

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: 27 JUNE 2016</b>	<b>OPCC Ref: 24/2016</b>
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**Title: STRATEGIC GOVERNANCE BOARD MEETINGS 2016-17**

**Executive Summary: To be completed by PCC Specialist lead**

To reduce bureaucratic burden it is proposed that the frequency of meetings of the Strategic Governance Board reduce to take place every other month instead of monthly.

The meeting dates for the remainder of 2016 (agreed at the Board meeting in June 2015) and dates for 2017 are set out at Appendix A to the report.

The draft reporting schedules for the remainder of 2016 and 2017 are attached at Appendices B & C to the report for approval.

**Decision**

**Resolved that**

- i. The meeting dates for 2016/17 as set out in the timetable attached at Appendix A were agreed.
- ii. The draft reporting schedules for the remainder of 2016 and for 2017 attached at Appendices B & C were agreed.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

The above request has my approval.



**STRATEGIC GOVERNANCE BOARD**

**27 JUNE 2016**

**REPORT OF THE CHIEF EXECUTIVE**

**7A: STRATEGIC GOVERNANCE BOARD MEETINGS 2016-17**

**1. PURPOSE OF THE REPORT**

- 1.1 For the Commissioner and the Chief Constable to consider and agree the draft timetable of meeting dates 2016/17 (Appendix A) and draft reporting schedules for 2016 and 2017 (Appendices B & C respectively).

**2. INFORMATION AND ANALYSIS**

- 2.1 With the introduction of Police and Crime Commissioners (PCC) in 2012, there was a requirement under The Elected Local Policing bodies (Specified Information) Order 2011 to ensure that any PCC decisions of 'significant public interest' were published.
- 2.2 Unlike the previous governance arrangements of the Police Authority there is no prescribed way in which this should happen, and no requirement for the PCC to hold regular public meetings.
- 2.3 In order to discharge responsibilities for transparency, and in order to demonstrate that the PCC was fulfilling their statutory duty to hold the Chief Constable to account, the system of Strategic Governance Board (SGB) meetings was developed.
- 2.4 Over the course of the first three and a half year term of office, the way in which the SGB meeting has been used has changed. Where decisions were previously put on hold until an SGB meeting, a more relaxed approach has been developed whereby decisions are taken outside of the meeting, but are reported to the meeting as part of the standing agenda.
- 2.5 This has allowed the focus of the meeting to move more towards the holding to account of the Chief Constable for performance in key areas of policing.

This has also involved the 'triangulation' of performance assessments with partner views to get a more holistic view of a particular issue.

- 2.6 With this change in focus, and to reduce the bureaucratic burden, it is proposed that the frequency of the meetings of the Strategic Governance Board will reduce to take place every other month instead of monthly. As per previous years all meetings will take place on a Monday afternoon starting at 2.00pm.
- 2.7 The meeting dates for the remainder of 2016 were agreed at the meeting of the Strategic Governance Board in June 2015 and are attached to this report in a revised format to reflect the proposed change, (Appendix A).
- 2.8 Due to building work at the Force HQ site and limited meeting space and parking during this work, the meeting in September will be held at the Post Mill Centre in South Normanton.
- 2.9 Historically SGB meeting were 'toured' around the County and it is suggested that if there is a group or organisation who would like to host an SGB in the future they should get in touch with the office and the PCC would like to see greater visibility throughout the County.
- 2.10 The meeting dates until December 2017 (Appendix A) are presented for consideration and approval.
- 2.11 The main focus of the meetings will continue to be around Performance and Finance & Resources. The meetings will also be supplemented by the scrutiny of other areas of strategic importance.
- 2.13 Attached at Appendices B and C are the draft reporting schedules, highlighting all non-finance reports to be presented to the Board for the remainder of 2016 and for 2017. Report content will give reassurance as to how the Force are mitigating the strategic risks and threats which have been identified through the Strategic Risk process, plus additional issues raised in the Commissioner's manifesto and other significant issues for the Force, helping them demonstrate how they are meeting their commitments against the objectives set out in the Commissioner's Police and Crime Plan.

**3. RECOMMENDATIONS**

- 3.1 To consider and agree the meeting dates for 2016/17 as set out in the timetable attached at Appendix A.
- 3.2 To consider and agree the draft reporting schedules for the remainder of 2016 and for 2017 attached at Appendices B & C.

**4. IMPLICATIONS**

**All implications are assessed and scored to the table below.**

**HIGH – supporting explanation and narrative required and to be contained within the report**

**MEDIUM – narrative to be contained within the report at the discretion of the author**

**LOW – no narrative required**

	LOW	MEDIUM	HIGH
Crime & Disorder		X	
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety	X		
Human Rights	X		
Legal	X		
Personnel	X		

<b>Contact details in the event of enquiries</b>	<p><b>David Peet, Chief Executive</b>  <b>External telephone number: 0300 122 6021</b>  <b>david.peet.16406@derbyshire.pnn.police.uk</b></p>
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**Attachments**

- Appendix A. Strategic Governance Board Meeting Dates 2016/17
- Appendix B. Schedule for Reports to the Strategic Governance Board for 2016
- Appendix C. Schedule for Reports to the Strategic Governance Board for 2017

**STRATEGIC GOVERNANCE BOARD MEETING DATES:  
 2016 / 2017**

All meetings will be held on a Monday afternoon at 2.00pm. Unless otherwise stated, the meetings will be held in the Reception Room, Police HQ, Butterley Hall, Ripley DE5 3RS.

