

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date:19 November 2013	OPCC Ref: 79/13
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Title: DOCUMENT STORAGE

Executive Summary: To be completed by PCC Specialist lead

Approval was sought to award a contract for the provision of document storage services to Derbyshire Constabulary, to Iron Mountain (UK) Limited.

Following a procurement process, it was concluded that:

- The service received by Iron Mountain had been satisfactory with no issues regarding performance.
- The new framework Lot 1 offers reduced rates and therefore a saving going forward
- There is substantial cost avoidance through remaining with the same provider

The contract is for a four year period from 1 December 2013 to 30 November 2017.

The estimated total contract value over 4 years is £130,000.

Options exist to extend the contract for a further 3 years in one year terms.

Decision

Resolved that

A contract be formalised with Iron Mountain (UK) Limited for the provision of Document Storage services to Derbyshire Constabulary.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None	
The above request has my approval.	
<i>Electronically Signed</i>	
Signature	Date 19 November 2013
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published No	
Information relating to commercially sensitive information.	

Is the publication of this approval to be deferred Yes	
The report can be made available to the public following the commercially sensitive period.	
Date to be deferred to –	
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>	

OFFICER APPROVAL		
Chief Executive or Nominee:		
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.		
I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner		
<i>Electronically Signed</i>		
Name	HELEN BOFFY	Date 19 November 2013