and approval.
- 2.2 The main focus of the meetings will be around Performance and Finance & Resources, the meetings will also be supplemented by the scrutiny of other areas of Strategic importance.
- 2.3 Attached at Appendix B is a draft reporting cycle highlighting all non finance reports to be presented to the Board in 2014. The report content will give reassurance as to how the Force are mitigating the 15 strategic risks and threats identified at the Strategic Risk Briefing, it will cover those issues raised in the Commissioner's manifesto and any other significant issues for the Force helping them demonstrate how they are meeting their commitments against the objectives set out in the Police and Crime Plan.

3. RECOMMENDATIONS

- 3.1 To consider and agree the meeting dates as set out in the timetable attached at Appendix A.
- 3.2 To consider and agree the Draft Reporting Cycle attached at Appendix B.

3. IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder		X	
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety	X		
Human Rights	X		
Legal	X		
Personnel	X		

Contact details in the event of enquiries	<p>David Peet, Chief Executive</p> <p>External telephone number: 03001226021</p> <p>David.peet.16406@derbyshire.pnn.police.uk</p>
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Attachments

- Appendix A. Meetings Timetable
- Appendix B. Draft Reporting Cycle

STRATEGIC GOVERNANCE BOARD MEETINGS FOR 2014

All meetings will be held on a Monday afternoon between 2pm and 4pm.
Meetings to be held in the Reception Room, Police HQ, Butterley Hall, Ripley.

Date	Comments
27 January 2014	Meeting date already set
17 February 2014	Meeting date already set
17 March 2014	Meeting date already set
14 April 2014	21 April is Easter Monday
19 May 2014	
30 June 2014	‘Subject to Audit Accounts’ as late as possible in June
28 July 2014	First week of school summer holidays
<i>August 2014</i>	<i>No meeting</i>
15 September 2014	
29 September 2014 (tentative)	For Final Accounts (post audit)
20 October 2014	
17 November 2014	
15 December 2014	

New schedule for Reports to the Strategic Governance Board from January 2014

Police & Crime Plan (PCP) Objectives

- | | |
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| <ol style="list-style-type: none"> 1. Support victims and witnesses 2. Strong and effective partnership working 3. Keep people, especially the most vulnerable, safe from harm, ASB & criminal activities | <ol style="list-style-type: none"> 4. Support local policing 5. Continual improvement in performance 6. Alcohol related crime and harm |
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Month	Thematic Reports (Police & Crime Plan Objectives)	Other non-finance reports
(every month)	Chief Constable's Scorecards (5)	
January	Restorative Justice (1,2,3) Stop & Search (1) Hate Crime (1)	JARAC
February	Acquisitive Crime & Offender Management (2,3,5) Reoffending (2,3,6)	Health & Safety Report (Sep-Dec)
March	Contact Management (1) Confidence & Satisfaction (1)	Quarterly Project Board update
April	Domestic Abuse & DAPS (2,3) Rape & Serious Sexual Assault (includes MAPPA, RSOs) (2,3)	JARAC Rape Scrutiny Panel
May	Safeguarding Children (2,3) Safeguarding Adults (2,3)	PSD Report
June	Gun & Knife Crime (3) Organised Crime Groups (includes POCA) (3) Terrorism & Domestic Extremism (3)	Quarterly Project Board update Health & Safety Report (Jan-Apr)
July	Killed & Seriously Injured Road Collisions (2,3) Wildlife Crime & Cruelty to Animals (2,5)	PCC Annual Report (includes ICV/Animal Welfare) JARAC
<i>August</i>	<i>No meeting</i>	<i>No meeting</i>
September	Contact Management (1) Cyber Crime (3) Economic Crime (3)	Quarterly Project Board update
October	Troubled Families (3,6) Anti-social Behaviour (1,3,4,6)	JARAC Rape Scrutiny Panel Health & Safety Report (May-Aug)
November	Community Policing (2,4) New & Emerging Communities (4) Workforce (staff numbers, sickness, equality & diversity) (4)	PSD Report
December	Alcohol Related Harm (2,6) Drugs (2,6)	Report from Annual Strategic Risk Briefing Quarterly Project Board update