

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: July 2018</b>	<b>OPCC Ref: 37/ 2018</b>
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**RECOMMENDATION TO AWARD THE CONTRACT FOR THE SUPPLY OF  
NOTEBOOK COMPUTERS**

**Executive Summary:**

Approval was sought to award contract for the Supply of Notebook Computers to be provided by Specialist Computer Centre PLC, for the period from 1 May 2018 to 30 April 2022, with no options to extend, for the total contract value of £85,313.20.

**Decision**

1. The recommendation to award the contract to Specialist Computer Centre PLC for the contract period 1 May 2018 to 30 April 2022, for the total contract value of £85,313.20 was confirmed.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

<b>Signature</b> Hardyal Dhindsa	<b>Date July 2018</b>
<b>PUBLICATION SCHEME CONSIDERATIONS</b>	
<b>Is the related Section B report to be published Yes</b> The report contains commercially sensitive information.	

<b>Is the publication of this approval to be deferred No</b> If Yes, provide reasons below <b>Date to be deferred to –</b> NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>
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<b>OFFICER APPROVAL</b>	
<b>Chief Executive or Nominee:</b> I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date July 2018

# STRATEGIC PRIORITIES ASSURANCE BOARD

<b>REPORT TITLE</b>	RECOMMENDATION TO AWARD THE CONTRACT FOR THE SUPPLY OF NOTEBOOK COMPUTERS
<b>REPORT BY</b>	PROCUREMENT
<b>DATE</b>	APRIL 2018

## **PURPOSE OF THE REPORT**

Recommend approval to award contract for the Supply of Notebook Computers to be provided by Specialist Computer Centre PLC, for the period from 1 May 2018 to 30 April 2022, with no options to extend, for the total contract value of £85,313.20.

## **ATTACHMENTS**

1. None

## **RECOMMENDATIONS**

Confirm the recommendation to award the contract to Specialist Computer Centre PLC for the contract period 1 May 2018 to 30 April 2022, for the total contract value of £85,313.20.

## **CONTACT FOR ENQUIRIES**

Name: Procurement Department  
Tel: 101  
Email: [Procurement@derbyshire.pnn.police.uk](mailto:Procurement@derbyshire.pnn.police.uk)

## **INFORMATION AND ANALYSIS**

2.1 The force require 70 notebook computers to replace the previous 13-inch Dell laptops, as they have come to the end of their life. The notebook computers will be distributed to various departments within force, including Business Futures, IS, HR and Finance.

2.2 This competition was conducted under lot 1 of the Healthtrust Europe ICT Solutions Framework. 7 suppliers submitted expressions of interest. 2 suppliers submitted a bid; Software Box Limited and Specialist Computer Centre PLC.

2.3 The evaluation team consisted of Richard Apaya (Technical Support Manager) and Kirsty Holding (Procurement Assistant) for Derbyshire Constabulary.

2.5 The submissions were evaluated against the Most Economical Advantageous Tender Criteria (MEAT): Weighting 80% Price and 20% Quality.

2.6 Based on the detailed evaluation Specialist Computer Centre PLC received the full 20.00 points for their quality response. The evaluation panel confirmed that they demonstrated that they could meet the requirements which were outlined within the specification. Software Box Limited received 15 points for their quality response.

2.7 Based on the evaluation of the pricing schedules, Specialist Computer Centre PLC received the full 80 points, as they were the most economical submission. There was 3.16% (£2,695.70) difference between the submission from Software Box Limited and Specialist Computer Centre.

## **BACKGROUND PAPERS**

None.