

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: NOVEMBER 2018</b>	<b>OPCC Ref: 68/2019</b>
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**DESK TOP PCs**

**Executive Summary:**

This competition was conducted under lot 1 (hardware) of the Health Trust Europe Information Communication Technology (ICT) Solutions framework. The Invitation to Tender (ITT) was sent to the 6 suppliers who are named on the framework. 4 suppliers submitted expressions of interest. 2 suppliers submitted a bid; Insight Direct UK Limited and Specialist Computer Centre.

**Decision**

To award contract for the Provision of Desktop PCs to be provided by Insight Direct UK Limited, for the period from 1 January 2019 to 31 December 2021, with the option to extend for a further 1 x 12 months, for the total contract value of £175,808.00.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

**Signature**

Hardyal Dhindsa

**Date November 2018**

**PUBLICATION SCHEME CONSIDERATIONS****Is the related Section B report to be published** Yes

The report contains commercially sensitive information.

**Is the publication of this approval to be deferred** No

If Yes, provide reasons below

**Date to be deferred to –**

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

**OFFICER APPROVAL****Chief Executive or Nominee:**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name Andrew Dale

Date November 2018

**TO: Michelle Tilston**

**FROM: Kirsty Holding**

**Date: Thursday 22 November 2018**

**RE: Legal Review of Contract Document Prior to Derbyshire PCC Signature**

Dear Michelle,

Please find the attached the Tender Award Report and Contract Schedule for review by the EM Legal Unit as requested by Derbyshire PCC prior to their signature of these documents.

**The Contract:**

Recommend approval to award contract for the Provision of Desktop PCs to be provided by Insight Direct UK Limited, for the period from 1 January 2019 to 31 December 2021, with the option to extend for a further 1 x 12 months, for the total contract value of £175,808.00.

**The Procurement Process:**

The evaluation team consisted of Richard Apaya (Technical Support Manager), Rob Atkinson (Procurement Officer) and Kirsty Holding (Procurement Assistant) for Derbyshire Constabulary.

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**The Terms:**

The Terms and Conditions of the Health Trust Europe Information Communication Technology (ICT) Solutions Framework shall apply to this contract.

Please confirm that the documents enclosed are considered satisfactory by the EM Legal Unit for signature by the Police & Crime Commissioner for Derbyshire.

Kind regards,

Kirsty Holding  
Procurement Assistant  
Derbyshire Constabulary

I confirm agreement to the signing of these Contract Documents by the Police & Crime Commissioner for Derbyshire.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_ (EM Legal Unit)

Date: \_\_\_\_\_