<b>2016</b>	<b>Comments</b>
Monday, 19 September 2016	POST MILL, SOUTH NORMANTON, DERBYSHIRE
<del>Monday, 10 October 2016</del> REMOVED	
<del>Monday, 7 November 2016</del> Monday, 28 November 2016	Date moved to accommodate financial revised estimates for 2016/17 and budget strategy for 2017/18
<del>Monday, 12 December 2016</del> REMOVED	

<b>2017</b>	
Monday, 23 January, 2017	PCP Precept meeting on 26 January
Monday, 27 February 2017	Emergency Precept Meeting (if required)
Monday, 27 March, 2017	Easter 14-17 April
Monday, 22 May 2017	
Monday, 26 June 2017	Required for Accounts
Monday, 18 September 2017	
Monday, 27 November 2017	APCC conference likely to be mid November

**Proposed new schedule for Reports to the Strategic Governance Board from 2016**

<b>Month</b>	<b>Perf Rpt</b>	<b>Thematics &amp; Partner reports</b>	<b>Other non-finance</b>	<b>Finance</b>
June	Chief Constable's Scorecards	Domestic Abuse Domestic Abuse Partners Report Rape and Serious Sexual Assault SMART Motorways	PCC Consultation & Engagement Plan	Closing the Risk Gap – Changes to the Revenue Budget
July	PCC Performance Report	Organised Crime Groups OICHTE Economic Crime, POCA & Financial Investigation	Professional Standards Update PCC Annual Report CJ Update CCMC Update Report	
Sept	Chief Constable's Scorecards	Gun & Knife Crime Terrorism & Domestic Extremism Cyber Crime Killed and Seriously Injured Road Collisions & Road Safety	Strategic Policing Requirement ICV Update JARAC Minutes (July)	
Nov	PCC Performance Report	CCMC Update Report Anti-Social Behaviour & Community Policing Workforce Wildlife & Cruelty to Animals Wildlife Cruelty to Animals Partner Report Substance Misuse	Health & Safety Report Helicopter Deployments PSD Report Annual Strategic Risk Briefing Report Over to You results Rape Scrutiny Panel Report Annual Review of Community Remedy JARAC Minutes (September)	

**Proposed new schedule for Reports to the Strategic Governance Board from 2017**

Month	Current	Proposed			
		Perf Rpt	Thematics & Partner reports	Other non-finance	Finance
Jan	Budget/precept report Restorative Processes PCC Performance Report JARAC minutes CJ update	Chief	Contact Management Confidence & Satisfaction Hate Crime & Community Tensions	Budget/precept report JARAC minutes - Dec CJ update Equality Duties Report	
Feb	Stop & Search Hate Crime & Community Tensions PCC Performance Report PCC Consultation & Engmt Plan PCC Casework Report Equality Duties Report	No meeting			
Mar	Contact Management Confidence & Satisfaction Chief Constable's Scorecards	PCC	Restorative Processes Remedi Reoffending (probation) Acquisitive Crime & Offender Mgmt Stop & Search	ICV Update PCC Casework Report PCC Consultation & Engagement Plan	
Apr	Acquisitive Crime & Offender Mgmt Reoffending PCC Performance Report ICV Update JARAC minutes	No meeting			
May	Safeguarding Children Safeguarding Adults PCC Performance Report Health & Safety Report Helicopter Deployments	Chief	Safeguarding Children Safeguarding Adults Safeguarding Boards report Domestic Abuse Domestic Abuse partners report Rape & Serious Sexual Assault	JARAC minutes - Mar Health & Safety Report Helicopter Deployments PSD Report	
Jun	Domestic Abuse Rape & Serious Sexual Assault Chief Constable's Scorecards PSD Report	PCC	Contact Management KSI Road Collisions & Road Sfty	PCC Annual Report CJ update Force Media Engagemt	



APPENDIX C TO AGENDA ITEM 7A  
 STRATEGIC GOVERNANCE BOARD  
 27 JUNE 2016

Month	Current	Proposed			
		Perf Rpt	Thematics & Partner reports	Other	Finance
Jul	Organised Crime Groups OICHTE Econ Crime, POCA & Fin Investigation PCC Annual Report JARAC minutes CJ update Force Media Engagement	No meeting			
Aug	No meeting	No meeting			
Sep	Gun & Knife Crime Terrorism & Domestic Extremism Chief Constable's Scorecards Strategic Policing Requirement	Chief	Organised Crime Groups OICHTE & FNO Econ Crime, POCA & Fin Investigation Cyber Crime Gun & Knife Crime Terrorism & Domestic Extremism	Strategic Policing Requiremt ICV Update JARAC minutes - Jul	
Oct	Cyber Crime KSI Road Collisions & Road Safety ICV Update JARAC minutes	No meeting			
Nov	Contact Management ASB & Community Policing Workforce Wildlife Crime & Cruelty to Animals Health & Safety Report Helicopter Deployments	PCC	ASB & Community Policing Substance Misuse Workforce Wildlife Crime & Cruelty to Animals Wildlife Crime partners report	JARAC minutes - Sep Health & Safety Report Helicopter Deployments PSD Report Over To You results Annual Strategic Risk Briefing	
Dec	Substance Misuse PSD Report Annual Strategic Risk Briefing Over To You results	No meeting			