

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: June 2018</b>	<b>OPCC Ref: 29/ 2018</b>
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**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION OF  
AN ASSETS MANAGEMENT SYSTEM**

**Executive Summary:**

Recommend approval to award contract for the Provision of an Assets Management System to be provided by Concerto Support Services Limited, for the period from 1 June 2018 for 5 years from Go Live, which is currently estimated July 2018 with the option to extend for a further 3 years in annual increments for the total contract value of £123,500.00.

**Decision**

Confirm the recommendation to award the contract to Concerto Support Services Limited for the initial contract period of 5 years from Go Live (currently expected July 2018), with the option to extend for a further 3 years in annual increments, for the total contract value of £123,500.00.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<b>Signature</b> Hardyal Dhindsa	<b>Date</b> June 2018
<b>PUBLICATION SCHEME CONSIDERATIONS</b>	
<b>Is the related Section B report to be published</b> Yes	
The report contains commercially sensitive information.	

<b>Is the publication of this approval to be deferred</b> No
If Yes, provide reasons below
<b>Date to be deferred to –</b>
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

<b>OFFICER APPROVAL</b>	
<b>Chief Executive or Nominee:</b>	
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date June 2018

# STRATEGIC PRIORITIES ASSURANCE BOARD

<b>REPORT TITLE</b>	RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION OF AN ASSETS MANAGEMENT SYSTEM
<b>REPORT BY</b>	PROCUREMENT
<b>DATE</b>	13 JUNE 2018

## PURPOSE OF THE REPORT

Recommend approval to award contract for the Provision of an Assets Management System to be provided by Concerto Support Services Limited, for the period from 1 June 2018 for 5 years from Go Live, which is currently estimated July 2018 with the option to extend for a further 3 years in annual increments for the total contract value of £123,500.00.

## ATTACHMENTS

1. None

## RECOMMENDATIONS

Confirm the recommendation to award the contract to Concerto Support Services Limited for the initial contract period of 5 years from Go Live (currently expected July 2018), with the option to extend for a further 3 years in annual increments, for the total contract value of £123,500.00.

## CONTACT FOR ENQUIRIES

Name: Procurement  
Tel: 0300 122 6000  
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**1. OVERVIEW**

- 2.1 The Assets Team currently use an outdated Assets Management System, however this system is no longer in support and maintenance and has been assessed as inefficient and has not been used by the Assets Team for some time. As a result, the Force is looking to source a new Asset Management System that supports a leaner and more effective way of working and will meet the documents business requirements and provide seamless working between the core partners such as the property maintenance/small works contractor.
- 2.2 This competition was an EU Open Procedure. 65 suppliers expressed an interest in this tender. 6 suppliers submitted a bid.
- 2.3 The submissions were evaluated against the Most Economical Advantageous Tender Criteria (MEAT): Weighting 40% Price and 60% Quality.
- 2.4 Based on the detailed evaluation, although Concerto Support Services Limited didn't receive the full 60 points for their quality score, they did receive 51.04. The evaluation panel confirmed that they demonstrated that they could meet the requirements which were outlined within the specification and provided a comprehensive response to the method statements.
- 2.5 Based on the evaluation of the pricing schedules, Concerto Support Services Limited received the full 40 points, as they were the most economical submission.