

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

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| Request for PCC Decision | Received in OPCC Date: 27 November 2017 | OPCC Ref: 42/17 |
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SGB MEETINGS

Executive Summary:

Work had been undertaken to review the SGB meeting process to develop a more relevant and engaging process.

The attached report outlined four options for PCC consideration.

Decision

- i. The PCC considered the options at 5.1 and decided to opt for Option C;
Move to the New format of meetings but hold them at 6.30pm.
- ii. The PCC invited Organisations from around the County to host any future meetings.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

(Recorded interests: Patron of Sporting Futures, as declared on the Register of Disclosable Interests and Hospitality Gifts) and Derby City Councillor.

The above request has my approval.

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| Signature Hardyal Dhindsa | Date 27 November 2017 |
| PUBLICATION SCHEME CONSIDERATIONS | |
| Is the related Section B report to be published Yes The report contains commercially sensitive information. | |

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| Is the publication of this approval to be deferred No If Yes, provide reasons below Date to be deferred to – NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i> |
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| OFFICER APPROVAL | |
| Chief Executive or Nominee: I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner | |
| Name Andrew Dale | Date 27 November 2017 |

STRATEGIC GOVERNANCE BOARD
28 NOVEMBER 2017
REPORT OF THE CHIEF EXECUTIVE

7A: SGB MEETINGS

1. PURPOSE OF THE REPORT

- 1.1 To update the Police and Crime Commissioner (PCC) on work to review the SGB meeting process and develop a more relevant and engaging process.

2. INFORMATION AND ANALYSIS

- 2.1 Following the election of the first PCC in November 2012 a meeting process for transparency in decision making was developed. This was called the Strategic Governance Board meeting.
- 2.2 The intention of the PCC was to ensure transparency in his decision making and to be able to demonstrate to the public the 'holding to account' of the Chief Constable.
- 2.3 The meetings style and report were very similar to those seen by the previous governance structure, the Police Authority.
- 2.4 Over time it became clear that the focus of the meeting has shifted from decision making to accountability, with many decisions being taken outside the meeting then being fed into the meeting through a standing agenda item. This streamlined the process for decision making and allowed decisions to be taken in a timely manner.
- 2.5 The first PCC, Alan Charles, was keen that there was an opportunity at all of the SGB meetings for members of the public to ask questions of the PCC or the Chief Constable.
- 2.6 The Q&A section of meeting did not quite take off as much as had been hoped to a new approach to taking questions online and live streaming the

answers was developed. This worked under the banner of #askSGB and saw an increase in the number and type of questions asked. As well as asking questions in person, people could use social media with the hashtag #askSGB or could email/write in with questions to have then asked on their behalf.

- 2.7 It was made clear that the Force/PCC could not comment on specific or live cases, but would be happy to discuss in a 1-2-1 format with individuals if they wanted to talk about specifics.
- 2.8 In addition the frequency of meetings was reviewed and it was decided to move from a monthly to bimonthly cycle of meetings to reduce the administrative burden on the office and those contributing to the meeting.
- 2.9 Earlier in 2017 the PCC indicated that he would be interested in ideas to try and reinvigorate the meetings and ensure they were more focussed on Police and Crime Plan delivery.

3. FORMAT

- 3.1 Historically the SGB has focussed around a number of reports produced by the Force around specific themed topics such as anti-social behaviour or safeguarding.
- 3.2 In some cases the PCC has sought to triangulate information gathered through discussions and reports from other partners/stakeholders. An example of this would be work around domestic abuse where the Force reported on the work they were doing and partners also submitted reports on both their work and their relationship with the police. The aim was to gain a more developed perspective of work around this area in Derbyshire.
- 3.3 Whilst considering the possible development of the SGB it became clear that the voice of the PCC was missing in this discussion. It was useful to hear from partners about their contribution to a particular agenda, but what about the contribution made by the PCC, or their office?

