

**THE OFFICE OF POLICE AND CRIME COMMISSIONER
FOR DERBYSHIRE
DECISION RECORD**

Request for PCC Decision	Received in OPCC Date: 18th August 2016	OPCC Ref: 34/16
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Title: QUALITY ASSURANCE FRAMEWORK OF THE PCCS DERBYSHIRE VICTIMS WEBSITE 'CORE'

Executive Summary: To be completed by PCC Specialist lead

- 1.1 As part of an overall plan to commission support services for victims of crime, the Commissioner established a website called CORE, designed to be the central point of access for information, advice and the ability to self-refer to services for victims and families in Derbyshire.
- 1.2 Currently the website has links that are restricted to those organisations commissioned by the Commissioner and local councils where they have followed due procurement process and can evidence a quality service
- 1.3 The Commissioner agreed the need to develop a quality assurance methodology and policy for the Commissioner and the Office of the Police and Crime Commissioner to use as a decision making tool to enable safe and reliable organisations to be placed on the CORE website
- 1.4 Following due procurement process it was determined to award the contract to Cordis Bright at a cost of £8,098.75 + £750 for travel/subsistence based on better value for the approach and level of leadership and expertise being provided
- 1.5 The QA framework will be available for use from November 2016

Decision

Resolved that

- i. To approve the recommendation and award the contract to Cordis Bright at a cost of £8,098.75 + £750 for travel/subsistence.

Declaration

I confirm that I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Code of Conduct for the Police and Crime Commissioner for Derbyshire. Any such interests are recorded below.

(Recorded interests: None)

The above request has my approval.

Hardyal Dhindsa

Signature

Date 18 August 2016

PUBLICATION SCHEME CONSIDERATIONS

Is the related Section B report to be published Yes

If no, please indicate relevant exemption

Is the publication of this approval to be deferred No

If Yes, provide reasons below

Date to be deferred to –

NB Statutory Instrument 2011/3050 (as amended by SI 2012/2479) states that: *all decisions made by a PCC are in the types of information that must “be published as soon as practicable after it becomes available to the elected local policing body”.*

OFFICER APPROVAL

Chief Executive or Nominee:

I have been consulted about the proposal and confirm that financial, legal and equalities advice has been taken into account in the preparation of this report.

I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner

Name HELEN BOFFY

Date 18/08/2016

STRATEGIC GOVERNANCE BOARD
AUGUST 2016
REPORT OF THE TREASURER

**QUALITY ASSURANCE FRAMEWORK OF THE PCCS DERBYSHIRE VICTIMS
WEBSITE 'CORE'**

1. PURPOSE OF THE REPORT

- 1.1 To approve the assurance framework to inform decision making around the organisations to be accessed from the site

2. INFORMATION AND ANALYSIS

- 2.1 It is the responsibility of the Police and Crime Commissioner for Derbyshire (the Commissioner) to commission support services for victims of crime in Derbyshire in accordance with the Victims Code of Conduct (2015) and EU regulations.
- 2.2 As part of an overall plan to commission support services for victims of crime, the Commissioner established a website called CORE, designed to be the central point of access for information, advice and the ability to self-refer to services for victims and families in Derbyshire.
- 2.3 Currently the website has links that are restricted to those organisations commissioned by the Commissioner and local councils where they have followed due procurement process and can evidence a quality service.
- 2.4 However, there are more local organisations that deliver services and the Commissioner would want to include a wide range of support services.
- 2.5 The Commissioner agreed the need to develop a quality assurance methodology and policy for the Commissioner and the Office of the Police and Crime Commissioner to use as a decision making tool to enable safe and reliable organisations to be placed on the CORE website.

- 2.6 Where the cost was estimated to be up to £9,000, 3 quotes were requested with two quotes being returned within the stated deadline.
- 2.7 Having reviewed the responses based on the level of input, the cost/time line, the track record and the approach being used in terms of designing the tool, it was recommended that the contract be awarded to Cordis Bright
- 2.8 Cordis Bright demonstrated better value for the approach and level of leadership and expertise being provided
- 2.9 The cost of this proposal would be £8,098.75 + £750 for travel/subsistence and the outcomes would be a tool that had been agreed through local consultation, national and local Quality Assurance and accreditation systems and the context of the Derbyshire victims provision.
- 2.10 The tool would be ready by November 2016 for the Commissioners use.

3. RECOMMENDATIONS

- i. To approve the recommendation and award the contract to Cordis Bright at a cost of £8,098.75 + £750 for travel/subsistence.

4. IMPLICATIONS

All implications are assessed and scored to the table below.

HIGH – supporting explanation and narrative required and to be contained within the report

MEDIUM – narrative to be contained within the report at the discretion of the author

LOW – no narrative required

	LOW	MEDIUM	HIGH
Crime & Disorder	X		
Environmental	X		
Equality & Diversity	X		
Financial	X		
Health & Safety	X		
Human Rights	X		
Legal	X		
Personnel	X		

Contact details in the event of enquiries	Name: Mary Bosworth External telephone number: 0300 122 6013 Email address: mary.bosworth.16431@derbyshire.pnn.police.uk
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BACKGROUND PAPERS

1. The brief submitted for the tender

ATTACHMENTS

None