

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: 2 May 2017	OPCC Ref: 18/17
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**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE SUPPLY OF
A DSE E-LEARNING SOLUTION**

Executive Summary:

Cardinus provide the current system which is now dated and has not had any upgrades since its introduction.

Three suppliers responded to offer a solution to this requirement; Cardinus, Workrite and Optima.

Workrite's solution meets all of the business needs, and their costs over the next 5 years, give a significant saving to Derbyshire Police of £5,993.30 compared to the last 5 years cost.

Decision

- i. Approval was given to enter into the 5 year contract, with the preferred supplier, Worksite, to provide an e-learning training risk assessment solution for the Force.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date 16 May 2017
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes	
The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No
If Yes, provide reasons below
Date to be deferred to –
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL
Chief Executive or Nominee:
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner
Name Andrew Dale
Date 16 May 2017

DECISION REPORT
2ND MAY 2017
REPORT OF THE POLICE AND CRIME COMMISSIONER

RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE SUPPLY OF
A DSE (DISPLAY SCREEN EQUIPMENT) E-LEARNING SOLUTION

1. PURPOSE OF THE REPORT

Recommend approval to enter into a 5 year contract for the Provision of DSE E-Learning Training at a cost of £ 24,323.70 for the 5 year period.

2. INFORMATION AND ANALYSIS

Cardinus provide the current system (introduced in 2007), and over the last 5 years, the cost has been £ 30,317.00. The system is dated and has not had any upgrades since its introduction.

A comprehensive Business Requirement was documented, and suppliers were invited to respond and offer their solution. The budget for this new system was to be no more than £25,000 over 5 years.

3 Suppliers responded, Cardinus (present incumbent) Workrite and Optima.

Optima were discarded as their submission more than the £25,000.00

The other two submissions were reviewed, taking into consideration all the requirements, Workrite offered the best solution.

Workrite's solution meets all of the business needs, and their costs over the next 5 years, give a significant saving to Derbyshire Police of £5,993.30 compared to the last 5 years cost

RECOMMENDATIONS

From the outcome of the business requirements and evaluation process, it is recommended that approval be given to enter into the 5 year contract, with the preferred supplier, Worksite, to provide an e-learning training risk assessment solution for the Force.

IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
CRIME & DISORDER			
ENVIRONMENTAL			
EQUALITY & DIVERSITY			
FINANCIAL			
HEALTH & SAFETY			
HUMAN RIGHTS			
LEGAL			
PERSONNEL			

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