

**THE OFFICE OF POLICE AND CRIME COMMISSIONER  
FOR DERBYSHIRE  
DECISION RECORD**

<b>Request for PCC Decision</b>	<b>Received in OPCC Date: MARCH 2017</b>	<b>OPCC Ref: 35A</b>
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**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE WASTE  
DISPOSAL SERVICES FOR DERBYSHIRE CONSTABULARY**

**Executive Summary:**

Approval was sought for the award of a contract, for the supply of Waste Disposal Services for Derbyshire Constabulary.

**Decision**

i. Recommend the award of contract to:

Lot 1 Donald Ward t/s Ward Recycling for Collection and Disposal General Waste and Recycling

Lot 2 Shred Station Limited for Confidential Waste Disposal

**Declaration**

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

None

The above request has my approval.

**Signature**

Hardyal Dhindsa	Date
<b>PUBLICATION SCHEME CONSIDERATIONS</b>	
<b>Is the related Section B report to be published</b> Yes	
The report contains commercially sensitive information.	

<b>Is the publication of this approval to be deferred</b> No
If Yes, provide reasons below
<b>Date to be deferred to –</b>
NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: <i>all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.</i>

<b>OFFICER APPROVAL</b>	
<b>Chief Executive or Nominee:</b>	
I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner	
Name Andrew Dale	Date

**DECISION REPORT**  
**4 OCTOBER 2016**  
**REPORT OF THE POLICE AND CRIME COMMISSIONER**

**RECOMMENDATION FOR THE AWARD OF CONTRACT FOR THE WASTE  
DISPOSAL SERVICES FOR DERBYSHIRE CONSTABULARY**

**1. PURPOSE OF THE REPORT**

To seek approval for the award of a contract, for the supply of Waste Disposal Services for Derbyshire Constabulary.

**2. INFORMATION AND ANALYSIS**

This is an EU Tender process which was conducted via the EU-Supply tendering portal.

There were 31 suppliers expressed an interest but only 6 submitted a bid.

The tender document informed all potential bidders that this contract would be awarded to the compliant bid offering the Most Economically Advantageous Tender (M.E.A.T) to Derbyshire; high level evaluation criteria based on general requirements, technical requirements and cost were applied.

An open tender process was completed in accordance with the Public Contract Regulations (PCR) 2015; four fully compliant bids were submitted.

Following a full and thorough evaluation of the bids by members of Derbyshire Constabulary Procurement and Assets

The estimated cost for Derbyshire Constabulary is for £ 211,000 excluding VAT for 4 Years.

TABLE 1.0: HIGH LEVEL EVALUATION CRITERIA FOR SELECTION LOT 1 – Collection and Waste Disposal for (a) General Waste and (b) Dry Mixed Recycling	
Percentage Weightings	Criterion
60%	Price
35%	Service Provision
5%	Environmental and Innovation

TABLE 1.1: HIGH LEVEL EVALUATION CRITERIA FOR SELECTION LOT 2 – Confidential Shredding	
Percentage Weightings	Criterion
60%	Price
35%	Service Provision
5%	Environmental and Innovation

## RECOMMENDATIONS

Recommend the award of contract to:

**Lot 1** Donald Ward t/s Ward Recycling for Collection and Disposal General Waste and Recycling

**Lot 2** Shred Station Limited for Confidential Waste Disposal

## IMPLICATIONS

All implications are assessed and scored to the table below.

**HIGH** – supporting explanation and narrative required and to be contained within the report

**MEDIUM** – narrative to be contained within the report at the discretion of the author

**LOW** – no narrative required

	<b>LOW</b>	<b>MEDIUM</b>	<b>HIGH</b>
Crime & Disorder			
Environmental			
Equality & Diversity			
Financial			
Health & Safety			
Human Rights			
Legal			
Personnel			

<b>Contact details in the event of enquiries</b>	<b>Name: Joan Watson 16952</b> <b>External telephone number: 0300 122 5964</b> <b>Email address:</b> <b>joan.watson.16952@derbyshire.pnn.police.uk</b>
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### **ATTACHMENTS**

Appendix A.

Appendix B.