

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: 18 June 2014	OPCC Ref: 29/14
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Title: STRATEGIC GOVERNANCE BOARD MEETINGS 2014-2015

Executive Summary: To be completed by PCC Specialist lead

The draft timetable of meeting dates and draft reporting schedule until December 2015, attached at appendices A, B & C was presented for the Commissioner and Chief Constable to consider and agree.

Decision

Resolved that

The timetable attached at Appendix A was considered and agreed.
The draft reporting cycle 2014 and 2015 attached at Appendices B & C was considered and agreed.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature

ALAN CHARLES

Date

30 June 2014

PUBLICATION SCHEME CONSIDERATIONS

Is the related Section B report to be published **Yes**

If no, please indicate relevant exemption

Is the publication of this approval to be deferred **No**

If Yes, provide reasons below

Date to be deferred to –

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

OFFICER APPROVAL

Chief Executive or Nominee:

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name DAVID PEET

Date 30 June 2014

STRATEGIC GOVERNANCE BOARD
30 JUNE 2014
REPORT OF THE CHIEF EXECUTIVE

7A: STRATEGIC GOVERNANCE BOARD MEETINGS 2014-2015

1. PURPOSE OF THE REPORT

- 1.1 For the Commissioner and the Chief Constable to consider and agree the draft timetable of meeting dates (Appendix A) and draft reporting schedule 2014 attached at Appendix B and 2015 attached at Appendix C.

2. INFORMATION AND ANALYSIS

- 2.1 Continuing the same format as the previous year, meetings of the Strategic Governance Board will take place every four weeks (approximately) on a Monday afternoon starting at 2pm.
- 2.2 The meeting dates for the remainder of 2014 (Appendix A) are reconfirmed with one notable amendment:
- The meeting of the Board on 17 November 2014 has been re-arranged to take place on 10 November 2014 instead.
- 2.3 The meeting dates until December 2015 (Appendix A) is presented for consideration and approval. Of note is that;
- Contrary to all other Governance Board meetings the January meeting will take place on TUESDAY 27 January 2015.
- 2.4 The main focus of the meetings will continue to be around Performance and Finance & Resources. The meetings will also be supplemented by the scrutiny of other areas of strategic importance.
- 2.5 Attached at Appendices B and C is the draft reporting cycle, highlighting all non-finance reports to be presented to the Board 2014-2015. The report

content will give reassurance as to how the Force are mitigating the strategic risks and threats identified at the Strategic Risk Briefing, plus additional issues raised in the Commissioner’s manifesto and other significant issues for the Force, helping them demonstrate how they are meeting their commitments against the objectives set out in the Commissioner’s Police and Crime Plan.

3. RECOMMENDATIONS

- 3.1 To consider and agree the meeting dates as set out in the timetable attached at Appendix A.
- 3.2 To consider and agree the Draft Reporting Cycle 2014/2015 attached at Appendix B & C.

4. IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder		X	
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety	X		
Human Rights	X		
Legal	X		
Personnel	X		

Contact details in the event of enquiries	<u>David Peet, Chief Executive</u> <u>External telephone number: 0300 122 6021</u> <u>David.peet.16406@derbyshire.pnn.police.uk</u>
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Attachments

Appendix A. Meetings Timetable

Appendix B. Draft Reporting Cycle 2014

Appendix C. Draft Reporting Cycle 2015

**PROPOSED STRATEGIC GOVERNANCE BOARD MEETINGS
 FOR 2014/ 2015**

All meetings will be held on a Monday afternoon between 2pm and 4pm.
 Meetings to be held in the Reception Room, Police HQ, Butterley Hall, Ripley unless otherwise notified.

