



Commissioner's Crime Prevention Fund

Guidance Notes and Information

To be read in conjunction with the Standard Grant Conditions

1. INTRODUCTION TO THE COMMISSIONER'S CRIME PREVENTION FUND

- 1.1 Alan Charles is the Police and Crime Commissioner for Derbyshire (the Commissioner) and he has published his Police and Crime Plan. To aid communities in delivering his priorities at a local level, an amount of £250,000 has been set aside in 2015-16 for public sector, community groups, third sector and charitable organisations to apply for grant funding to assist him in reducing crime and anti-social behaviour, to protect victims and vulnerable people and support witnesses.
- 1.2 Applications are invited for either a Small Grant (up to £5000) or a Large Grant (which is from £5000 to £25,000). Each type of grant has its own application form because more information is needed for Large Grants.
- 1.3 Only by submitting the relevant completed grant application form can your organisation be considered for a grant. The two types of form are available either online at www.derbyshire-pcc.gov.uk, or directly from:

**The Office of the Police and Crime Commissioner for Derbyshire
Constabulary HQ
Ripley
Derbyshire
DE5 3RS
Tel: 0300 122 6000**

- 1.4 There will be one grant round during 2015-16 of £250,000. Any unspent balance may be available for a subsequent round, at the discretion of the Commissioner.
- 1.5 Applications are invited normally up to a maximum of £25,000. Grants over £5000 will require evidence of activity and achievement to be reported to the Commissioner during the year. Organisations receiving small grants (less than £5000) will be required to provide evidence upon completion of the activity or by the end of the financial year.
- 1.6 Each organisation can only receive funding for one Crime Prevention Fund project (either large or small) from the Commissioner in any one grant year. Retrospective funding is not allowable.
- 1.7 The organisation may be required to demonstrate satisfactory progress towards meeting stated outcomes before payments are released by the Commissioner, although small projects can receive up-front funding in certain circumstances. Staged payments in line with the project application will be discussed with successful applicants.
- 1.8 Applications should set out the need for the funding (evidence) in order for the project/activity to go ahead as planned.
- 1.9 Applicants are advised to review the detailed Standard Grant Conditions before submitting an application to ensure you can comply.

2. **PURPOSES AND USES OF THE GRANT**

2.1 Crime Fund grants will provide funding to promote partnership working with the Commissioner and help to deliver the objectives of his Police & Crime Plan. These objectives are:

- **To improve the support provided to victims and witnesses**
- **To keep people, particularly the most vulnerable in our communities, safe from harm, anti-social behaviour and criminal activities**
- **To encourage further investigation into the issues relating to alcohol related crime and harm and the impact of drugs on communities**
- **To support local policing and maintain current strength, distributing resources into places of greatest need**
- **To drive continual improvement in performance through a robust performance framework that identifies key risks and manifesto priorities**
- **To provide strong and effective partnership working including with Neighbourhood Watch, and the Voluntary, Community and Social Enterprise sector to facilitate greater impact and use of resources**

2.2 In addition to these objectives, the Commissioner wants this fund to support as many smaller community based projects as possible, particularly projects that are specifically aimed at crime prevention, in preventing drug and alcohol related crime and anti-social behavior, and projects that support victims, witnesses and vulnerable people.

2.3 The purpose of this funding is not to shore up or replace mainstream funding. No additional awards will be made to recover the cost of Value Added Tax (VAT), but grant funding can be used to cover the cost of irrecoverable VAT.

2.4 If the organisation in receipt of this grant fails to comply with any of the Standard Conditions or the offer letter, or commits any breach of faith such as misrepresentation or concealment of information, the Commissioner may require the repayment of all or part of the grant monies paid, as may be determined by the Commissioner and notified in writing to the grant recipient.

2.5 Any grant which is unspent at the end of the award period will become repayable to the Commissioner.

2.6 The following types of expenditure are **not** eligible for grant purposes:

- Contributions in kind
- Activities of a political or exclusively religious nature
- Depreciation, amortisation or impairment of fixed assets
- VAT reclaimable from HM Revenue and Customs

- Interest payments or service charge payments for finance leases
- Gifts other than promotional items with a value of more than £10 in a year to one person
- Entertaining
- Statutory fines, criminal fines or penalties

3. AWARDING GRANTS

3.1 There will be a single grant round during 2015-16. The dates applicants should be aware of are:

Grant Launch	Grant closes	Commissioner Decision	Duration of funding for projects
Round 6 27 th April 2015	5 th June 2015	24 th July 2015	1 st September 2015 – 31 st August 2016

As a commitment to partnership working, the Commissioner has secured the assistance of the Safer Communities Tasking and Advisory Group (SCTAG) of the Derbyshire County Council and the Safer Communities Group (SCG) of Derby City Council. These bodies will review all large grant applications relevant to their administrative area and in some circumstances will also review small grant applications. They will make recommendations to the Commissioner, who will make the decision whether or not an application has been successful. The Commissioner's decision will be final.

3.2 All decision to make awards will be notified to the applicant and published on the official website of the Police and Crime Commissioner for Derbyshire.

4. MATCH FUNDING BY PRECEPTING BODIES

4.1 Public bodies with precepting or tax raising powers will be required to commit in advance to match fund pound for pound any grant awarded by the Commissioner under the Crime Fund. Not only does this show commitment to their project by financially supporting the application, but it will also help to make the funding go further and not 'squeeze out' small groups.

5. MONITORING AND REPORTING ARRANGEMENTS – PROJECTS AND OUTCOMES

5.1 Reporting arrangements by the organisation will be set out in the grant offer. This will depend on the size of the grant and the nature of the supported activity. Small grants will have less onerous requirements, but still have to be accountable for the use of public money.

5.2 The reports should provide an insight into the extent of delivery of projects funded under this initiative and whether the outcomes have been achieved.

5.3 The details of the grant scheme and grants awarded will be reported during the year on the Commissioner's website, included in the Commissioner's Annual Report, and may be used for publicity purposes.