

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: MARCH 2018	OPCC Ref: 64/2018
---------------------------------	--	--------------------------

**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION OF
SELF-DRIVE HIRE VEHICLES**

Executive Summary:

Recommend approval for the award of contract for Supply of Self - Drive Hire Vehicles to be provided by Enterprise Rent-A-Car UK Limited

For the period of contract 1st April 2018 to 30th March 2020 for the total contract value of £236,000.

With options to extend for a further 2 x 12 month terms.

Derbyshire, Leicestershire, Nottinghamshire and Northamptonshire Police have collaborated in previous years for the provision of self – drive hire vehicles, which has proved beneficial in building both supplier and cross boarder relationships whilst exercising greater value for money and driving economies.

Decision

To award the contract to Enterprise Rent-A-Car Ltd.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date March 2018
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No If Yes, provide reasons below Date to be deferred to – NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL
Chief Executive or Nominee: I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner
Name Andrew Dale Date March 2018

DECISION REPORT
27TH MARCH 2018
REPORT OF THE POLICE AND CRIME COMMISSIONER

**NO: RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION
OF SELF-DRIVE HIRE VEHICLES**

1 PURPOSE OF THE REPORT

- 1.1. Recommend approval for the award of contract for Supply of Self - Drive Hire Vehicles to be provided by Enterprise Rent-A-Car UK Limited
- 1.2. For the period of contract 1st April 2018 to 30th March 2020 for the total contract value of £236,000.
- 1.3. With options to extend for a further 2 x 12 month terms.
- 1.4. Derbyshire, Leicestershire, Nottinghamshire and Northamptonshire Police have collaborated in previous years for the provision of self – drive hire vehicles, which has proved beneficial in building both supplier and cross boarder relationships whilst exercising greater value for money and driving economies.

2 INFORMATION AND ANALYSIS

- 2.1 A further competition was conducted via the ESPO Framework “Vehicle Hire” Reference 271, East Midlands Area, Lot M “Master Vendor”.
- 2.2 There are 10 suppliers represented on the East Midlands lot and by the tender closing date responses were received from Enterprise Rent A Car Ltd, Europcar Group UK Limited and Scott Group Ltd (trading as thrifty).
- 2.3 Most Economically Advantageous Tender (MEAT) Weightings: Price 80 %, Quality 20%. All quality scores were moderated and agreed across all forces.
- 2.4 Compliant submissions were evaluated by: Mike Case Interim Commercial Manager, Andrew Fowler Vehicle Services Manager Nottinghamshire Police, Graham Crow, head of Transport & Travel, Northamptonshire Police, Terry Hitchcock, Facilities Manager (Fleet), Derbyshire Constabulary.

Summary of bidders scores and ranking

Lot 1 Derbyshire	Cost £ p.a. Based on historic demand	Cost out of 80%	Quality out of 20%	Total Weighted score%
Enterprise	£134,147.83	80	18	98
Europcar	£138,721.61	77	16	93
Scott Group	£145,520.67	74	12	86

2.5 It is expected that due to the increased use of pool cars, reduced short term (single day) hire, employee car use (recovery via expenses), and increased use of conference calls, hire requirements will reduce throughout the life of the contract.

3 RECOMMENDATIONS

Confirm the recommendation to award the contract to Enterprise Rent-A-Car Ltd.

4 IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder	X		
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety	X		
Human Rights	X		
Legal	X		
Personnel	X		

Contact details in the event of enquiries	Name: Rob Atkinson Internal telephone number: 16686 Email address: rob.atkinson.16686@derbyshire.pnn.police.uk
--	---