Date	Comments
30 June 2014	Date already set
28 July 2014	Date already set
15 September 2014	Date already set
20 October 2014	Date already set
10 November 2014	Re-arranged date FROM 17 November 2014
15 December 2014	Date already set
26 January 2015	TUESDAY meeting
23 February 2015	
23 March 2015	
20 April 2015	Easter Monday is 6 April
18 May 2015	Bank Holiday 25 May
29 June 2015	'Subject to Audit Accounts' as late as possible in June
27 July 2015	First week of school summer holidays
<i>August 2015</i>	<i>No meeting</i>
14 September 2015	
12 October 2015	
9 November 2015	
14 December 2015	

Schedule for Reports to the Strategic Governance Board from July 2014 (updated June 2014)

Police & Crime Plan (PCP) Objectives

- | | |
|---|---|
| 1. Support victims and witnesses | 4. Support local policing |
| 2. Strong and effective partnership working | 5. Continual improvement in performance |
| 3. Keep people, especially the most vulnerable, safe from harm, ASB & criminal activities | 6. Alcohol and drugs related crime and harm |

Month	Thematic Reports (Police & Crime Plan Objectives)	Other non-finance reports
July 2014	Killed & Seriously Injured Road Collisions & Road Safety (2,3) Wildlife Crime & Cruelty to Animals (2,5)	PCC Annual Report (includes ICV/Animal Welfare) JARAC minutes PCC Performance Report PCC Casework Report
<i>August</i>	<i>No meeting</i>	<i>No meeting</i>
September 2014	Contact Management (1) Cyber Crime (3) Economic Crime (3)	Quarterly Project Board update Chief Constable's Scorecards Dip Sampling and PSD Oversight PSD Report
October 2014	Anti-social Behaviour & Community Policing (1,2,3,4,6)	JARAC minutes Rape Scrutiny Panel Health & Safety Report (May-Aug) ICV Update PCC Performance Report
November 2014	Workforce (staff numbers, sickness, equality & diversity) (4)	Helicopter Deployments PCC Performance Report
December 2014	Alcohol Related Harm (2,6) Drugs (2,6)	Report from Annual Strategic Risk Briefing Quarterly Project Board update Chief Constables Scorecards

DRAFT Schedule for Reports to the Strategic Governance Board for 2015

Police & Crime Plan (PCP) Objectives

- | | |
|---|---|
| 1. Support victims and witnesses | 4. Support local policing |
| 2. Strong and effective partnership working | 5. Continual improvement in performance |
| 3. Keep people, especially the most vulnerable, safe from harm, ASB & criminal activities | 6. Alcohol and drugs related crime and harm |

Month	Thematic Reports (Police & Crime Plan Objectives)	Other non-finance reports
January	Restorative Justice (1,2,3)	(Budget/precept meeting) JARAC minutes PCC Performance Report PCC Casework Report
February	Stop & Search (1) Hate Crime and Community Tensions (1)	Health & Safety Report (Sep-Dec) PCC Performance Report
March	Contact Management (1) Confidence & Satisfaction (1)	Quarterly Project Board update Chief Constable's Scorecards PSD Report and Dip Sampling
April	Acquisitive Crime & Offender Management (2,3,5) Reoffending (2,3,6)	JARAC minutes ICV Update PCC Performance Report
May	Domestic Abuse & DAPS (2,3) Rape & Serious Sexual Assault (includes MAPPA, RSOs) (2,3)	Rape Scrutiny Panel Helicopter Deployments PCC Performance Report
June	Safeguarding Children (2,3) Safeguarding Adults (2,3)	Quarterly Project Board update Health & Safety Report (Jan-Apr) Chief Constable's Scorecards
July	Organised Crime Groups (3) Economic Crimes, POCA & Financial Investigation (3)	PCC Annual Report (includes Animal Welfare) JARAC minutes

<i>August</i>	No meeting	No meeting
September	Contact Management (1) Gun & Knife Crime (3) Terrorism & Domestic Extremism (3)	PSD Report and Dip Sampling Quarterly Project Board update Chief Constable's Scorecards
October	Cyber Crime (3) Killed & Seriously Injured Road Collisions & Road Safety (2,3)	JARAC minutes Rape Scrutiny Panel Health & Safety Report (May-Aug) ICV Update PCC Performance Report
November	Anti-social Behaviour & Community Policing (1,2,3,4,6) Workforce (staff numbers, sickness, equality & diversity) (4) Wildlife Crime & Cruelty to Animals (2,5)	Helicopter Deployments PCC Performance Report
December	Alcohol Related Harm (2,6) Drugs (2,6)	Report from Annual Strategic Risk Briefing Quarterly Project Board update Chief Constable's Scorecard