- 3.4 It is therefore suggested that the PCC's office produces an input about work they have undertaken to contribute towards a particular police and crime plan objective.
- 3.5 It is therefore proposed that a new format of SGB is used that would see presentations made by the Force, partners and the OPCC on a police and crime plan objective at each meeting. This would build upon the approach adopted at the Youth SGB held in 2016, which received positive feedback from the young people involved as well as officers and staff of the Force/OPCC. Appendix A shows a proposed agenda for the meeting.
- 3.6 Presentations would seek to identify strengths and weaknesses in this area of work as well as highlighting and threats or risks identified best practice, organisational learning or other factors the author considered contributed towards the understanding of impact in this area. Each stakeholder would have a maximum of 15 minutes to present in.
- 3.7 Following the three presentations, the PCC would then have an opportunity to reflect upon what he had heard, ask questions or set challenges for the future.
- 3.8 In order that pertinent issues relating to other plan objectives were not missed there would be a short opportunity on the agenda to raise these.
- 3.9 Objectives six and seven would be taken at the same meeting as these related primarily to the Force.
- 3.10 A separate, single agenda item meeting would be required in January for the PCC to formally discuss and agree the budget and the proposed precept levels, including any potential increase, prior to approval from the Police and Crime Panel.
- 3.11 The PCC would continue to receive briefing from the Force on specific areas of work as part of his regular series of 1-2-1 meetings held with the Chief Constable.

4.0 INCREASING ENGAGEMENT

- 4.1 Discussions have taken place with a variety of stakeholders to understand what, if anything, the PCC might be able to do to increase levels of public engagement with the SGB process.
- 4.2 When the SGB process first started it was toured around Derbyshire in the hope that people would be able to find a meeting that was taking place somewhere near them during the year. This was stopped after a number of meetings attracted no public attendance and were considered not to be a good use of resources, considering attendance from all of the Force Chief Officers, the PCC, The PCC's senior team and staff.
- 4.3 It has been suggested that the current timing of the SGB, Monday afternoons at 2pm may also be a barrier to people attending. For that reason it is suggested that the meetings start at either 6 or 7pm to allow those who work during the day to attend.
- 4.4 Objective 7 of the Police and Crime Plan talks about the opportunities presented by technology and so another potential development could see the meetings being streamed live via applications such as Facebook Live, for little or no cost. (Further consideration would be needed to understand how issues such as comments from viewers could be addressed, but this should not prevent the exploration of this as an option.)
- 4.5 It may also prove useful to revisit the potential to travel around the county, but with a pared down Chief Officer team from the Force.

5.0 OPTIONS

- 5.1 having discussed ideas with stakeholders the following options have been suggested for the PCC's consideration:
- a) Keep the SGB as it is now
 - b) Move to the suggested new format (as shown in Appendix A) but host the meetings at their current regular time but with live online streaming

c) Move to the new format of meetings but hold them at 6 or 7pm at Force HQ, either with or without live streaming

d) Move to the new format of meetings and move the location around Derbyshire.

5.2 It may also be worth considering a new name for the meeting in order to reinvigorate the process.

6.0 RECCOMENDATION(S)

(i) That the PCC considers the options at 5.1 and decides which option, if any, he prefers for the development of the SGB.

4. IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

| | LOW | MEDIUM | HIGH |
|----------------------|-----|--------|------|
| Crime & Disorder | x | | |
| Environmental | x | | |
| Equality & Diversity | x | | |
| Financial | x | | |
| Health & Safety | x | | |
| Human Rights | x | | |
| Legal | x | | |
| Personnel | x | | |

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| Contact details in the event | David Peet External telephone number: 0300 122 6000 |
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of enquiries

Email address: david.peet.16406@derbyshire.pnn.police.uk

BACKGROUND PAPERS

None

ATTACHMENTS

Appendix A: Proposed new Agenda

Proposed Agenda for the new

- 1.0 Open Questions:** Opportunity for the public to ask questions of the PCC or the Chief Constable. These could be pre-submitted in writing, by email, via social media, or can be asked on the day. (There would, as now, be caveats around discussing live cases.)
30 minutes
- 2.0 Apologies**
- 3.0 Declarations of Interest**
- 4.0 Announcements from the PCC**
- 5.0 Announcements from the Chief Constable**
- 6.0 Minutes & Matters Arising**
- 7.0 Strategic Priority Presentation:** A series of presentations on a specific Police & Crime Plan Priority from the perspective of a) the Force, b) Partners, c) the Office of the PCC. The Presentation would highlight threats, risks, opportunities, good practice, emerging themes. Each of the 3 contributors would have a maximum of 15 minutes to present. Following the presentation the PCC would have 15 minutes to highlight his observations from what he had heard, what he felt the challenges were moving forward and to highlight what he would be expecting from stakeholders. **60 minutes**
- 8.0 Other emerging issues:** An opportunity for the Force, partners or the OPCC to highlight any issues relevant to other priority areas
- 9.0 Performance:** An overview of the threats, risks, challenges and mitigations around Force performance. This would be in full twice a year and by exception at other meetings.
- 10.0 Finance Update:** An overview of the Force/OPCC financial position
- 11.0 AOB/Closing remarks**