

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: 03/07/17</b>	<b>OPCC Ref: DN28</b>
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**RECOMMENDATION TO AWARD THE CONTRACT FOR THE SUPPLY OF  
NIKON D7500 DSLR CAMERA EQUIPMENT**

**Executive Summary:**

Approval was sought from the PCC to award contract for the supply of Nikon D7500 DSLR Camera Equipment to be provided by Calumet Photographic Limited for the total contract of £131,624.88, as detailed within the attached report.

**Decision**

To confirm the recommendation to award the contract to Calumet Photographic Limited for the total contract value of £131,624.88.

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

**Signature**

Hardyal Dhindsa

**Date 3 July 2017**

**PUBLICATION SCHEME CONSIDERATIONS**

**Is the related Section B report to be published**    **Yes**

The report contains commercially sensitive information.

**Is the publication of this approval to be deferred**    **No**

If Yes, provide reasons below

**Date to be deferred to –**

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

**OFFICER APPROVAL**

**Chief Executive or Nominee:**

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name    Andrew Dale

Date 3 July 2017

**DECISION REPORT**  
**30 JUNE 2017**  
**REPORT OF THE POLICE AND CRIME COMMISSIONER**

**RECOMMENDATION TO AWARD THE CONTRACT FOR THE SUPPLY OF  
NIKON D7500 DSLR CAMERA EQUIPMENT**

**1 PURPOSE OF THE REPORT**

- 1.1 Recommend approval to award contract for the supply of Nikon D7500 DSLR Camera Equipment to be provided by Calumet Photographic Limited for the total contract of £131,624.88.

**2 INFORMATION AND ANALYSIS**

- 2.1 EMSOU-FS, on behalf of the 5 East Midlands Forces (Derbyshire, Leicestershire, Lincolnshire, Northamptonshire and Nottinghamshire) requires provision of new camera equipment. The purpose of the tender was to provide Nikon branded cameras and lenses to supplement, upgrade and replace existing equipment.
- 2.2 The evaluation team consisted of Vickie Burgin (Head of Forensic Delivery), Karl Parnell (Operations Manager), Rob Atkinson (Procurement Officer, Derbyshire Constabulary) and Kirsty Holding (Procurement Assistant, Derbyshire Constabulary).
- 2.3 10 suppliers expressed an interest in this tender. 1 supplier submitted a bid: Calumet Photographic Limited.
- 2.4 Based on the detailed evaluation, as Calumet Photographic Limited was the only supplier, they received the highest possible points for their quality response. Within the responses, Calumet Photographic Limited confirmed that their solution meets the pass/fail requirements and also the inclusion of on-site cascable staff training, provision of training/trouble shooting manuals in a variety of formats that meet the needs of EMSOU-FS CSI unit. The solution also includes the provision of a minimum of 1 year warranty.
- 2.5 The bid was assessed against the quality criteria set out in the Invitation to Tender document – Most Economical Advantageous Tender Criteria (MEAT): Weighting 20% Price and 80% Quality.

As Calumet Photographic Limited were the only bidder, they were awarded the maximum points for price. Their submission was within the original budget which was set for this procurement.

### 3 RECOMMENDATIONS

- i. Confirm the recommendation to award the contract to Calumet Photographic Limited for the total contract value of £131,624.88.

### 4 IMPLICATIONS

All implications are assessed and scored to the table below.

**HIGH** – supporting explanation and narrative required and to be contained within the report

**MEDIUM** – narrative to be contained within the report at the discretion of the author

**LOW** – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder			
Environmental			
Equality & Diversity			
Financial			
Health & Safety			
Human Rights			
Legal			
Personnel			

<b>Contact details in the event of enquiries</b>	<b>Name: Ray Poxon</b> <b>External telephone number: 0300122 5964</b> <b>Email address: ray.poxon.16689@derbyshire.pnn.police.uk</b>
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