

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: DECMEBER 2016	OPCC Ref: 26A
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**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE SUPPLY OF
MICROSOFT LICENCES**

Executive Summary:

Approval was sought to award of a contract under framework rm3733 technology products 2 for the supply of Microsoft licences to be provided by Comparex UK.

Decision

- i. The contract to Comparex UK under Framework RM3733 Technology Products 2 for the supply of Microsoft licences which will cover the period of 1 June 2017 to 31 May 2020 for the total cost of £935,408.23 was awarded .

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

Signature

Hardyal Dhindsa	Date
PUBLICATION SCHEME CONSIDERATIONS	
Is the related Section B report to be published Yes	
The report contains commercially sensitive information.	

Is the publication of this approval to be deferred No
If Yes, provide reasons below
Date to be deferred to –
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

OFFICER APPROVAL	
Chief Executive or Nominee:	
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date

DECISION REPORT
14 DECEMBER 2016
REPORT OF THE POLICE AND CRIME COMMISSIONER

**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE SUPPLY OF
MICROSOFT LICENCES**

1. PURPOSE OF THE REPORT

- 1.1 To seek approval for the award of a contract under framework rm3733 technology products 2 for the supply of Microsoft licences to be provided by Comparex UK.

2. INFORMATION AND ANALYSIS

- 2.1 The Commissioner currently has a Microsoft enterprise licence and support agreement to cover Microsoft products which expires on 31 may 2017. Microsoft have announced price increases in January 2017 but customers with contracts expiring shortly after that date have been advised that if a commitment to renew the contract is made before 15 December 2016 the increase can be avoided for the contract period.
- 2.2 Early commitment will price lock the products for the next 3 years which will avoid increased costs of up to £40,000 per year.
- 2.3 This further competition has been conducted under the ccs, mod and pro5 technology products 2 framework agreement (reference RM3733) 22 suppliers were identified under the framework and were invited to tender. 6 suppliers submitted bids. A thorough evaluation took place by members of Derbyshire constabulary procurement and information services team. 90% of the overall score was based upon the cheapest price and the remaining 10% of the overall score was based upon the quality of responses to the further competition questionnaire.
- 2.4 The total cost of the contract is £935,408.23 and will cover the period of 1 June 2017 to 31 May 2020, with the option to extend for a further one year.

3. RECOMMENDATIONS

- i. Award the contract to Comparex UK under Framework RM3733 Technology Products 2 for the supply of Microsoft licences which will cover the period of 1 June 2017 to 31 May 2020 for the total cost of £935,408.23.

IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder	√		
Environmental	√		
Equality & Diversity	√		
Financial	√		
Health & Safety	√		
Human Rights	√		
Legal	√		
Personnel	√		

Contact details in the event of enquiries	Name: External telephone number: 01773 Email address: @derbyshire.pnn.police.uk
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