

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: August 2018</b>	<b>OPCC Ref: 45/ 2018</b>
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**MEREDITH HOUSE HEATING WORKS**

**Executive Summary:**

To recommend approval to award a contract to carry out the Meredith House Heating Works to Heating and Process Engineering Ltd at a cost of £29,873.66 + VAT.

The bids were assessed against the quality criteria set out in the Invitation to Tender document - Most Economical Advantageous Tender criteria (MEAT): Weighting 60% Quality (delivery) and 40% Price. The submission from Heating and Process Engineering Ltd is the successful bid

**Decision**

To award contract to Heating and Process Engineering Ltd at a cost of £29,873.66 + VAT to Meredith House Heating Works.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<b>Signature</b> Hardyal Dhindsa	<b>Date</b> August 2018
<b>PUBLICATION SCHEME CONSIDERATIONS</b>	
<b>Is the related Section B report to be published</b> Yes	
The report contains commercially sensitive information.	

<b>Is the publication of this approval to be deferred</b> No
If Yes, provide reasons below
<b>Date to be deferred to –</b>
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

<b>OFFICER APPROVAL</b>	
<b>Chief Executive or Nominee:</b>	
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date August 2018

# STRATEGIC PRIORITIES ASSURANCE BOARD

<b>REPORT TITLE</b>	DP0217 MEREDITH HOUSE HEATING WORKS
<b>REPORT BY</b>	PROCUREMENT
<b>DATE</b>	11 JULY 2018

## PURPOSE OF THE REPORT

To recommend approval to award a contract to carry out the Meredith House Heating Works to Heating and Process Engineering Ltd at a cost of £29,873.66 + VAT

## ATTACHMENTS

1. None

## RECOMMENDATIONS

The bids were assessed against the quality criteria set out in the Invitation to Tender document - Most Economical Advantageous Tender criteria (MEAT): Weighting 60% Quality (delivery) and 40% Price. The submission from Heating and Process Engineering Ltd is the successful bid

## CONTACT FOR ENQUIRIES

Name: Procurement Dept  
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## 1. OVERVIEW

2. Works are required to replace mechanical services at Meredith House. The works comprise of installing a new heatmaster 45 boiler unit, ensuring compatibility with the existing plant and pipework.

The evaluation team consisted of Joan Watson & Phil Munton

This was an RFQ and 4 companies were invited to quote for the job. 3 submitted their quotes and 1 declined due to our timescales and their current workload.

Most Economical Advantageous Tender Criteria (MEAT): Weighting 40% Price and 60% Quality (delivery).

3 bids were evaluated.

Summary of bidder quality scores, price scores and ranking are listed below:

Organisation	Quality 60%	Price 40%	Total 100%	Position Ranking
Heatpro	60.00	38.06	98.06	1
William Bailey	41.38	40.00	81.38	2
Midland Counties	31.03	35.90	66.94	3

## 3. SUMMARY

The bids were assessed against the quality criteria set out in the invitation to tender document - most economical advantageous tender criteria (MEAT): weighting 60% quality (delivery) and 40% price. The submission from Heating and Process Engineering Ltd is the successful bid

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### BACKGROUND PAPERS

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