

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: 25 January 2018</b>	<b>OPCC Ref: 11/2018</b>
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**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION  
SERVICING AND REACTIVE MAINTAINCE OF POWER WASHING EQUIPMENT  
AND CONSUMABLES**

**Executive Summary:**

Approval was sought to award contract for the provision, servicing and reactive maintenance of Power Washing Equipment and Consumables to be provided by Nilfisk Limited, for the period of 1 February 2018 to 31 January 2020, with the option to extend for a further 2 x 12 months for the total contract value of £3,600, as per the attached report.

**Decision**

- i. The award of contract to Nilfisk Limited for the initial contract period of 1 February 2018 to 31 January 2020 with the option to extend for 2 x 12 months for the total contract value of £3,600.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<b>Signature</b> Hardyal Dhindsa	<b>Date 15 March 2018</b>
<b>PUBLICATION SCHEME CONSIDERATIONS</b>	
<b>Is the related Section B report to be published</b> <b>Yes</b> The report contains commercially sensitive information.	

<b>Is the publication of this approval to be deferred</b> <b>No</b> If Yes, provide reasons below <b>Date to be deferred to –</b> NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>
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<b>OFFICER APPROVAL</b>	
<b>Chief Executive or Nominee:</b> I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name    Andrew Dale	Date 15 March 2018

**DECISION REPORT**  
**25 JANUARY 2018**  
**REPORT OF THE POLICE AND CRIME COMMISSIONER**

**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION,  
SERVICING AND REACTIVE MAINTENANCE OF POWER WASHING  
EQUIPMENT AND CONSUMABLES**

**1 PURPOSE OF THE REPORT**

- 1.1 Recommend the approval to award contract for the Provision, Servicing and Reactive Maintenance of Power Washing Equipment and Consumables to be provided by Nilfisk Limited, for the period of 1 February 2018 to 31 January 2020, with the option to extend for a further 2 x 12 months, for the total contract value of £3,600.

**2 INFORMATION AND ANALYSIS**

- 2.1 Derbyshire Constabulary have a fleet of 9 power washing machines which require annual servicing. The power washing machines are located at the various police stations within Derbyshire.
- 2.2 The evaluation team consisted of Terry Hitchcock (Facilities Manager – Fleet) and Kirsty Holding (Procurement Assistant) of Derbyshire Constabulary.
- 2.3 3 suppliers expressed an interest in this tender. 2 suppliers submitted a response.

The bid was assessed against the quality criteria set out in the Invitation to Tender document – Most Economical Advantageous Tender Criteria (MEAT): Weighting 60% Price and 40% Quality.

- 2.4 The bid from Nilfisk Limited received the highest possible marks for their response. They demonstrated that they could meet the requirements which were outlined within the specification and provided a comprehensive response to the method statements. The submission from Nilfisk Limited was within the original budget which was set for this procurement.

### 3 RECOMMENDATIONS

Confirm the recommendation to award the contract to Nilfisk Limited for the initial contract period of 1 February 2018 to 31 January 2020 with the option to extend for 2 x 12 months for the total contract value of £3,600.

### 4 IMPLICATIONS

All implications are assessed and scored to the table below.

**HIGH** – supporting explanation and narrative required and to be contained within the report

**MEDIUM** – narrative to be contained within the report at the discretion of the author

**LOW** – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder			
Environmental			
Equality & Diversity			
Financial			
Health & Safety			
Human Rights			
Legal			
Personnel			

<b>Contact details in the event of enquiries</b>	<b>Name:</b> <b>External telephone number:</b> <b>Email address: @derbyshire.pnn.police.uk</b>
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