

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: MARCH 2017	OPCC Ref: 36B
---------------------------------	--	----------------------

**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION OF
APPROPRIATE ADULT AND TRIAGE SERVICE**

Executive Summary:

Approval was sought for the award of a contract, for the Provision of Appropriate Adult and Triage Service to be provided by The Appropriate Adult Service Limited for the period of contract or extension 1 September 2017 to 31 August 2019 for the total contract value of £240,000, with the option to extend for a further 2 x 12 months.

Decision

- i. To award the contract for the Provision of Appropriate Adult Service to be provided by The Appropriate Adult Service Limited for the period of contract or extension 1 September 2017 to 31 August 2019 for the total contract value of £240,000, with the option to extend for a further 2 x 12 months.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature Hardyal Dhindsa	Date
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes	
The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No
If Yes, provide reasons below
Date to be deferred to –
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL
Chief Executive or Nominee:
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner
Name Andrew Dale
Date

DECISION REPORT
30 JUNE 2017
REPORT OF THE POLICE AND CRIME COMMISSIONER

**RECOMMENDATION TO AWARD THE CONTRACT FOR THE PROVISION OF
APPROPRIATE ADULT AND TRIAGE SERVICE**

1 PURPOSE OF THE REPORT

- 1.1 To seek approval to award the contract for the Provision of Appropriate Adult and Triage Service to be provided by The Appropriate Adult Service Limited for the period of contract or extension 1 September 2017 to 31 August 2019 for the total contract value of £240,000, with the option to extend for a further 2 x 12 months.

2 INFORMATION AND ANALYSIS

- 2.1 Derbyshire County Council and Derby City Council provide the current service, which receives funding from the Police. The Police and Crime Commissioner (PCC) for Derbyshire made the decision to manage the contract with the intension of having a centralised service with 1 provider, rather than the current 2 providers. The service will cover Derbyshire and will continue to be funded by Derbyshire County Council, Derby City Council and the Police, but will be managed by the PCC.
- 2.2 The Evaluation Team consisted of Chief Inspector Glen Hoggard (Criminal Justice, Derbyshire Constabulary), Sergeant Ian Wimbush (Criminal Justice, Derbyshire Constabulary), Head of Commissioning Mary Bosworth (OPCC For Derbyshire), Sue Whetton (Derbyshire County Council), Felicity Coxon, Julia Crane, Karen Chilton (Derby City Council) , Rob Atkinson (Procurement Officer, Derbyshire Constabulary) And Kirsty Holding (Procurement Assistant, Derbyshire Constabulary).
- 2.3 6 suppliers expressed an interest in this tender. 2 Suppliers submitted bids: Derbyshire Advocacy Service and The Appropriate Adult Service Limited. The two suppliers who submitted bids are the incumbent suppliers, which reassured the panel as they had an interest in the opportunity to continue to provide the service.

2.4 60% of the overall score was based upon the quality of responses to the further competition questionnaire and the remaining 40% of the overall score was based upon the cheapest price.

3 RECOMMENDATIONS

- i. Approve to award the contract for the Provision of Appropriate Adult Service to be provided by The Appropriate Adult Service Limited for the period of contract or extension 1 September 2017 to 31 August 2019 for the total contract value of £240,000, with the option to extend for a further 2 x 12 months.

4 IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder			
Environmental			
Equality & Diversity			
Financial			
Health & Safety			
Human Rights			
Legal			
Personnel			

Contact details in the event of enquiries	Name: External telephone number: Email address: @derbyshire.pnn.police.uk
--	--